



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES**

**REPORT 22-003**

**4:00 p.m.**

**Tuesday, March 8, 2022**

**Due to COVID-19 and the Closure of City Hall,  
this meeting was held virtually.**

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**Present:** A. Mallett (Chair), J. Kemp (Vice-Chair)  
S. Aaron, P. Cameron, J. Cardno, M. Dent,  
L. Janosi, P. Kilburn, T. Manzuk, M. McNeil,  
T. Murphy, T. Nolan, R. Semkow

**Absent**

**with Regrets:** Mayor F. Eisenberger, L. Dingman,  
A. Frisina, S. Geffros, C. McBride, K. Nolan,

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Chair Mallett called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. It was

further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

**THE ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES PRESENTS REPORT 22-003 AND  
RESPECTFULLY RECOMMENDS:**

- 1. Delegation to the General Issues Committee  
Respecting Support for the Advisory Committee  
for Persons with Disabilities and its Working  
Groups (Added Item 12.2)**

WHEREAS, a request for Support for the Advisory Committee for Persons with Disabilities and its Working Groups is expected to be considered at a future meeting of the Advisory Committee for Persons with Disabilities; and

WHEREAS, the General Issues Committee is expected to consider the request for Support for the Advisory Committee for Persons with Disabilities and its Working Groups as part of the Advisory Committee for Persons with Disabilities Report at a future meeting.

THEREFORE, BE IT RESOLVED:

That Tim Nolan be authorized to delegate at a meeting of the General Issues Committee on behalf of the Advisory Committee for Persons with Disabilities to speak in favour of the request for Support for the Advisory Committee for Persons with Disabilities and its Working Groups.

**2. Ability First – Accessibility Event, October 5, 2022  
(Added Item 12.3)**

WHEREAS, the Outreach Working Group of the Advisory Committee for Persons with Disabilities requests to organize and host an event to educate and increase awareness respecting accessibility and abilities;

WHEREAS, representatives of the Outreach Working Group of the Advisory Committee for Persons with Disabilities, as well as representatives from various community organizations and stakeholders (such as the Canadian National Institute for the Blind, Multiple Sclerosis Society, Canadian Hard of Hearing Association, L'Arche Hamilton, Hamilton Region Indian Centre etc.), will be invited to take part in the event to highlight abilities and accessibility.

**THEREFORE, BE IT RESOLVED:**

- (a) That members of the Outreach Working Group of the Advisory Committee for Persons with Disabilities be authorized to organize and host an in-person event with a virtual component on October 5, 2022, including presentations, interactive programs and information tables for agencies and services related to ability and accessibility.
- (b) That the Advisory Committee for Persons with Disabilities be authorized to use up to \$8,000 from the Volunteer Committee Reserve (#112212) for advertising, presenters, ALS interpreters, set up and take down and other elements for running the event.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following change to the agenda:

**8. PRESENTATIONS**

The following agenda items will be considered following Item 4.1:

### **8.1 Verbal Presentation from the City of Hamilton Chief of Police respecting Topics of Interest to the Advisory Committee for Persons with Disabilities related to Police Services**

The agenda for the March 8, 2022 meeting of the Advisory Committee for Persons with Disabilities, was approved, as amended.

#### **(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

#### **(c) APPROVAL OF MINUTES (Item 4)**

##### **(i) February 8, 2022 (Item 4.1)**

The minutes of the February 8, 2022 meeting of the Advisory Committee for Persons with Disabilities, were approved, as presented.

#### **(d) CONSENT ITEMS (Item 7)**

##### **(i) Built Environment Working Group Update (Item 7.1)**

**(1) Built Environment Working Group Meeting Update**

The verbal update from T. Manzuk respecting the Built Environment Working Group Meeting, was received.

**(2) Hamilton Strategic Road Safety Committee Update**

The verbal update from T. Manzuk respecting the February 23, 2022 meeting of the Hamilton Strategic Road Safety Committee, was received.

**(ii) Housing Issues Working Group Update (Item 7.2)**

**(1) Housing Issues Working Group Meeting Notes – January 18, 2022 (Item 7.2(a))**

The Housing Issues Working Group Meeting Notes of January 18, 2022, were received.

**(iii) Outreach Working Group Update (Item 7.3)**

The verbal update from P. Kilburn respecting the Outreach Working Group Meeting, was received.

