



Hamilton

**GOVERNANCE REVIEW SUB-COMMITTEE
REPORT 22-003**

Thursday, June 23, 2022

9:30 am

**Council Chambers
Hamilton City Hall**

Present: Councillors M. Wilson (Chair), B. Clark, L. Ferguson, M. Pearson, and A. VanderBeek

Absent: Councillor T. Whitehead – Personal

THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 22-003 AND RESPECTFULLY RECOMMENDS:

1. Renaming of Committees (FCS22055) (City Wide) (Item 10.1)

- (a) That the following Committees be renamed as follows:
 - (i) Waste Management Advisory Committee be renamed to the Waste Management Sub-Committee;
 - (ii) Agricultural and Rural Affairs Advisory Committee be renamed the Agricultural and Rural Affairs Sub-Committee;
 - (iii) Business Improvement Area Advisory Committee be renamed the Business Improvement Area Sub-Committee; and
 - (iv) Community Benefits Protocol Advisory Committee be renamed the Community Benefits Protocol Sub-Committee.
- (b) That the Waste Management Sub-Committee; Agricultural and Rural Affairs Sub-Committee and Business Improvement Area Sub-Committee Terms of Reference, attached as Appendix 'A' to 'C' to Governance Review Sub-Committee Report 22-003, be approved.

2. Mandatory COVID-19 Vaccination Verification Policy for Members of Council and Members of Council Appointed Committees (FCS22016 / HR22010) (City Wide) (Item 10.2)

- (a) That Council approve the amendments to the City of Hamilton Policy respecting the Appointment of Citizens to the City's Agencies, Boards, Commissions, Advisory (Volunteer) Committees and Sub-Committees as outlined in Appendix "D" to Governance Review Sub-Committee Report 22-003;

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(b) That Appendix “E” to Governance Review Sub-Committee Report 22-003 the Mandatory COVID-19 Vaccination Verification Policy, **be amended:**

(i) to include, Option ‘B’ as the preferred option to administer Council Appointees who are not compliant with the Mandatory COVID-19 Vaccination Verification Policy, that reads as follows:

Members of Council appointed committees will be presumed to have an Approved Exemption and shall work with the City to develop a reasonable and appropriate accommodation plan including health and safety measures to protect all Employees and Committee Members, up to the point of undue hardship

(ii) ***to relocate Section 6. of Terms and Conditions - Non-compliance with the Mandatory COVID-19 Vaccination Verification Policy as Section 2., renumbering the remaining sub-sections accordingly; and***

(c) That Council approve the proposed amendments to the Mandatory COVID-19 Vaccination Verification Policy, substantially in the form attached as **amended** Appendix “E” to Governance Review Sub-Committee Report 22-003, Mandatory COVID-19 Vaccination Verification Policy.

3. Establishment of the City of Hamilton's Citizen Advisory (Volunteer) and Sub-Committees for the 2022-2026 Term of Council (FCS22056) (City Wide) (Added Item 10.3)

(a) That the membership within the Terms of Reference of the following Committees be **amended** as follows, for quorum purposes:

(i) Hamilton-Wentworth Catholic District School Board (HWCDSB) Liaison Committee:

MEMBERSHIP

Total of three Trustees (Chair of the Board and two Trustees)
Total of **three** Members of Council (Mayor and **two members** of Council)

(Appendix ‘F’ – Hamilton-Wentworth Catholic District School Board (HWCDSB) Liaison Committee – Terms of Reference (revised))

(ii) Hamilton-Wentworth District School Board (HWDSB) Liaison Committee:

MEMBERSHIP

Total of three Trustees (Chair of the Board and two Trustees)
Total of **three** Members of Council (Mayor and **two members** of Council)

Total of two HWDSB Secondary Students (non-voting, rotating basis, invited by HWDSB)

(Appendix 'G' - Hamilton-Wentworth District School Board (HWDSB) Liaison Committee – Terms of Reference (revised))

