




**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
**Government Relations & Community Engagement Division**

<b>TO:</b>	Chair and Members Audit, Finance and Administration Committee
<b>COMMITTEE DATE:</b>	December 1, 2022
<b>SUBJECT/REPORT NO:</b>	2023 City Enrichment Fund (CEF) Advance Payments (GRA22004) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Monique Garwood (905) 546-2424 Ext. 3991
<b>SUBMITTED BY:</b>	Morgan Stahl Director, Government Relations & Community Engagement City Manager's Office
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That effective Jan 1, 2023, an advance of funds be provided to the organizations specified in the attached Appendix "A" to Report GRA22004, and;
- (b) That any outstanding arrears due to the City of Hamilton by the organizations (as shown in the attached Appendix "A" to Report GRA22004) be first applied against the approved grant funding, including advances until the debt is satisfied, prior to that organization receiving the balance of any approved payment.

### EXECUTIVE SUMMARY

In 2015, Council approved the launch of the new City Enrichment Fund. Organizations that were previously funded through Boards & Agencies were transitioned over to the new program. In order to avoid undue hardship to their operations, it was felt that the advances should continue ahead of the approval of the 2023 budget.

For the organizations listed in the report (attached as Appendix "A" to Report GRA22004), the City follows a policy which ensures that grant payments are not made until outstanding arrears owing to the City of Hamilton are paid off.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: Based on Council approval of the 2023 funding levels, the remaining payments to these organizations would be adjusted to ensure that total payment amounts do not exceed the 2023 Council approved funding level, which is expected by June 2023. There is no additional change to existing Council approved budget.

Staffing: None

Legal: None

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City has been supporting various Boards and Agencies with operational funding in the past. Since these organizations depend on the City to fund their operational expenditures, past practice has been to provide regular on-going payments pending the approval of the City Budget for each year. The proposed payment schedule closely follows that of 2022.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

To be consistent with prior years, staff is seeking Council Approval to continue funding as of January 2023, for those organizations that receive funding (attached as Appendix “A” to Report GRA22004) on a monthly basis, pending approval of the 2023 budget. The funding is based on the previous year’s budget and is adjusted if necessary, when the current year’s budget receives Council Approval.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to GRA22004 – 2023 City Enrichment Fund Advance