**(iv) Transportation Working Group Update (Item 7.4)**

**(1) Transportation Working Meeting Notes – January 22, 2022**

The Transportation Working Group Meeting Notes of January 22, 2022, were received.

**(v) Strategic Planning Working Group Update (Item 7.5)**

A. Mallett relinquished the Chair to J. Kemp to provide an update respecting the Strategic Planning Working Group (Item 7.5).

The verbal update from A. Mallett respecting the Strategic Planning Working Group Meeting, was received.

A. Mallett assumed the Chair.

**(vi) Accessible Open Spaces and Parklands Working Group Update (Item 7.6)**

- (a) That items respecting the current operation of the Outdoor Dining Patio Program be dealt with by the Built Environment Working Group; and

- (b) That items respecting new guidelines of the Outdoor Dining Patio Program related to design be addressed by the Accessible Open Spaces and Parklands Working Group.

The above motion was DEFEATED.

The determination of which Working Group will deal with items respecting the Outdoor Dining Patio Program, was referred to the Strategic Planning Working Group for further discussion and report back to ACPD.

The verbal update from T. Nolan respecting the Accessible Open Spaces and Parklands Working Group, was received.

#### **(e) STAFF PRESENTATIONS (Item 8)**

- (i) Verbal Presentation from the City of Hamilton Chief of Police respecting Topics of Interest to the Advisory Committee for Persons with Disabilities related to Police Services (Item 8.1)**

City of Hamilton Police Chief, Frank Bergen, addressed ACPD and answered questions from Committee members.



The verbal presentation from City of Hamilton Police Chief, Frank Bergen, respecting topics of interest to the Advisory Committee for Persons with Disabilities related to police services, was received.

**(f) MOTIONS (Item 11)**

A. Mallett relinquished the Chair to J. Kemp to introduce the following Motion:

**(i) Roles, Responsibilities and Expectations of New Members to the Advisory Committee for Persons with Disabilities (Item 11.1)**

WHEREAS, all established Advisory Committees are to prepare, prior to the end of each term of Council, a detailed Roles, Responsibilities and Expectations of New Members, to be available to potential applicants during the recruitment process;

WHEREAS, the Advisory Committee for Persons with Disabilities requires a significant level of commitment;

WHEREAS, the Advisory Committee for Persons with Disabilities represents persons with all disabilities.

THEREFORE, BE IT RESOLVED:

**General Issues Committee – April 20, 2022**

That the Roles, Responsibilities and Expectations of New Members of the Advisory Committee for Persons with Disabilities include the expectations that Advisory Committee for Persons with Disabilities members:

- (a) Are expected to participate in at least one Working Group and dedicate a minimum of four hours per month to their responsibilities on the Advisory Committee for Persons with Disabilities and their associated Working Groups;
- (b) Clearly understand that they should share their knowledge and ideas through their input during Advisory Committee for Persons with Disabilities meetings and Working Group meetings; and
- (c) Commit to remaining on the Advisory Committee for Persons with Disabilities for the four-year term.

The motion respecting Roles, Responsibilities and Expectations of New Members to the Advisory Committee for Persons with Disabilities was referred to the Strategic Planning Working Group for further discussion and report back to ACPD.

A. Mallett assumed the Chair.

**(g) NOTICES OF MOTION (Item 12)**

**(i) Support for the Advisory Committee for  
Persons with Disabilities and its Working  
Groups (Added Item 12.1)**

T. Nolan introduced the following Notice of Motion:

WHEREAS, the restructuring of the City's Access and Equity Division has reduced the full-time staff who supported and devoted a great deal of their full-time work obligations to the Advisory Committee for Persons with Disabilities (ACPD) to two full-time staff members who are now required to devote only a portion of their work obligations to ACPD;

WHEREAS, the restructuring of the City's Access and Equity Division has limited and compromised the meaningful and fruitful work of the ACPD on behalf of the City over the past four (4) years;

WHEREAS, the restructuring of the Access and Equity Division and the emergence of the COVID-19 Pandemic has affected staff's ability to consult with one another outside of formal meetings on matters of accessibility and disability;

WHEREAS, members of ACPD are volunteers performing critically important work on behalf of the City;

WHEREAS, as volunteers, the members of ACPD are compelled to use their own personal resources, where they can, to conduct work on behalf of the City receiving no compensation or support for their work in the process;

