

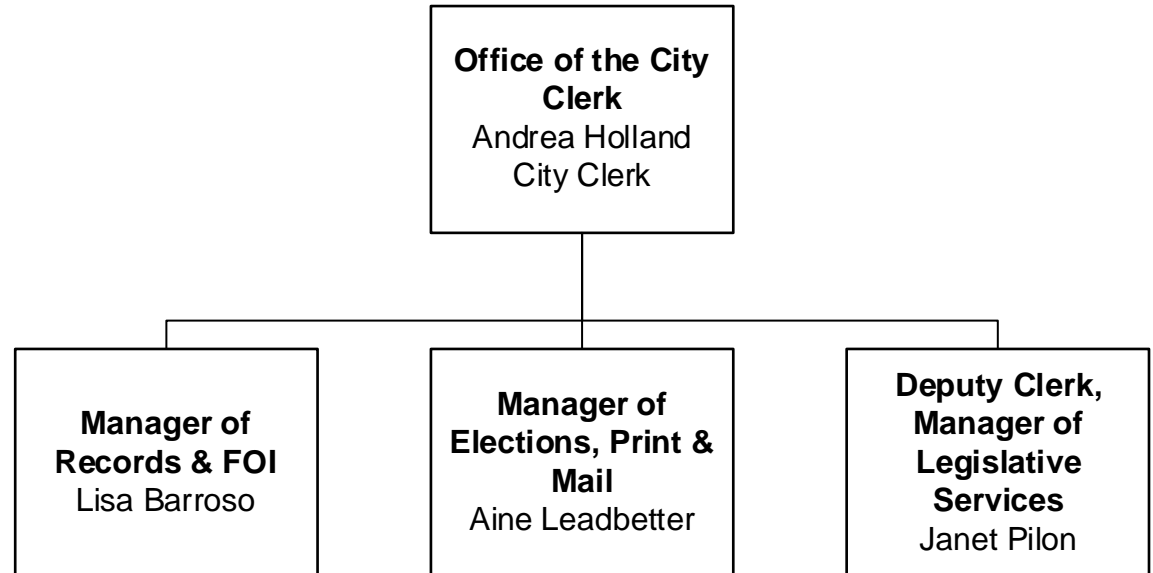


Hamilton

COUNCIL AND COMMITTEE OVERVIEW

November 8, 2022

Office of the City Clerk



Agenda

- Overview of the Governance Structure of Committees and Council
- Role as a Member of Council
- Additional Training Sessions

Council Structure

**Hamilton
City Council**

**Special
Advisory Task
Forces**

**Standing
Committees**

- Audit Finance and Administration
- Board of Health
- Emergency and Community Services
- General Issues
- Planning
- Public Works

**Selection
Committee**

**Citizen
Membership
Advisory
Committees**

**Sole
Shareholder
Corporations**

**Council/citizen
Membership
Advisory
Committees**

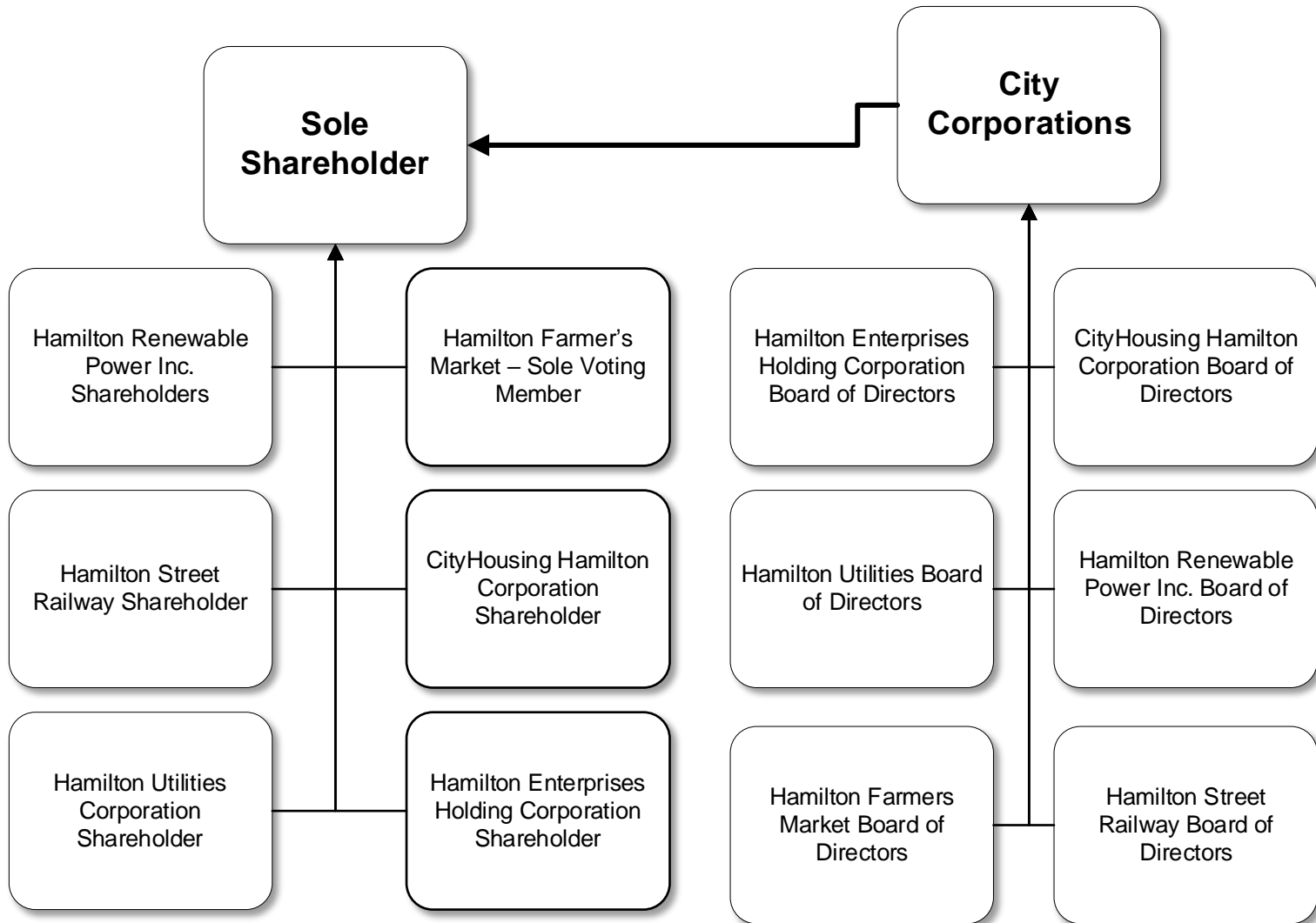
**City Corporations
Board of Directors**

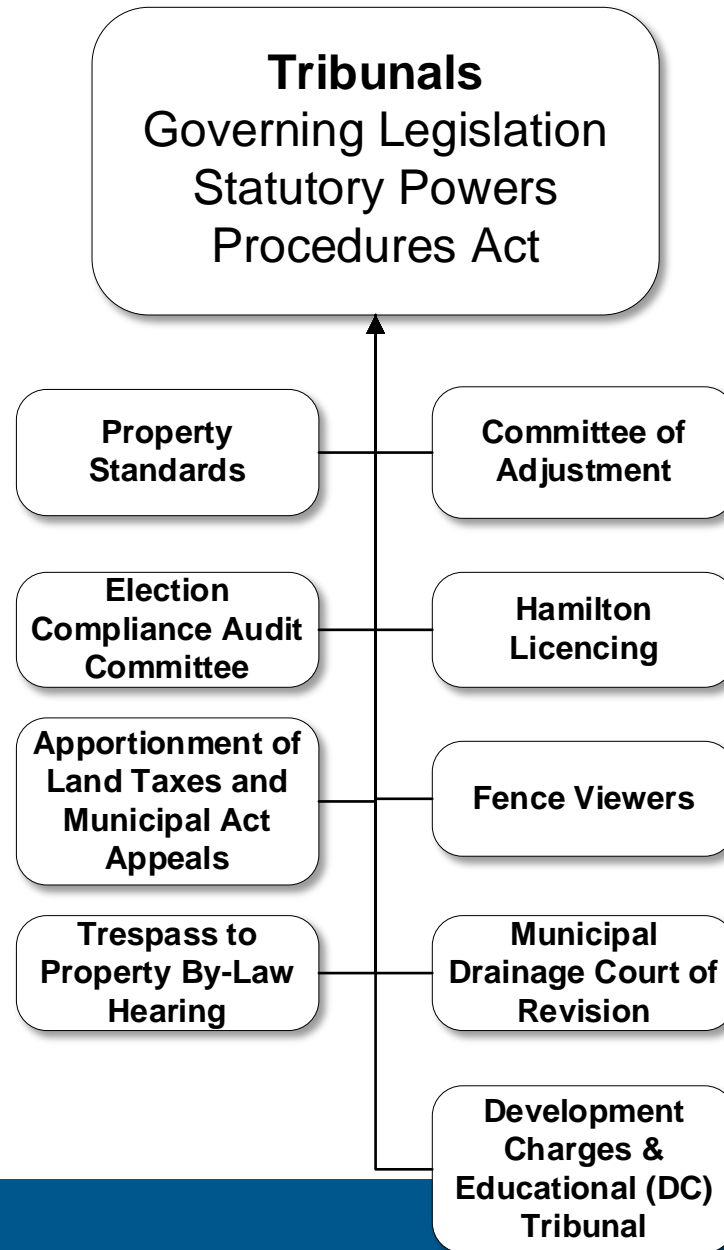
**Council/Citizen
Sub-Committees of
Council**

