

2022 Third Quarter Non-compliance with the Procurement Policy Report

PO No.	Amount	Name	Division	Ward	Comments
Corporate Services					
100476	\$44,065.45	Compugen Inc.	Information Technology	All Wards	<p><u>Description of Goods/Services:</u> Supply and delivery of Cohesity DataProject backup and recovery software licenses</p> <p><u>Procurement comment:</u> Per the Procurement Policy, client departments must use the RFQ template when requesting quotes from vendors (contains terms and conditions to protect the City and binds the vendors to the City's terms and conditions versus using theirs).</p> <p>In addition, per the Procurement Policy, any multi-year RFQs including any contract with option(s) to extend, issued by the client department must be reviewed and approved by the Procurement Section prior to the RFQ being issued. Procurement must also review all bids received and any award recommendations for all multi-year RFQs.</p>
Healthy and Safe Communities					
No PO	\$34.31	The Home Depot	Recreation	Ward 4	<p><u>Description of Goods/Services:</u> Purchase of sod for the Canadian Juniors Golf Tournament at Kings Forest Golf Club</p> <p><u>Procurement comment:</u> Per the Procurement Policy, client departments shall utilize all applicable City Contracts. (Corporate Contract - RFQ for supply and delivery of Sod)</p>
No PO	\$59.66	Connon Nurseries	Recreation	Ward 4	<p><u>Description of Goods/Services:</u> Purchase of sod for the Canadian Juniors Golf Tournament at Kings Forest Golf Club</p> <p><u>Procurement comment:</u> Per the Procurement Policy, client departments shall utilize all applicable City Contracts. (Corporate Contract - RFQ for supply and delivery of Sod)</p>
Planning and Economic Development					
83263	\$23,130.00	Dillon Consulting Ltd.	Planning	Wards 2, 3, 4, 5	<p><u>Description of Goods/Services:</u> Provision of consulting services for the Bayfront Strategy project, a high level, long term vision and action plan to support the transpiration of the Bayfront Industrial area</p> <p><u>Procurement comment:</u> The additional work undertaken was outside of the initial project award scope and GM approval (through the P11 Single Source process) was not obtained prior to completing the work. Per the Procurement Policy, the client department shall obtain the approval of their GM prior to City staff entering into any discussions with any vendor regarding the purchase of the good/service.</p>
Public Works					

PO No.	Amount	Name	Division	Ward	Comments
96640	\$3,254.08	V2PM Inc. Div of Vanguard Pacific Technologies Ltd.	Energy, Fleet and Facilities Management	Ward 3	<p><u>Description of Goods/Services:</u> Provision of consulting services for the 2021-2031 Yards Study that was initially awarded by Roster Assignment under Contract C12-06-18 - Professional & Consultant Services Roster 2019-2020</p> <p><u>Procurement comment:</u> Changes in the scope of work as a result of the addition of five other sites resulted in additional funds required.</p> <p>The additional work undertaken was outside of the initial project award scope and GM approval (through the P11 Single Source process) was not obtained prior to completing the work. Per the Procurement Policy, the client department shall obtain the approval of their GM prior to City staff entering into any discussions with any vendor regarding the purchase of the good/service.</p>