

Appendix B: Statutory Officials

The following chart outlines the Statutory Officials of the Municipality and details the coverage in existing by-law or legislation should the Official be absent from their role, or should this role be vacant.

Official	Appointment	Coverage
Treasurer	By-law No. 13-016 as amended to Appoint a Treasurer and Deputy Treasurers	By-law No. 13-016 as amended by By-law No. 17-161 provides that the Director of Financial Planning, Administration and Policy, the Director of Financial Services, Taxation and Corporate Controller (or the individuals acting in these positions) are appointed as Deputy Treasurers who, and, during the absence or illness of the Treasurer, can carry out the duties of the Treasurer.
City Clerk	By-law 19-182 to Appoint a Clerk for the City of Hamilton	By-law No. 19-183 To Appoint a Deputy City Clerk for the City of Hamilton appoints a Deputy City Clerk with the powers and duties of the City Clerk, subject to the direction of the City Clerk with respect to the times and manner in which the powers and duties shall be exercised.
Fire Chief	By-law No. 19-035 as amended Being a By-law to Appoint a Fire Chief, Deputy Fire Chief, and Provincial Fire Co-ordinator pursuant to the Hamilton Fire Department Establishing and Regulating By-law No. 19-034	Deputy Fire Chiefs appointed to act on behalf of the Fire Chief as needed.
Chief Building Official	By-law No. 22-112 Respecting the Appointments of a Chief Building Official, Deputies and Inspectors	By-law permits the deputies to perform and have all powers and duties of the Chief Building Official (CBO) as directed by the CBO or when the CBO is absent
City Auditor	By-law 19-180 to appoint the City Auditor as the General Auditor under	By-law does not include language on coverage should the Auditor be absent of the position vacant, however, under section 223.19 (5) of the Municipal Act,

Official	Appointment	Coverage
	Section 223.19 of the Municipal Act, 2001	2001, the Auditor may, in writing, delegate their powers and duties to any person, other than a member of Council.
Medical Officer of Health	Appointment made by Council Resolution.	The Health Protection and Promotion Act, 1990, in section 68(2) delegates authority to act to associate medical officers of health should the Medical Officer of Health be unable to act or should the position be vacant.
Chief Planning Official	Authority provided under the Planning Act, 1990. Role identified through job description.	In the absence of the Chief Planning Official, Acting Director of Planning (which rotates monthly) assumes all functions that the Chief Planning Official would normally undertake.