



Hamilton

Minutes 22-004

Hamilton Women and Gender Equity Committee

Thursday, May 26, 2022

6:00pm-8:00pm

**Due to the COVID-19 and the Closure of City Hall All
electronic meetings can be viewed at: City's YouTube
Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>
Virtual Meeting**

Present: Jan Lukas, Deanna Allain, Adriana Harris, Julie Turner,
Heather Platt, Michelle Hutton, Stephanie Scardellato,
Melanie Cummings, Pascale Marchand, Kathleen
Shannon and Gagan Batra

Regrets: Anna Davey, Autumn Getty and Yulena Wan

Also Present: Morgan Stahl, Director of Government
Relations and Community Engagement

1. CEREMONIAL ACTIVITIES

1.1 Land Acknowledgement

D. Allain provided the Land Acknowledgement

2. APPROVAL OF THE AGENDA (ITEM 2)

The Chair advised that there were no changes to the
agenda.

(J. Lukas / P. Marchand)

That the Agenda of May 26, 2022 be approved as amended.

CARRIED

3. DECLARATION OF INTEREST (ITEM 3)

None.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)

i. April 28, 2021 (Item 4.1)

(J. Lukas /M. Cummings)

That the Hamilton Women and Gender Equity Committee approve the Minutes of April 28, 2022 as presented.

CARRIED

5. DISCUSSION ITEMS (ITEM 10)

(i) Annual Review of Terms of Reference

(P. Marchand/A. Harris)

That the Annual Review of the Terms of Reference be deferred to the June 23, 2022 meeting so that committee members have sufficient time to review.

(ii) Report on the Committees Activities

(o) That Advisory Committees be directed ***to submit annual progress reports of the Committee's activities to their respective Standing Committee for review*** by November of each calendar year, in support of their budget request and consider various options (annual report; electronic newsletter

from all Advisory Committees quarterly or biannually; etc.) for keeping Council up to date on their committee's activities;

D.Allain requested that the Committee review the directives that need to be addressed prior to the end of the Committee term.

D. Allain referenced the e-mail staff sent to the Committee on March 7, 2022 and May 20, 2022 outlining the tasks that required completion by the Committee prior to the end of term.

M. Cummings asked about when the objectives are identified in the work plan.

D. Allain will prepare Documents for review include: Committee work plan and the status of each item and an annual review of the terms of reference ahead of the June meeting.

Motion to include the following items be added to the June 2022 agenda:

- Inclusionary Zoning Along the LRT Route
- Update on the City of Hamilton Menstrual Pilot

(P. Marchand/D. Allain)

- i. Chair **(D.Allain)** to create a citizen committee report regarding hybrid model be a continued option in a post-pandemic world to be considered by AF&A and Council

(D. Allain/G. Batra)

- ii. That an Update on the City of Hamilton Menstrual pilot be provided to the Women & Gender Equity committee prior to the June 23, 2022 meeting. That this communication be added as a discussion item for the June agenda.

(M. Cummings/J. Lukas)

6. Motions (Item 11)

**(i) Contribution to the Sisters in Spirit
Hamilton Organization (Item 11.1)**

(M. Cummings/J. Turner)

That a contribution of \$300 from the Women & Gender Equity Budget to the Sisters in Spirit Hamilton Organization for funding for a ribbon skirt, be approved.

**(ii) Secretary to the Hamilton Women &
Gender Equity Committee (Item 11.2)**

(K. Shannon & M. Hutton)

That M. Cummings and H. Platt be appointed as co-recording secretaries for the remainder of the year

**Staff liaison to share the template of the
meeting minutes document.**

6. ADJOURNMENT (ITEM 15)

(G. Batra/M. Hutton)

That the Hamilton Women and Gender Equity Committee be adjourned at 7:04 p.m.

CARRIED

Respectfully submitted,

D. Allain, Chair

Hamilton Women and
Gender Equity Committee

Morgan Stahl,
Director of Government Relations & Community Engagement
City Manager's Office