



WELCOME TO THE CITY OF HAMILTON

PLANNING COMMITTEE

August 9, 2022

PED22167 – Committee of Adjustment Delegated Authority and Application Fees

Presented by: Jamila Sheffield

Recommendation:

- (a) Decisions on routine and administrative Consent applications, and Certificates for Cancellation and Validation of Title be delegated to the Director of Planning and Chief Planner; and
- (b) By-law No. 07-300, Delegation of Consent Authority and Constituting a Committee of Adjustment be amended to provide an increase for the Committee of Adjustment member honorarium; and
- (c) By-law No. 12-282 Tariff of Fees, be amended to provide for reduced fees for the processing of routine and administrative consents, and associated process changes.

Further Delegated Authority:

Current:

All authority for making decisions on Consents (new lots, lot additions, easements, leases over 21 years, mortgage/charge), as well as Validations of Title and Cancellations have been delegated to the Committee of Adjustment.

Recommendation:

Authority for making decisions on Consents for routine and administrative Consent applications, being easements, leases over 21 years and mortgage/charge, be further delegated to the Director of Planning and Chief Planner.

Authority for making decisions on Validations of Title and Cancellations be further delegated to the Director of Planning and Chief Planner.

Honorarium for Committee of Adjustment members:

Current:

\$150 per meeting attended

Recommendation:

\$250 per meeting attended

Staff reviewed municipalities of a similar size and Committee of Adjustment workload to determine an appropriate honorarium.

Reduced fees for routine and administrative consents:

Current:

All Consent Applications

\$2,985 (with additional fees for sites serviced by septic systems and wells/cisterns)

Recommendation:

Lease/Easement Consent

\$1,990

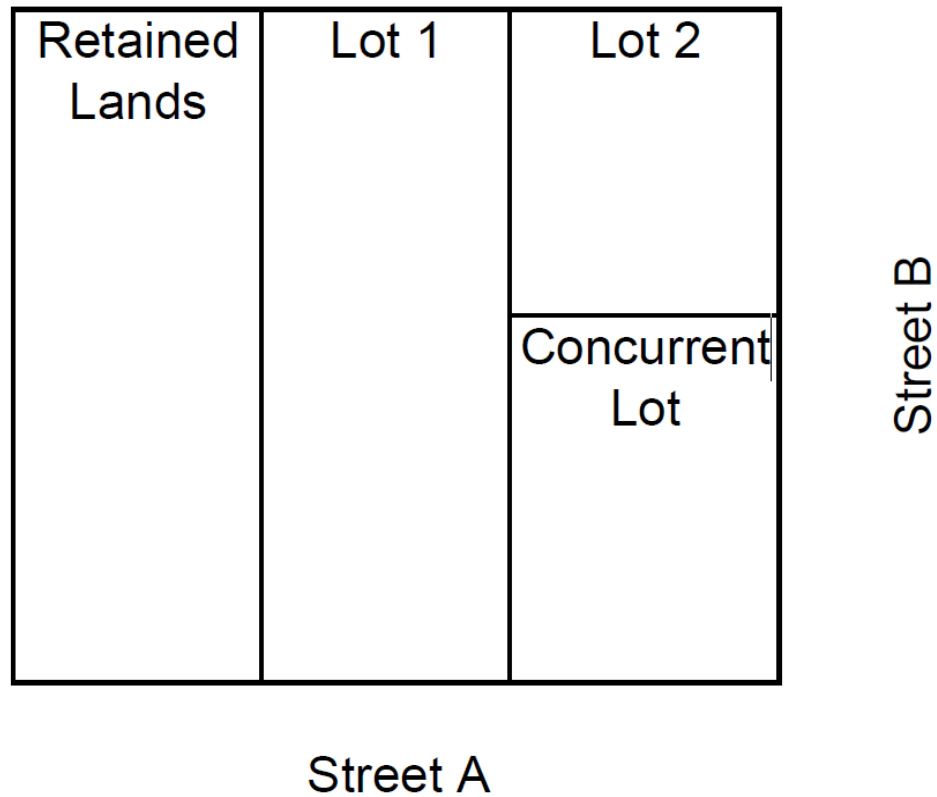
Concurrent Consent

\$1,990 (each new lot after the initial 2 new lots (see sketch))

Notice for the proposed amendment to the Tariff of Fees was circulated in accordance with the *Planning Act* July 8, 2022.

Concurrent Consent Sketch

Sketch C





Hamilton

THANK YOU FOR ATTENDING

THE CITY OF HAMILTON PLANNING COMMITTEE