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City of Hamilton Clerk's Office  
**Please forward if received in error**

By Email: [clerk@hamilton.ca](mailto:clerk@hamilton.ca)

October 3, 2022

Dear Municipal Clerks:

Please note that the appointment of Marcus Adili as the representative(s) of the City of Hamilton will expire on Until new appointment.

**As it is an election year, it is understood that some challenges with timing of appointments may occur.** Our November and December meeting dates are November 25, and December 16. To ensure representation from your municipality at each meeting, members should be appointed as soon as possible.

When making new appointments please be aware that *Section 14(4.1) of the Conservation Authorities Act, R.S.O.1990 (the Act)* provides as follows:

*A member shall be appointed for a term of up to four years, as may be determined by the council that appoints the member.*

This does not preclude a municipality from re-appointing the same member for a further term. Additionally, *Section 14(4.2) of the Act* reads:

*A member's term begins at the first meeting of the authority after his or her appointment and expires immediately before the first meeting of the authority after the appointment of his or her replacement.*

*The Act* now requires that the municipality ensure that at least 70 per cent of its appointees are selected from among the members of council. Details and exceptions can be found in *Section 14(1.1) and 14(1.2) of the Act*.

Please advise as to the effective and expiry dates of your new appointment as soon as possible. Should you have any questions or concerns regarding this email, please contact Karen Armstrong, Deputy CAO & Secretary Treasurer at [karmstrong@grandriver.ca](mailto:karmstrong@grandriver.ca).

Kind regards,

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