



Hamilton

## **FOOD ADVISORY COMMITTEE**

**Meeting #:** 22-002

**Date:** June 14, 2022

**Time:** 7:00 pm

**Location:** Online Due to the COVID-19 and the Closure of City Hall

Due to the COVID-19 and the Closure of City Hall All electronic meetings can be viewed at: City's YouTube Channel: <https://www.youtube.com/user/InsideCityofHamilton>

Richard MacDonald Manager: Food and Water Safety, Healthy and Safe Communities  
Public Health Services- Healthy Environments, City of Hamilton (905) 546 2424 Ext. 5818

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**Present:** Richard MacDonald (Staff Liaison), Krista D'Aoust (Co-Chair), Elly Bowen, Drew Johnston, Frank Stinellis, Mary Ellen Scanlon (Co-Chair, minutes), Vicky Hachey, Laurie Nielsen, Andrew Sweetnam, Kyle Swain, Maria Biasutti

**Absent with regrets:** Councillor Merulla, Brian Tammi (Secretary), Vivien Underdown

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### **1. CEREMONIAL ACTIVITIES (Item 1)**

Land acknowledgement – Krista D'Aoust  
Roll call - Krista D'Aoust

### **2. APPROVAL OF AGENDA (Item 2)**

That the following Discussion Items be added to the agenda:

- Appointment of New Food Advisory Committee Members (Added Item 10.4)
- Food Advisory Committee Terms of Reference (Added Item 10.5)
- Summer Meetings for the Food Advisory Committee (Added Item 10.6)

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**(Bowen/Johnston)**

That the Food Advisory Committee approve the Agenda, as amended.

**CARRIED**

**3. DECLARATIONS OF INTEREST (Item 3)**

None

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) January 11, 2022 minutes (Item 4.1)**

**(D' Aoust/Bowen)**

That the minutes from January 11, 2022 be approved.

**CARRIED**

**(ii) Business arising from Minutes (Item 4.2)**

Item 6 (ii) – follow up – Richard confirmed that FAC members can continue to meet until new membership is determined, this will be sometime in 2023 once new Council is in place.

**5. DISCUSSION ITEMS (Item 10)**

**(i) Code of Conduct Training (Item 10.1)**

A follow up request was made regarding members being able to complete this training virtually / online rather than attend training in person. Staff to follow up to determine details. Committee members are meant to be aware of the Code of Conduct, document sent out by Richard.

**(ii) Update from Working Group on SPRC Project (Item 10.2)**

The Survey will go live in late June for one month

- Small poster will be distributed for posting.
- Request that all members promote this to their networks to increase the number of responses.
- The raw data report will be forwarded to SPRC for analysis and recommendations.
- The final report and recommendations will be submitted to the new council allowing several months for completion.
- When available and information report will be submitted to the Board of Health.

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**(Hachey/Bowen)**

That Engage Hamilton keep  survey open until mid-August 2022.

**CARRIED**

**(iii) Member Updates (Item 10.3)**

No member updates

**(iv) Appointment of New Food Advisory Committee Members (Added Item 10.4)**

Interest in reviewing Terms of Reference in the fall to determine next steps and interest in supporting the Food Strategy going forward.

**(v) Food Advisory Committee Terms of Reference (Added Item 10.5)**

- Staff will advise whether the composition of the Committee will change. Quorum will remain as it, no appts during current term of Council.
- New appointments will be made after the election.
- Richard advised that the Department is examining links between the Strategy and the City's Climate Action initiatives and discussing synergies with Climate staff.
- Suggested that Public Health should provide clarification re its support for the FAC and the Food Strategy. Richard explained revision PH department structure and management are being made so it is timely to seek this clarification.
- The Committee was reminded that City Clerks has requested that all Advisory Committees review and update their terms of reference prior to the end of the current term

**(vi) Summer Meetings for the Food Advisory Committee (Added Item 10.6)**

- Suggested that there was no need for formal meetings during the summer and FAC could be updated by e-mail as needed.
- Committee would meet formally from Sept to Dec and an August meeting could be organized if there was a real need.

**(Hachey/Stinellis)**

That the Food Advisory Committee meet in September 2022.

**CARRIED**

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**6. ADJOURNMENT (ITEM 15)**

**(Stinellis/Neilsen)**

That, there being no further business, the Food Advisory Committee meeting for June 13, 2022 be adjourned at 8:12 p.m.

**CARRIED**

**Respectfully submitted,**

**Mary Ellen Scanlon, Co-Chair  
Krista D'Aoust, Co-Chair  
Food Advisory Committee**