

## **Sustainability and Financial Viability Audit of Hamilton Waterfront Trust Proposed Scope of Work**

The scope of work may include, but is not limited to, the following:

- Preparation of a report that evaluates and assesses the sustainability and financial viability of HWT through:
  - Review of the purpose and objectives of the Hamilton Waterfront Trust (HWT or Trust) in the Revised Deed of Trust and HWT incorporation documents
  - Review of HWT’s Strategic Plan, business plans and operational plans
  - Review of HWT’s multi-year operational budget, capital budget and related projections and forecasts
  - Review of HWT’s cash flow forecasts
  - Review of HWT’s historical financial results and trends
  - Review of appropriate HWT internal documents and records
  - Analysis and calculation of financial ratios
- Presentation of the report to City Staff
- Presentation of the report at HWT Board meeting and at City of Hamilton Audit, Finance and Administration Committee