



Hamilton

**Minutes 22-002**

**Hamilton Women and Gender Equity Committee**

**Thursday, March 24, 2022**

**6:00pm-8:00pm**

**Due to the COVID-19 and the Closure of City Hall All  
electronic meetings can be viewed at: City's YouTube  
Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>  
Virtual Meeting**

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**Present:** Yulena Wan, Jan Lukas, Autumn Getty

**Regrets:** Anna Davey, Deanna Allain

**Also Present:** Kim Manderson - Staff Liaison  
Jessica Bowen, Manager, Diversity and  
Inclusion  
Morgan Stahl, Director Government Relations  
and Community Engagement

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**1. CEREMONIAL ACTIVITIES**

**1.1 Land Acknowledgement**

A. Getty provided the Land Acknowledgement

## **2. APPROVAL OF THE AGENDA (ITEM 2)**

### **Item added to the Agenda- A.Getty**

(i) Update on the Citizen Committee Report Presentation to the Emergency and Community Services standing committee, respecting Reinstating the COVID-19 Encampment Protocol.

Item added to 10.1b Business Arising from Previous Minutes.

**(Y.Wan/J.Lukas)**

That the Agenda of March 24, 2022 be approved as amended.

**CARRIED**

## **3. DECLARATION OF INTEREST (ITEM 3)**

None.

## **4. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)**

### **i. February 24, 2021 (Item 4.1)**

**(J.Lukas /Y.Wan)**

That the Hamilton Women and Gender Equity Committee approve the Minutes of February 24, 2022 as presented.

**CARRIED**

## **5. DISCUSSION ITEMS (ITEM 10)**

### **i. Business Arising from Previous Minutes (Item 10.1)**

#### **a. Diversity Calendar**

Staff advised that the Diversity Calendar will be maintained on the City of Hamilton Website and internal employee intranet accessible to all stakeholders.

Staff advised that the Diversity and Inclusion Office will update the calendar as needed.

Staff confirmed that days of recognition will be determined by internal stakeholders such as the EDI Steering Committee, the Communication Department, the City Manager's Office and the Mayor's Office.

#### **b. Representation to Emergency and Community Services on Citizen Committee Report respecting Reinstating the COVID-19 Encampment Protocol (Added Item 10.1b)**

A. Getty advised that D.Allain provided Citizen Committee Report on Reinstating the COVID-19 Encampment Protocol to the E&CS Meeting on March 24, 2022 with A. Getty also in attendance.

A.Getty provided summary of the discussion from the E&CS Meeting.

## **6. GENERAL INFORMATION/OTHER BUSINESS (ITEM 13)**

**i. Elect More Women Conference (Item 13.1)**

No updates provided.

**ii. Menstrual Product Drive- Period Promise  
(Added Item 13.2)**

J.Lukas advised menstrual product drive happening on March 30, 2022. A coalition of different groups collecting products to be distributed. J. Lukas advised this is the event's 5<sup>th</sup> year and there is a large need for products.

**iii. Integrity Commissioner- Code of Conduct  
Sessions (Added Item 13.3)**

Staff confirmed there are two sessions being held in person and that a follow up virtual session will be communicated in the near future.

**iv. Recruitment – HWGE Committee Members  
(Added Item 13.4)**

Staff advised that the Audit, Finance and Administration Interview subcommittee is currently conducting interviews.

**v. Transition of Committee (Added Item 13.5)**

J.Bowen advised that following a review of the City Manager's Office in 2021, it was determined that several external facing Advisory Committees would be best aligned with the Government Relations and Community Engagement portfolio. As a result, the committee will begin transitioning over to this area and will have new staff support.

Introduction of M. Stahl, Director, Government Relations and Community Engagement who will transition to support the HWGEC effective April/May 2022.

**vi. In-person meeting request (Added Item 13. 6)**

Staff advised that meetings will be virtual at this time.

**7. ADJOURNMENT (ITEM 15)**

**(Y.Wan /J.Lukas)**

That the Hamilton Women and Gender Equity Committee be adjourned at 7:00 p.m.

**CARRIED**

Respectfully submitted,

Autumn Getty, Vice-Chair  
Hamilton Women and  
Gender Equity Committee

Kim Manderson,  
Human Rights Specialist, Talent & Diversity  
City Manager's Office, Human Resources.