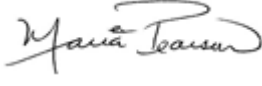




Hamilton

# CITIZEN COMMITTEE REPORT

<b>To:</b>	Chair and Members Public Works Committee
<b>From:</b>	Councillor Maria Pearson (Chair) Waste Management Advisory Committee 
<b>Date:</b>	June 13, 2022
<b>Re:</b>	Waste Management Advisory Committee Terms of Reference

## **Recommendation:**

That the revised Waste Management Advisory Committee (“WMAC”) Terms of Reference, attached as Appendix “A”, be approved.

## **Background:**

The City’s Volunteer Advisory Committees are required to review their Terms of Reference and recommend necessary amendments to their respective Standing Committee. The Waste Management Advisory Committee Terms of Reference (TOR) was previously amended in 2018. Since that time, there have been a few changes respecting the WMAC’s responsibilities and administrative support.

## **Analysis/Rationale:**

The WMAC recommends that their TOR is updated as the result of the following changes concerning their activities and administrative support:

- WMAC activities - In December 2020, the City approved the 2020 Solid Waste Management Master Plan (SWMMP) Action Items. The WMAC will be involved with providing input on the implementation of the 2020 SWMMP Action Items.
- Support Services - In July 2021, the Waste Management Division was established as a new Division within the Public Works Department. The WMAC’s support services will be provided by the Waste Management Division since the WMAC’s mandate aligns with the Division’s planning and operational responsibilities.

The following updates and changes are recommended for the Terms of Reference:

- TOR Item 1.2 - The Statement of Purpose shall be amended to include the WMAC's role in supporting the 2020 Solid Waste Management Master Plan (SWMMP) Action Items.
- TOR Item 3.1 and 3.2 - The Support Services for the WMAC shall be provided by the Waste Management Division.

The recommended changes for the TOR was reviewed and approved by motion at the WMAC's meeting held on March 31, 2022.

**Appendices:**

**Appendix A – Waste Management Advisory Committee Terms of Reference**