

**Rental Housing Fee Chart**

<b>Two-Year Rental Housing Licensing Pilot License Fees to Reflect Full Cost Recovery based on the assumption that 2,000 rental units licensed annually</b>					
<b>Division</b>	<b># new FTEs</b>	<b>FTE/Operating Cost</b>	<b>User Fee/1<sup>st</sup> Year</b>	<b>User Fee/2<sup>nd</sup> Year (same unit)</b>	<b>Frequency</b>
Licensing and By-Law Services	3	\$625,500	\$156.38	\$156.38	Annual
Building - Zoning Verification Certificate	3	\$537,000	\$268.50  Express Service \$384.00		One-time
Fire	4	\$984,555	\$246.14	\$246.14	Annual
<b>Total Licensing Fee</b>			<b>\$671.02</b>	<b>\$402.52</b>	Annual
*Electrical Safety Authority (ESA) inspection done by 3 <sup>rd</sup> party and fees not collected by the COH		\$350.00- \$550.00			Every three years
<b>NOTE</b>	The Licensing Fee Schedule would apply to each Rental Housing Unit and Buildings or part thereof containing four and less self-contained dwelling units. Secondary units in detached homes or townhouses if rented would need their own licence as it is operating as a separate dwelling unit. Each of the fees being charged from the various city Departments/Divisions will be covering the Departmental costs for this pilot program.				