



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
City Clerk's Office

TO:	Governance Review Sub-Committee
COMMITTEE DATE:	June 23, 2022
SUBJECT/REPORT NO:	Renaming of Committees (FCS22055) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Janet Pilon (905) 546-2424 Ext. 4304
SUBMITTED BY:	Andrea Holland City Clerk Office of the City Clerk
SIGNATURE:	

RECOMMENDATION

- (a) That the following Committees be renamed as follows:
- (i) Waste Management Advisory Committee be renamed to the Waste Management Sub-Committee;
 - (ii) Agricultural and Rural Affairs Advisory Committee be renamed the Agricultural and Rural Affairs Sub-Committee;
 - (iii) Business Improvement Area Advisory Committee be renamed the Business Improvement Area Sub-Committee; and
 - (iv) Community Benefits Protocol Advisory Committee be renamed the Community Benefits Protocol Sub-Committee.
- (b) That the Waste Management Sub-Committee; Agricultural and Rural Affairs Sub-Committee and Business Improvement Area Sub-Committee Terms of Reference, attached as Appendix 'A' to 'C', be approved.

EXECUTIVE SUMMARY

On March 31, 2022, Governance Review Sub-Committee deliberated Report - Review of City of Hamilton's Agencies, Boards, Committees and other Affiliated Entities

(LS22016/FCS22025). Staff provided information regarding a review of Council and Committee Structures, with the commitment to return to Governance Review Sub-Committee with recommendations as staff move through their work plan.

“Throughout this analysis, Legal Services and Office of the City Clerk staff identified areas of the current Governance Structure where improvements can be made. Staff are developing a work plan to address these and will be returning with recommendations to committee with these recommendations for discussion and decision. “

Council, at its meeting on June 7, 2022 amended the Terms of Reference of many committees to align quorum for committees with what is outlined in Council’s Procedural By-law 21-021.

The Waste Management Advisory Committee; Agricultural and Rural Affairs Advisory Committee; Business Improvement Area Advisory Committee and the Community Benefits Protocol Advisory Committee, all have members of Council appointed as members, who have voting privileges and as per section 6.2 (17) (below) of the Procedural By-law 21-021, as amended, states that members of Council who are appointed as representatives of an Advisory do not have voting rights:

6.2 Voting Procedures

- (17) Members of Council who are appointed as representatives of an Advisory Committee, do not have voting rights while attending an Advisory Committee meeting.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: N/A

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

The Waste Management Advisory Committee, is not considered an Advisory Committee, as its membership consists of primarily Councillors with the appointment of two (2) citizens, who are tasked with giving overall guidance and direction during the preparation of the City's long-term Solid Waste Management Master Plan and advise

Council through the Public Works Committee of the study progress and to receive feedback, advice and direction, as appropriate.

The Agricultural and Rural Affairs Advisory Committee, is not considered an Advisory Committee, as its membership consists of voting members of Council, who are tasked with providing input to Council and City staff on issues that impact agriculture and rural communities, and act as the liaison between those communities and Council, helping to preserve, maintain and advance an economically viable agriculture base in the City of Hamilton.

The Business Improvement Area Advisory Committee, is not considered an Advisory Committee, as its membership consists of a voting member of Council, who are tasked to provide a forum for individual BIAs which encourages and facilitates receiving and sharing of information relating to initiatives affecting small businesses and business districts in the City of Hamilton.

The Community Benefits Protocol Advisory Committee, is also not considered an Advisory Committee, as its membership consists of voting members of Council, which was established on June 27, 2018, however, the Terms of Reference are still being developed by staff.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

None.

RELEVANT CONSULTATION

Clerk's Legislative staff supporting committees

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Staff are recommending the renaming of the committees noted to ensure that the Council members appointed to them, have voting privileges.

ALTERNATIVES FOR CONSIDERATION

None

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

APPENDICES AND SCHEDULES ATTACHED

Appendix 'A' – Waste Management Sub-Committee – Terms of Reference

Appendix 'B' - Agricultural and Rural Affairs Sub-Committee – Terms of Reference

Appendix 'C' - Business Improvement Area Sub-Committee – Terms of Reference