



Hamilton

KEEP HAMILTON CLEAN AND GREEN COMMITTEE

Meeting #: 22-002
Date: March 16, 2022
Time: 5:00 p.m.
Location: Due to the COVID-19 and the Closure of City Hall
Electronic meeting can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Whitney Slattery, Clean and Green Coordinator (905) 546-2424 ext. 5089

Present:	Chair:	Brenda Duke
	Vice-Chair:	Heather Donison
	Members:	Jen Baker
		Felicia Van Dyk
		Michelle Tom
		Kerry Jarvi
		Diana Meskaukas

Absent:	Leisha Dawson
	Marisa Di Censo
	Lennox Toppin
	Councilor N. Nann

Also present:	Whitney Slattery, Clean & Green Coordinator, Business Programs
	Florence Pirrera, Project Manager, Business Programs
	Theresa Phair, Community Liaison, Business Programs



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday February 15, 2022

**THE KEEP HAMILTON CLEAN & GREEN COMMITTEE PRESENTS THE
NOVEMBER 16, 2021 MINUTES AND RECOMMENDS THE FOLLOWING:**

1. APPOINTMENT OF VICE CHAIR

**Appointment of Chair, Vice-Chair, and Secretary for the Keep Hamilton
Clean and Green Committee 2022**

That Heather Donison be appointed Chair of the Keep Hamilton Clean and
Green Committee for 2022.

CARRIED

2. CHANGES TO THE AGENDA

The Staff Liaison advised the Committee that there were no changes to the
agenda.

(Jarvi/Tom)

That the agenda for the February 15, 2022 meeting of the Hamilton Clean &
Green Advisory Committee be approved, as presented.

CARRIED

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)

(i) February 15, 2022 (Item 4.1)

(Van Dyk/Jarvi)

That the Minutes of the February 15, 2022 meeting of the Keep Hamilton Clean
and Green Advisory Committee be approved, as presented.

CARRIED



CARRIED

4. DISCUSSION ITEMS (ITEM 10)

(i) Clean and Green Neighbourhood Grants Process 2022 (Item 10.1)

Staff Liaison, Whitney Slattery, Clean and Green Coordinator, provided an update on the status of the 2022 Clean and Green Neighbourhood Grant. Submission deadline for 2022 is March 16 at 4:20pm. Staff will conduct a review of all applications for program eligibility and completeness.

Staff asked for three volunteers from the Committee to act as adjudicators. Committee Members, Kerry Jarvi, Jen Baker, and Felisha Van Dyk volunteered to form the Adjudication Working Group.

An orientation meeting for the Working Group will be scheduled by Staff, to review the adjudication process and consensus meeting. Individual adjudication dates and consensus meeting to be determined.

Final adjudication scores and funding recommendations will be presented to the Committee at the April 19, 2022 meeting for discussion and approval.

(Van Dyk/Donison)

That the information respecting the 2021 Clean and Green Neighbourhood Grant and the selection of the Adjudication Working Group be approved, as presented.

CARRIED

(ii) Committee membership and whether a school board representative should be reconsidered as a non-voting member (Item 10.2)

The Committee discussed the Terms of Reference and agreed that the Committee would like to maintain the relationships with the School Boards, however change their membership to a non-voting status. Motion to



amend the Committee Terms of Reference to change the School Board Representatives to non-voting status put forward.

(Donison/Meskaukas)

That the Terms of Reference of the Keep Hamilton Clean and Green Committee be amended to change the School Board Representatives to non-voting status Committee members.

CARRIED

5. GENERAL INFORMATION / OTHER BUSINESS (ITEM 13)

(i) Team Up to Clean Up Staff Update (Item 13.1)

Staff Liaison, Whitney Slattery, Clean and Green Coordinator, provided an update respecting the relaunch of the Team Up to Clean Up program. Updates communicated include the current website enhancements underway and changes to the process respecting the distribution of supplies.

(Van Dyk/Tom)

That the update respecting the relaunch of the Team Up to Clean Up program be received, as presented.

CARRIED

(ii) Keep Hamilton Clean and Green Committee Spring Meeting (Item 13.2)

Due to staff redeployments and shortages the Committee was unable to hold the January 2022 meeting which set the Clean and Green Neighbourhood Grant cycle back by a full month. Staff Liaison, Whitney Slattery, Clean and Green Coordinator, proposed an additional Committee meeting for April 19, 2022.

(Meskaukas/Van Dyk)

That the establishment of an additional Committee meeting to be held on April 19, 2022 be deferred to a future meeting.

CARRIED

(iii) Hamilton Trillium Program Staff Update (13.3)

Engaging citizens to take greater responsibility for improving our Hamilton community environments.



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Environmental Services Staff Member, Theresa Phair, Outreach Community Liaison, provided an update on the Trillium Program including the request of Committee Members to participate in helping shape the program and consider acting as a Judge for the 2022 awards.

(Duke/Donison)

That the update respecting the Trillium Program, be received.

CARRIED

(iv) Spring Tide Show Staff Update (Item 13.4)

Environmental Services Staff Member, Florence Pirrera, Outreach Project Manager, provided an update respecting the Spring Tide Show including attendance rates, themes, and features of the 2022 show.

(Jarvi/Tom)

That the update respecting the Spring Tide Show, be received.

CARRIED

6. ADJOURNMENT (ITEM 14)

(Duke/Van Dyk)

That, there being no further business, the meeting adjourned at 6:30pm.

Respectfully submitted,

Brenda Duke
Chair, Keep Hamilton Clean and Green
Committee

Whitney Slattery
Clean & Green Coordinator, Business Programs
Environmental Services Division, Public Works Department



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