WHEREAS, each member of ACPD lives with a disability that makes it most difficult to expend the time and resources necessary to accomplish the work of ACPD on City's behalf;

WHEREAS, the City has an obligation to support the work of the ACPD, beyond the resources it expends now, as an accommodation and at the very least as a demonstration of goodwill and appreciation for the work of the ACPD;

WHEREAS, the ACPD is required under the *Accessibility for Ontarians with Disabilities Act* to act as an advisory body to City Council on matters of accessibility and disability;

WHEREAS, the establishment, composition, and structure including rules of procedure of the ACPD is considered in the same manner as all

other citizen committees despite the very clear legislative difference; and

WHEREAS, the ACPD's relationship to City Council in order to achieve positive outcomes for citizens with disabilities in this City have been compromised by Council's indifference to the importance of the ACPD.

THEREFORE, BE IT RESOLVED:

- (a) That the Advisory Committee for Persons with Disabilities (ACPD) Terms of Reference attached as Appendix 'A', be amended to reflect the following:
  - (i) requiring every member of the ACPD to be a member of at least one (1), and no more than two (2) Working Groups;
  - (ii) establishment of a fixed number of Working Groups with a specific purpose for the Term of Council;
  - (iii) establishment of time-limited Working Group(s) with a fixed purpose and fixed task or outcome when necessary;
- (b) That Human Resources be directed to hire one, preferably two, additional full-time staff, prior to the commencement of the 2022-

2026 Term of Council, as an accommodation to the ACPD and its members, to support the work of ACPD and its Working Groups to assist with, but not limited to, the following:

- (i) Facilitating ACPD Working Group meetings by:
  - (a) booking meeting rooms;
  - (b) maintaining meeting schedules;
  - (c) preparing agendas;
  - (d) forwarding invitations to members;
  - (e) preparing minutes;
  - (f) assist with the preparation of motions;
  - (g) forwarding pertinent information to the ACPD's Legislative Coordinator for inclusion in ACPD's agendas;
  - (h) conducting research;
  - (i) contacting staff from various City departments
  
- (ii) Facilitating ACPD by:
  - (a) contacting staff from various City departments;
  - (b) conducting research; and
  - (c) providing any or all other duties necessary to support ACPD's work on behalf of the City.

- (c) That Human Resources be directed to ensure that the staff hired to support ACPD and its Working Groups remain in place in perpetuity.

**(ii) Delegation to the General Issues Committee Respecting Support for the Advisory Committee for Persons with Disabilities and its Working Groups (Added Item 12.2)**

The Rules of Order were waived to allow for the introduction of a Motion respecting a request from Tim Nolan to delegate to the General Issues Committee respecting support for the Advisory Committee for Persons with Disabilities and its Working Groups.

For further disposition of this matter, refer to Item 1.

**(iii) Ability First – Accessibility Event, October 5, 2022 (Added Item 12.3)**

The Rules of Order were waived to allow for the introduction of a Motion respecting Ability First – Accessibility Event, October 5, 2022.

For further disposition of this matter, refer to Item 2.

## **(h) GENERAL ISSUES / OTHER BUSINESS (Item 13)**

### **(i) Accessibility Complaints to the City of Hamilton (Item 13.1)**

Jessica Bowen, Supervisor of Diversity and Inclusion, advised that 25 accessibility complaints were received in February. Of the accessibility complaints, four were related to parking, one related to lack of an accessible doorway at a private business and one related to mask wearing.

The verbal update from Jessica Bowen, Supervisor of Diversity and Inclusion, respecting Accessibility Complaints to the City of Hamilton, was received.

The following items were deferred to the April 12, 2022 Advisory Committee for Persons with Disabilities meeting due to time constraints:

- (1) *Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Update (Item 13.2)*
- (2) *Presenters List for the Advisory Committee for Persons with Disabilities (Item 13.3)*
- (3) *Advisory Committee Procedures Respecting Communication (Item 13.4)*



- (a) Communicating with Council
- (b) Communicating with Outside Agencies,  
Including Other Levels of Government and  
the Media.

**(i) ADJOURNMENT (Item 15)**

There being no further business, the Advisory  
Committee for Persons with Disabilities adjourned at  
6:17 p.m.

Respectfully submitted,

Aznive Mallett, Chair  
Advisory Committee for  
Persons with Disabilities

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk