



Hamilton

**MINUTES
Hamilton Veterans
Committee**

September 28, 2021

4:00 p.m.

WebEx – Virtual Platform

Present: Chair: Michael Rehill
Vice Chair: Edward Sculthorpe
Members: Don Jackson, Terry Ryan, Steve Waldron

Absent with Regrets: Rod Paddon, Dave Baldry, Robert Fyfe,
David Steckham

Also Present: Christopher Redford (Staff Liaison), Carolyn King
(Supervisor, Hamilton Military Museum)

1. CEREMONIAL ACTIVITIES (Item 1)

- (i) **Moment of Silence**
- (ii) **Land Acknowledgement**

2. APPROVAL OF AGENDA (Item 2)

The Staff Liaison advised the following change to the agenda:

10. DISCUSSION ITEMS

10.5 Order of Wreaths

3. DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) July 27, 2022 (Item 4.1)

Moved: Ed Sculthorpe **Seconded:** Terry Ryan
That the Minutes of the July 27, 2021 meeting of the Hamilton Veterans Committee be approved, as presented.

CARRIED

5. STAFF PRESENTATIONS (Item 9)

(i) Special Event Advisory Team (SEAT) Update/COVID Planning (Item 9.1)

Christopher Redford provided an update regarding on the requirements of obtaining a Special Event Advisory Team (SEAT) application and preparing a COVID Plan for the Gore Park Remembrance Services to be held November 11 and 14. A COVID Plan is necessary and services must stay within all City guidelines for outdoor events. Christopher is in consultation with SEAT representatives. As we are unable to determine how many members of the public will attend, Christopher suggested a cordoned-off area to accommodate the allowed numbers where COVID protocols can be enforced.

It is confirmed that the second Sunday in November is Remembrance Sunday and it is acceptable to hold services on this day. The RHLI are the lead unit for the parade and Mike confirms the Parade Order has already been issued.

(ii) Regional Services Update (Item 9.1)

Christopher Redford provided an update on the status of the regional Remembrance Day services as follows:

Ancaster: SEAT and COVID Plan submitted
Dundas: No parade/private
Glanbrook: Awaiting confirmation from the arena (back-up location)
Stoney Creek: SEAT and COVID Plan submitted
Waterdown: Private

6. DISCUSSION ITEMS (Item 10)

(i) Remembrance Day Service (Item 10.1)

Michael Rehill reviewed the order of service for this ceremony which will take place on November 11. Michael may ask the Dundas Concert Band to play as the Military is not currently allowing any bands to perform. Michael will request Padre Aldred for both services. Two students are

required for the recitation. A single bugler meets current COVID protocols as long as they are stationed away from the public.

A suggestion was made to move blessing from the Imam up in the program to after the opening prayer. No children's choir will be possible this year due to COVID protocols. It is confirmed that no road closures are necessary for this service. It is settled that Robert Fyfe will give the Act of Remembrance as he is the senior-most member of the Committee.

(ii) Garrison Parade and Service (Item 10.2)

Michael Rehill reviewed the order of this service which will take place on November 14, 2021. While the HMCS Star band usually plays at this service, we may provide pre-taped music over the sound system due to COVID protocols. The Commitment to Remember is usually given by two cadets; Terry Ryan will bring this forward. The Act of Remembrance will be given by Robert Fyfe.

(iii) Hamilton Veterans Committee Wreath Project (Item 10.3)

Christopher Redford outlined the following concerns about moving forward with this project this year: time limitations (requests should have been submitted to at the beginning of the school year); the Hamilton-Wentworth District School Board's ability to participate due to COVID protocols; and the ability of students to participate on the day of the service.

(iv) All-Advisory Committee Meeting (Item 10.4)

Michael Rehill provided an update on the All-Advisory Committee meeting. A representative from each Advisory Committee gave a five-minute presentation outlining the business of their committee. As this Committee's representative, Michael provided a PowerPoint presentation and fielded one question.

(v) Order of Wreaths (Added Item 10.5)

Michael Rehill noted that there is an official protocol for the order of laying wreaths (Federal/Provincial/Municipal, etc.) and that the Committee traditionally lays the Silver Cross wreath first which appears to be a break from protocol. The Committee discussed this and agreed to maintain the long-standing tradition in Hamilton of laying the Silver Cross wreath first.

Maintaining the order of wreaths during the service was also discussed. Terry Ryan suggested having a handout at the ceremony, a copy of which could be laminated to assist with maintaining the accuracy of the order.

Ed Sculthorpe inquired as to where the First Nations wreath falls in the order. To confirm this, it is essential to know the originating organization. Michael Rehill will research this and get back to the Committee.

7. ADJOURNMENT

Moved: Don Jackson **Seconded:** Terry Ryan

That there being no further business, the meeting be adjourned at 4:34 p.m..

CARRIED