- (b) That the following Sub-Committees, be disbanded:
 - (i) Affordable Housing Site Selection Sub-Committee;
 - (ii) Government Relations Sub-Committee;
 - (iii) Steel Sub-Committee;
 - (iv) Rental Housing Sub-Committee;
 - (v) Hamilton Utilities Corporation Joint Advisory Committee and Working Group;
 - (vi) Capital Projects Work In-Progress Review Sub-Committee; and
 - (vii) Multi-Year Budget Planning Sub-Committee;
- (c) That the Sub-Committees listed in Appendix "H" to Governance Review Sub-Committee Report 22-003 be established for the 2022 – 2026 Term of Council (November 16, 2022 to November 15, 2026);
- (d) That the establishment of the Physician Recruitment and Retention Steering Committee be postponed until after Council has considered the review of the Physician Recruitment and Retention process in the Fall of 2022;
- (e) That the establishment of the Citizen Advisory Committees (Volunteer) with the exception of the Advisory Committee for Persons with Disabilities, be postponed and considered by the 2022–2026 Council, so that the Citizen Advisory Committees (Volunteer) may be aligned with the 2022–2026 Council Term priorities; and
- (f) That the Advisory Committee for Persons with Disabilities, be established for the 2022 – 2026 Term of Council (November 16, 2022 to November 15, 2026), as per section 29(1) of the *Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11*.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

10. DISCUSSION ITEMS

- 10.3 Establishment of the City of Hamilton's Citizen Advisory (Volunteer) and Sub-Committees for the 2022-2026 Term of Council (FCS22056) (City Wide)

The June 23, 2022 Agenda of the Governance Review Sub-Committee were approved, as amended.

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(b) **DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

(c) **APPROVAL OF MINUTES (Item 4)**

(i) **May 30, 2022 (Item 4.1)**

The Minutes of the May 30, 2022 meeting of the Governance Review Sub-Committee were approved, as presented.

(d) **DISCUSSION ITEMS (Item 10)**

(i) **Mandatory COVID-19 Vaccination Verification Policy for Members of Council and Members of Council Appointed Committees (FCS22016 / HR22010) (City Wide) (Item 10.2)**

- (a) That Council approve the amendments to the City of Hamilton Policy respecting the Appointment of Citizens to the City's Agencies, Boards, Commissions, Advisory (Volunteer) Committees and Sub-Committees as outlined in Appendix "A" to Report FCS22016 / HR22010;
- (b) That Council choose between Options A, B, and C as outlined within the section Alternatives for Consideration of Report FCS22016 / HR22010 and Appendix B of Report FCS22016 / HR22010; and
- (c) That Council approve the proposed amendments to the Mandatory COVID-19 Vaccination Verification Policy, substantially in the form attached as Appendix B of Report FCS22016 / HR22010 with any necessary amendments arising from recommendation (b) above.

Councillor Clark introduced the following **amendment**:

- (a) That Sub-Section (b) and Appendix "B" of Report FCS22016 / HR22010, be **amended** to reflect Option 'B' as the preferred option, as follows:
 - (b) That Appendix "B" the Mandatory COVID-19 Vaccination Verification Policy, **be amended** to include, Option 'B' as the preferred option to administer Council Appointees who are not compliant with the Mandatory COVID-19 Vaccination Verification Policy, that reads as follows:

Members of Council appointed committees will be presumed to have an Approved Exemption and shall work with the City to develop a reasonable and appropriate accommodation plan including health and safety measures to protect all Employees and Committee Members, up to the point of undue hardship

- (b) That Appendix “B” the Mandatory COVID-19 Vaccination Verification Policy, be ***further amended to relocate Section 6. of Terms and Conditions - Non-compliance with the Mandatory COVID-19 Vaccination Verification Policy as Section 2., renumbering the remaining sub-sections accordingly.***
- (c) That Sub-Section (c) of Report FCS22016 / HR22010, be ***amended***, to read as follows:
 - (c) That Council approve the proposed amendments to the Mandatory COVID-19 Vaccination Verification Policy, substantially in the form attached as ***amended*** Appendix “B” of Report FCS22016 / HR22010, Mandatory COVID-19 Vaccination Verification Policy. ***with any necessary amendments arising from recommendation (b) above.***

For further disposition of this matter, refer to Item 2.

(e) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendment to the Outstanding Business List (Item 13.1)

The following amendment to the Governance Review Sub-Committee’s Outstanding Business List, was approved:

- (a) Item Considered Complete and Needing to Be Removed (Item 13.1(a)):

Amendment to the Mandatory COVID-19 Vaccination Verification Policy (HUR21008(a)) (City Wide)
Added: January 12, 2022 - at Council (Item 3.1)
Completed: June 23, 2022 - at Governance (Item 10.2)

(f) ADJOURNMENT (Item 15)

There being no further business, the Governance Review Sub-Committee meeting adjourned at 10:32 a.m.

Respectfully submitted,

Councillor M. Wilson, Chair
Governance Review Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk