### Contact List

### **Corporate Leadership Team**

Last updated November 7th, 2022 and subject to change

Contact list includes the administrative support for the Senior Leadership Team, as they are key contacts for the Councillor's offices.

### Contents

City Manager's Office	
Corporate Services	5
Health and Safe Communities	
Planning and Economic Development	
Public Works	

### City Manager's Office



#### Janette Smith, City Manager

Janette.Smith@hamilton.ca, (905) 977-0063 (c)

- Oversees the administration of the City of Hamilton
- Accountable to Council



Rosanna Melatti, Executive Assistant to the City Manager Rosanna.Melatti@hamilton.ca, (905) 979-4529 (C), Ext. 5778 (w)

- Manages the provision of executive support for the City Manager
- The City Manager's Office liaison with Senior Leadership Team, City Council Offices, provincial and federal contacts, residents and key stakeholders



Lora Fontana, Executive Director, Human Resources Lora.Fontana@hamilton.ca, (905) 973-1278 (c) Ext 4091 (w)

- Member of the Senior Leadership Team
- Provides leadership for the delivery of HR services for approximately 8000 employees
- Ensure a strategic, partner-based, inclusive and employee-centred approach in the delivery of HR services
- Ensure the delivery of HR services that enrich the culture and performance of the City



Cheryl Lafferty, Administrative Coordinator Cheryl.Lafferty@hamilton.ca, Ext. 4330 (w)

- Organize and prioritize the day to day meetings and deadlines for Executive Director, Lora Fontana
- Ensure the Human Resources Leadership Team meets required deadlines and is up to date on information regarding the City of Hamilton



Matthew Grant, Director Communications & Strategic Initiatives Matthew.Grant@hamilton.ca, (905) 977-8045 (c), Ext. 1012 (w)

- Member of the Senior Leadership Team
- External Communications (e.g. media relations, social media, corporate website)
- Reputation Management
- Strategic Communications Planning and Support



Jessica McCormick, Administrative Assistant II to the Director of Communications and Strategic Initiatives

Jessica.mccormick@hamilton.ca, 905-977-0440 (c), Ext. 4543 (w)

- Organize and prioritize the day to day meetings and deadlines for Matthew Grant and Cyrus Tehrani
- Ensure the Communications and Digital Innovation Office teams meets required deadlines and is up to date on information regarding the City of Hamilton



Charles Brown CPA, CA, City Auditor

charles.brown@hamilton.ca, 905-973-2107 (c), Ext. 4469 (w)

- Audits: Compliance/Control Assessment; Value for Money; follow up
- Assessments: risk; lessons learned, opportunities
- Management Consulting
- Fraud, Waste, & Whistleblower
- Investigations
- Detection/Prevention work



Nenzi Cocca, Director, HR Systems & Operations Nenzi.Cocca@hamilton.ca, (905) 973-0781 (c) Ext 3924 (w)

- HR information Management Systems & Technology
- Compensation, Benefits & Total Rewards
- Organizational Learning & Development
- HR Policy Governance



Jodi Koch, Director, Talent and Diversity Jodi.Koch@hamilton.ca, (905) 977-7221 (c), Ext 3003 (w)

- Equity, Diversity, Inclusion and Accessibility
- Talent Services
- Human Rights and Harassment and Discrimination



Yakov Sluchenkov, Director, Employee Health and Labour Relations Yakov.Sluchenkov@hamilton.ca, (905) 978-3517 (c), Ext. 2655 (w)

- Employee Labour Relations
- Return to Work Services
- Health, Safety and Wellness



## Morgan Stahl, Director, Government Relations & Community Engagement

Morgan.stahl@hamilton.ca, (289) 556-6446 (c), Ext. 2178 (w)

- Government relations strategy, liaising with upper levels of government, advocacy
- Community Engagement with equity seeking groups, community organizations, businesses, and other local institutions
- Oversees the Cities corporate wide-public engagement policy and framework
- Administers the City Enrichment Fund



### Adam Sweedland, CEO, CityHousing Hamilton

Adam.sweedland@hamilton.ca, cell TBD, Ext. 4604 (w)

- Leads CityHousing Hamilton, which operates affordable housing for all CHH-owned properties
- Ensures compliance with provincial and federal statutes and regulations, and municipal By-laws and policies
- Reports to Board of Directors 5 Councillors and 4 citizen representatives



# Cyrus Tehrani, Chief Digital Officer & Director of Innovation Cyrus. Tehrani@hamilton.ca, (905) 979-2041 (c), Ext 2261 (w)

- Oversee CityLAB innovation hub
- Advance digital strategy and increase access and use of data for decision making, performance measurement and continuous improvement
- Work with external partners to execute both revenue and nonrevenue partnership opportunities for the City

### **Corporate Services**



# Mike Zegarac, General Manager, Corporate Services Mike.Zegarac@Hamilton.ca, 905-536-0622 (c), Ext. 6150 (w)

- Responsible for all activity that falls under the scope of Treasury and Corporate Services
- Responsible for ensuring internal controls in the form of policies, procedures and practices are developed and implemented in relation to the general and specific risks of the area



# Shannon Leenders, Administrative Coordinator Shannon.Leenders@Hamilton.ca, Ext. 4238 (w)

- Organize and prioritize the day to day meetings and deadlines for General Manager, Mike Zegarac
- Ensure the Corporate Services Leadership Team meets required deadlines and is up to date on information regarding the City of Hamilton



## Shelley Hesmer, Acting Director, Financial Services, Taxation and Corporate Controller

Shelley.Hesmer@Hamilton.ca, 905-977-8675 (c), Ext. 4157

 Provides support services and monitoring in all areas of accounts receivable, accounts payable, business applications, accounting, payroll, pension, procurement and taxation



#### Andrea Holland, City Clerk

Andrea. Holland@Hamilton.ca, 905-977-7963 (c), Ext. 5409 (w)

- Council & Committee Services
- Freedom of Information
- Corporate Records
- Vital Stats
- Elections



#### Maria McChesney, Director, Information Technology

Maria.McChesney@Hamilton.ca, 905-973-2038 (c), Ext. 4562 (w)

- Information Technology Services including business application support, strategy and architecture, infrastructure and security services
- Provide spatial services (Geographical Information Systems) and data and business analytics services
- All infrastructure services for both voice and data, this includes service desk, contract management and support for the radio network for emergency services security



Brian McMullen, Director, Financial Planning Administration and Policy Brian.McMullen@Hamilton.ca, 905-570-4762 (c), Ext. 4549 (w)

- Budgeting, financial planning, financial analysis, fiscal policy, development charges and community benefits charges
- Financial management, debt issuance, investments and reserve management
- Financial analysis and financial services for operating departments and legislative teams



Cindy Mercanti, Director, Customer Service, Provincial Offences Administration, and Financial Integration

<u>Cindy.Mercanti@Hamilton.ca</u>, 365-323-2768 (c), Ext. 2654 (w)

- Customer Contact Centre (546-CITY) regular daytime and afterhour city-emergency support
- Service Channel service counters located across the City to support accessible access to various City services
- Provincial Offences Administration oversees POA court administration



Lisa Shields, City Solicitor, Legal and Risk Management Services Lisa.Shields@Hamilton.ca, 289-527-9256 (c), Ext. 4636

- Contract and procurement support, LRT support, risk management, litigation and planning hearings and POA Prosecutions
- Provide legal support to Council and City departments

### **Healthy and Safe Communities**



Angela Burden, General Manager, Healthy and Safe Communities <a href="mailton.ca">angela.burden@hamilton.ca</a>, (289) 556-8411 (c), Ext. 5647 (w)

- Oversees long-term care, recreation, housing services, encampment coordination, children's and community services, Ontario Works, fire and paramedic services and public health.
- Provides and coordinates strategic leadership and direction for human and emergency services aligned under the City's corporate mission, vision and values.



## Michelle Stephenson, Administrative Coordinator, Healthy and Safe Communities

michelle.stephenson@hamilton.ca, (905) 379-0112 (c), Ext. 7869 (w)

- Organize and prioritize the day to day meetings and deadlines for General Manager, Angie Burden
- Ensure the Healthy and Safe Communities Leadership Team meets required deadlines and is up to date on information regarding the City of Hamilton



### Michelle Baird, Director, Housing Services

michelle.baird@hamilton.ca, 365-324-6873 (c), Ext. 4860 (w)

- Facilitates new affordable housing developments and works with partners to increase housing affordability.
- Provides support to keep people housed, manages, and administers social housing.
- Provides services to those experiencing homelessness including support to shelters and administration of the social housing waitlist



Jessica Chase, Director, Children's and Community Services jessica.chase@hamilton.ca, (905) 973-4938 (c), Ext. 3590 (w)

- Child Care and Early Years Centre System Management
- Community Strategies and Initiatives, such as Age Friendly Plan,
   Youth Strategy, Community Safety & Well-Being Plan.
- Indigenous Relations and moving forward on community initiatives within the Urban Indigenous Strategy.



**Dave Cunliffe, Chief, Hamilton Fire Services** 

david.cunliffe@hamilton.ca, (905) 961-9112 (c), Ext. 3343 (w)

- Delivery of a City-wide Emergency Management Program and Plan, Fire Protection and Rescue Services.
- Level of service planning between urban and rural areas
- Emergency Management, Fire Dispatch, Training, Mechanical and Fire Prevention services.



**Bonnie Elder, Director, Ontario Works** 

bonnie.elder@hamilton.ca, (905) 977-1737 (c), Ext. 4058 (w)

- Delivery of the Ministry of Children, Community and Social Services, Ontario Works program for the City of Hamilton
- Case work and income assistance for people who are in financial need
- Provides a wide range of health and non-health related benefits to persons in receipt of OW, ODSP and Low Income



Marty Hazell, Director, Encampment Response Coordination marty.hazell@hamilton.ca, (905) 973-4888 (c), Ext. 4588 (w)

- Oversees the multi-disciplinary Encampment Coordination Team which respond to encampment issues
- Responsible for encampment response improvement, and quality assurance



Chris Herstek, Director, Recreation <a href="mailton.ca">chris.herstek@hamilton.ca</a>, (905) 973-4279 (c), Ext. 4689 (w)

- Offers a range of aquatic, gymnasium, and community recreation programming for persons of all ages, including children's summer camps and municipal golf courses
- Manages the rental of recreation facilities



Holly Odoardi, Director, Long Term Care holly.odoardi@hamilton.ca, (905) 973-1267 (c), Ext. 1906 (w)

- Oversees the operation of two Municipal long-term care homes
   Macassa Lodge, and Wentworth Lodge
- Operates Adult Day programming and Meals on Wheels to support the older adult community of Hamilton



Michael Sanderson, Chief, Hamilton Paramedic Service michael.sanderson@hamilton.ca, (905) 975-0398 (c), Ext. 7741 (w)

- Provides paramedic services to the city of Hamilton, including emergency response, pre-hospital advanced medical and trauma care, transports, community paramedic activities, public education, health care and safety promotion, and risk prevention activities
- Plans for future emergency response needs, such as infrastructure, optimizing service delivery, and operational integration



Elizabeth Richardson, Medical Officer of Health, Public Health Services elizabeth.richardson@hamilton.ca, (905) 570-2720 (c), Ext. 3501 (w)

- Reports to the Board of Health
- Oversees public health measures in the City of Hamilton
- Provides public health programming such as infectious disease control, chronic disease and injury prevention, and environmental hazards
- Operates several clinics, such as immunization, dental, sexual health, and mental health and addictions



## **Kevin McDonald, Director, Healthy Environments, Public Health Services**

Kevin.Mcdonald@hamilton.ca, (905) 961-4886 (c), Ext. 1984 (w)

- Provides programs and services regarding environmental health, chronic disease prevention, and tobacco control
- Ensures regulatory compliance through public and targeted awareness campaigns, regulatory inspections, and enforcement



## Julie Prieto, Director, Epidemiology & Well-Being, Public Health

julie.prieto@hamilton.ca, (905) 973-3328 (c), Ext. 3528 (w)

- Monitors public health trends, including performance measurement and program evaluation, to better inform decision making
- Provides Mental Health and Addiction services focused on mental well-being, substance use prevention, harm reduction initiatives and outreach services for vulnerable populations.
- Supports the implementation and optimization of health information management, including privacy and security of records



Jennifer Vickers-Manzin, Director, Healthy Families Division, Chief Nursing Officer, Public Health Services

jennifer.vickers-manzin@hamilton.ca, (905) 981-4732 (c), Ext. 4888 (w)

- Provides family health programming from preconception to youth and parental supports
- Provides early identification for those at risk
- Develops and delivers programs to prioritize individuals most impacted by systemic barriers to good health



Jordan Walker, Director, Communicable Disease Control, Public Health Services

jordan.walker@hamilton.ca, (905) 379-1491 (c), Ext. 7365 (w)

- Manages infectious disease issues, including case and contact management
- Delivers vaccination program, including school-aged immunization, and community vaccinations for COVID-19
- Conducts education and awareness campaigns, inspections, and enforcement of infection prevention and control protocols

### **Planning and Economic Development**



Jason Thorne, General Manager, Planning and Economic Development Jason. Thorne@hamilton.ca, 905-973-1492 (c), ext. 4339 (w)

- Effective planning for existing and future communities,
- processing of development applications,
- support for new and existing businesses,
- delivery of major infrastructure and development projects,
- support for the City's heritage, culture and arts, and
- ensuring the health, safety and well-being of the public through compliance with municipal by-laws.



## **Christina Lam Tabata, Administrative Coordinator to the General Manager**

Christina.Lam Tablada@hamilton.ca, 289-442-2026 (c), Ext. 5791 (w)

- Organize and prioritize the day to day meetings and deadlines for General Manager, Jason Thorne
- Ensure the Planning and Economic Development Leadership Team meets required deadlines and is up to date on information regarding the City of Hamilton



#### **Carrie Brooks-Joiner, Director, Tourism and Culture**

Carrie.Brooks-Joiner@hamilton.ca, 905-973-0993 (c), city ext. 3967 (w)

- Creative Industries and Cultural Development (including Film Office)
- Heritage Resources Management (including Civic Museums)
- Placemaking Public Art and Projects
- Tourism and Events (including Tourism Hamilton)



#### Monica Ciriello, Director, Licensing and By-Law Services

Monica.Ciriello@hamilton.ca, 905-973-0768 (c), city ext. 5809 (w)

- Animal Services
- Licensing
- Municipal Law Enforcement



# Ashraf Hanna, Director of Growth Management, & Chief Development Engineer

Ashraf.Hanna@hamilton.ca, 289-442-7846 (c), city ext. 2123 (w)

- Development engineering
- Construction and Development Engineering
- Legislative approvals & staging of Development
- Growth Planning and Infrastructure Planning



Brian Hollingworth, Director, Transportation Planning and Parking Brian.Hollingworth@hamilton.ca, 905-973-0534 (c), city ext. 2953 (w)

- Parking Enforcement and School Safety
- Transportation Planning Services
- Parking Operations



#### **Robert Lalli, Director, Strategic Initiatives**

Robert.Lalli@hamilton.ca, 905-973-0754 (c), city ext. 4674 (w)

- Strategy and Continuous Improvement
- Strategic Business Planning



#### **Stephen Robichaud, Director of Planning & Chief Planner**

Steve.Robichaud@hamilton.ca, 905-973-0652 (c), city ext. 4281 (w)

- Sustainable Communities
- Development Planning
- Heritage and Urban Design
- Zoning and Committee of Adjustment



#### Norm Schleehahn, Director, Economic Development

Norm.Schleehahn@hamilton.ca, 289-260-0849 (c), city ext. 2669 (w)

- Commercial Districts and Small Business
- Business Investment and Sector Development
- Corporate Real Estate Office
- Municipal Land Development Office

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### Tony Sergi, Director, Strategic Growth Initiatives

Tony.Sergi@hamilton.ca, 905-977-0999, city ext. 2274

- Corporate Strategic Growth Initiatives
- Development Charges Background Study



#### Abdul Shaikh, Director, LRT

Abdul.Shaikh@hamilton.ca, 905-334-8525 (c), city ext. 6559 (w)

LRT Project Office



#### Alan Shaw, Director of Building & Chief Building Official

Alan.Shaw@hamilton.ca, 365-323-8194 (c), city ext. 2574 (w)

- Building Engineering
- Building Inspections
- Plan Examination

Active Recruitment underway

**TBD, Director of Climate Change Initiatives** 

### **Public Works**



#### Carlyle Khan, General Manager, Public Works

carlyle.khan@hamilton.ca, (647)236-1652 (c), Ext: 2313 (w)

- Oversees the delivery of core services including corporate facility management, infrastructure rehabilitation, roads operations, parks and green space maintenance, transit, and waste management
- Provides leadership to the public works directors, and accountable to the City manager and Council



# Rebeka Eisbrenner, Administrative Coordinator to the General Manager of Public Works

rebeka.eisbrenner@hamilton.ca, (289) 527-2482 (c), Ext: 4623

- Organize and prioritize the day to day meetings and deadlines for General Manager, Carlyle Khan
- Ensure the Public Works Leadership Team meets required deadlines and is up to date on information regarding the City of Hamilton



Maureen Cosyn Heath, Director, Transit, Hamilton Street Railway Maureen.CosynHeath@hamilton.ca, (289) 253-4133 (c), Ext: 1860 (w)

- Public transit provision
- Maintenance of transit infrastructure
- Expansion of public transit to accommodate future need



## Mike Field, Acting Director, Transportation Operations & Maintenance

mike.field@hamilton.ca, (289)260-5313 (c), Ext: 4576

- Roadway Safety
- Roadway Maintenance
- Transportation Operations



Cynthia Graham, Acting Director, Environmental Services
Cynthia.graham@hamilton.ca, (905) 546-6204 (c), Ext: 2373 (w)

- Municipal parks, open green spaces, recreational trails, horticultural city beautification features, and municipal cemeteries
- Maintain the urban and rural tree canopy on municipal property



Jackie Kennedy, Director, Engineering Services jackie.kennedy@hamilton.ca, (289) 556-3265 (c), Ext: 1611 (w)

- Waterfront development
- Replacement and Redevelopment of right-of-way corridor infrastructure



Pat Leishman, Director, Corporate Asset Management Patricia.leishman@hamilton.ca, (905) 870-2802 (c), Ext: 2629

- Corporate Asset Management
- Departmental Initiatives Quality Management, Continuous Improvement, Sustainability and GM Initiatives
- Innovation & Enterprise Asset Management



## Craig Murdoch, Acting Director, Energy Fleet and Facilities Management

<u>Craig.Murdoch@hamilton.ca</u>, (905) 977-0222 (c), Ext: 4490 (w)

- Energy Initiatives
- Fleet Services
- Facilities Management



#### **Edward Soldo, Chief Road Official**

edward.soldo@hamilton.ca, (905)379-7851 (c), Ext: 4622 (w)

- Acts as the Municipal Road Authority for the City's transportation network
- Transportation Quality Management System
- Oversight of the Light Rapid Transit (LRT) on behalf of Public Works with LRT Office (PED)



#### Angela Storey, Director, Waste Management

Angela.Storey@hamilton.ca, (905) 379-9868 (c), Ext: 6483 (w)

- Waste Policy and Planning
- Waste Collection and Downtown Cleanliness services
- Waste Recycling and Disposal



### Nick Winters, Director, Hamilton Water

Nick.Winters@hamilton.ca, 905-973-4970 (c), Ext: 1474 (w)

- Water Treatment and Distribution
- Wastewater Collection and Treatment
- Stormwater Collection and Treatment
- Combined Sewer Overflow and Watershed Management