



**CITYHOUSING HAMILTON CORPORATION
SHAREHOLDER ANNUAL GENERAL MEETING
MINUTES 22-001**

2:00 p.m.

Tuesday, June 7, 2022

Room 264

Hamilton City Hall, 71 Main Street West

Present: Deputy Mayor B. Johnson (Chair)
Councillors M. Wilson, J. Farr, N. Nann, R. Powers, T. Jackson,
E. Pauls, J.P. Danko, B. Clark, and M. Pearson

Absent Mayor Eisenberger, Councillors L. Ferguson, J. Partridge and
A. VanderBeek – City Business
Councillors S. Merulla and T. Whitehead - Personal

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. 2021 CityHousing Hamilton Corporation Annual Report

(Clark/Nann)

That the 2021 CityHousing Hamilton Corporation Annual Report, be received.

CARRIED

2. Shareholder Resolutions (Item 11.1)

(Pauls/Danko)

WHEREAS the City of Hamilton is the sole voting member of the Corporation ("Sole Voting Member"); and

WHEREAS the Sole Voting Member is authorized to hold shares in the Corporation and to exercise the rights attributed thereto, pursuant to Subsection 203(1) of the *Municipal Act*, 2001, SO 2001, c25 ("Act"), but the Corporation is not an Offering Corporation within the meaning ascribed to that term in the *Business Corporations Act*, R.S.O. 1990, c. B.16 ("OBCA"); and

WHEREAS the Council of the City of Hamilton are sitting as representatives of the Sole Voting Member of the Corporation; and

NOW THEREFORE the Council of the City of Hamilton, acting in its capacity as representative of the Sole Voting Member of the Corporation, RESOLVES AS FOLLOWS:

(a) Minutes of Previous Annual Meeting of the Corporation

That the minutes of the annual meeting held October 28, 2021 be approved.

(b) Financial Statements and Auditor's Report of the Corporation

That the financial statements of the Corporation for the fiscal year ended December 31, 2021 together with the auditor's report (attached hereto as Appendix "A"), if applicable, be and the same are hereby received and approved.

(c) COVID Deficit

(i) That the letter from the Corporation's Chief Financial Officer to the Sole Voting Member dated January 19, 2022 (attached hereto as Appendix "B" and hereinafter referred to as the "COVID Deficit Letter") be and the same is hereby received.

(ii) That the COVID Deficit Letter be forthwith referred to the City of Hamilton's General Manager of Corporate Services for further action.

(d) Shareholder Approval RE: COCHI Funding Applications

(i) That CityHousing Hamilton Report #22001 dated February 8, 2022 (attached hereto as Appendix "C") be and the same is hereby received.

(ii) That, the Sole Voting Member approves the Corporation's submission of funding applications to the 'Canada-Ontario Community Housing Initiative' ("COCHI") to secure funding in the amounts of \$846,000 for the Corporation's 350 King St. East project and \$1,900,000 for the Corporation's 253 King William St. project, as further outlined in CityHousing Hamilton Report #22001;

(iii) That the Sole Voting Member approves the preparation of all necessary documents and/or agreements to give effect to the foregoing; and

(iv) That the Mayor and City Clerk are hereby authorized and directed to sign and/or dispatch and deliver any other agreements, documents, notices, articles and/or certificates to be signed and/or dispatched or delivered under or in connection with the Shareholder Declaration or the COCHI applications or to take any

other action deemed necessary in respect of any of the foregoing,
as the case may be.

CARRIED

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

10. DISCUSSION ITEMS

10.2. ~~Management Letter and Financial Statements~~

As a Management Letter was not included in the package.

(Pearson/Clark)

That the agenda for the June 7, 2022 meeting of the CityHousing Hamilton Corporation Shareholder be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) October 28, 2021 (Item 4.1)

For disposition of this matter, see Item 2.

(d) COMMUNICATIONS (Item 5)

**(i) Rochelle Desouza, CityHousing Hamilton, respecting
COVID Expenses 2021 (Item 5.1)**

For disposition of this matter, see Item 2.

(e) STAFF PRESENTATIONS (Item 9)

(i) 2021 Annual Report (Item 9.1)

Ed VanderWindt, Chief Executive Officer, CityHousing Hamilton; Gillian McLaughlin, Community Relations Worker, CityHousing Hamilton; Amanda Warren-Ritchie, Manager, Strategy and Quality Improvement, CityHousing Hamilton; Sean Botham, Manager, Development, CityHousing Hamilton; Rochelle Desouza, Chief Financial Officer, CityHousing Hamilton; and Leanne Ward, Manager, Operations,

CityHousing Hamilton, addressed the Shareholder, with the aid of a PowerPoint Presentation.

(Farr/Wilson)

That the presentation from Ed VanderWindt, Chief Executive Officer, CityHousing Hamilton; Gillian McLaughlin, Community Relations Worker, CityHousing Hamilton; Amanda Warren-Ritchie, Manager, Strategy and Quality Improvement, CityHousing Hamilton; Sean Botham, Manager, Development, CityHousing Hamilton; Rochelle Desouza, Chief Financial Officer, CityHousing Hamilton; and Leanne Ward, Manager, Operations, CityHousing Hamilton, respecting the 2021 CityHousing Hamilton Corporation Annual Report, be received.

CARRIED

For further disposition of this matter, refer to Item 2.

(f) DISCUSSION ITEMS (Item 10)

**(i) Canada-Ontario Community Housing Initiative Funding
for New Developments (Report #22001)**

For disposition of this matter, refer to Item 2.

(g) ADJOURNMENT (Item 15)

(Jackson/Pearson)

That there being no further business the CityHousing Hamilton Corporation Shareholder meeting be adjourned at 2:47 p.m.

CARRIED

Respectfully submitted,

Deputy Mayor B. Johnson
Chair, CityHousing Hamilton
Corporation Shareholder

Tamara Bates
Legislative Coordinator
Office of the City Clerk