**Council only Sub-
Committees of
Council**

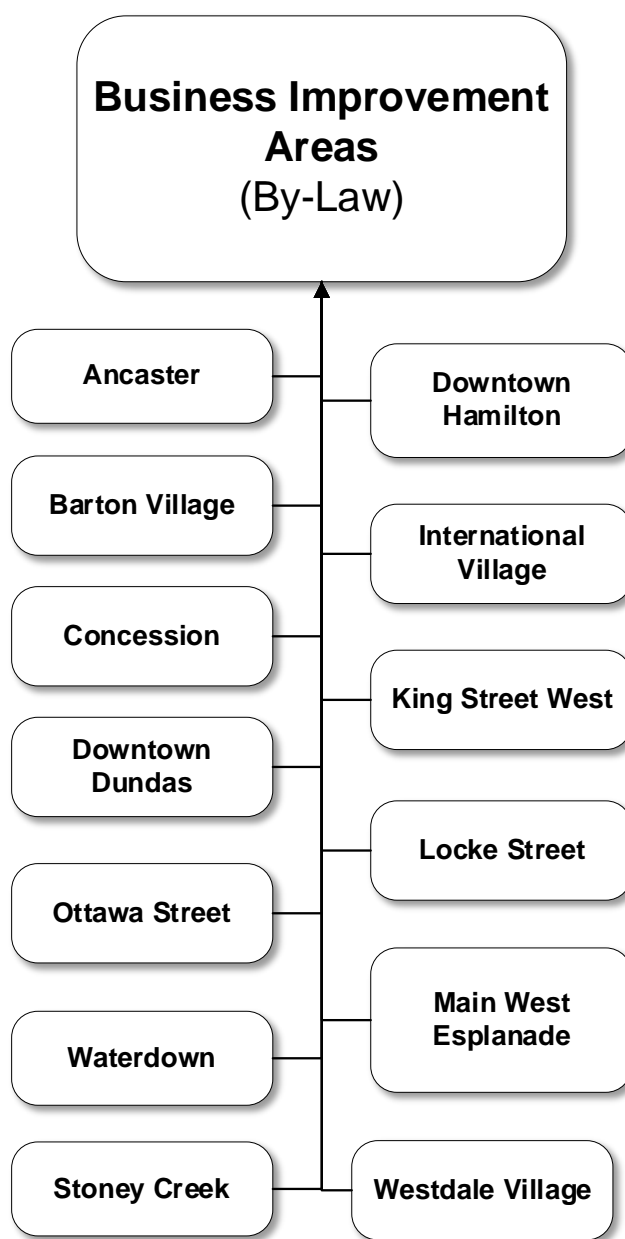


Shareholder/Boards Structure





Business Improvement Areas



Ceremonial Role

Ceremonial Role of a Member of Council

- Represent the City at Official Functions – at times delegated by the Mayor
- Community and constituency functions
- Promoting Public Involvement
- Participating and fostering activities

Ceremonial Duties

- Hosting national and international dignitaries
- Hosting Delegations
- Civic Ceremonies
- International Missions
- Honouring Residents

Clerks Supporting Role

- Advice and Counsel on protocol
- Official Policy advice for gifts and commemorative items
- History of Relationships

Upcoming Training

Procedural By-Law and Inaugural Procession Overview

- November 14, 2022 – Clerks providing Procedural By-Law training with a mock meeting. Additionally, an Inaugural Meeting walkthrough.

Integrity Commissioner/Lobbyist Registrar

- The Integrity Commissioner will be delivering a workshop session through a General Issues Committee Meeting to cover the Council Code of Conduct and the Municipal Conflict of Interest Act (MCIA)

Freedom of Information and Protection of Privacy

- Council Members and their staff - provide an overview of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) - obligations

Upcoming Training

Records and Information Management

- Council Members and their staff - provide advice on record keeping principles

Lobbyist Registry By-Law Overview

- **Council Members and their staff - provide an overview of the Council Lobbyist Registry – its function and your obligations**

Resource Material

The presentations and the documents that have been referred to during today's and tomorrow's Orientation Sessions are available in the eSCRIBE Resource Library, along with pertinent polices, reports, etc.

Please contact the Clerk's Office if there is any information or material you require and we will do our very best to obtain the information for you.



Hamilton

QUESTIONS?