



EMERGENCY & COMMUNITY SERVICES COMMITTEE REPORT 22-014

1:30 p.m.

Thursday, December 1, 2022
Council Chambers
Hamilton City Hall
71 Main Street West

Present: Councillors B. Clark (Chair), M. Wilson, C. Kroetsch, N. Nann, T. Hwang, and A. Wilson

Regrets: Councillor T. Jackson– Personal

Also Present: Councillors J.P. Danko and T. McMeekin

THE EMERGENCY & COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 22-014 AND RESPECTFULLY RECOMMENDS:

1. Appointment of the Chair and Vice-Chair for 2022-2023 (Item 1)

(i) Appointment of Chair for 2022-2023

That Councillor Brad Clark be appointed Chair of the Emergency and Community Services Committee for 2022-2023.

(ii) Appointment of Vice-Chair for 2022-2023

That Councillor Tammy Hwang be appointed Vice-Chair of the Emergency and Community Services Committee for 2022-2023.

2. Housing Sustainability and Investment Roadmap Update (HSC22053/FCS22087/PED22212) (City Wide) (Item 8.2)

That Report HSC22053/FCS22087/PED22212, respecting Housing Sustainability and Investment Roadmap Update (City Wide), be received.

**3. Standardization of Resident Lifting and Hygiene Equipment (HSC22052)
(Wards 7 and 13) (Item 9.1)**

- (a) That Council approve the standardization of ARJO® resident lifting and hygiene equipment and ARJO accessories and supplies required for the use of the resident lifting and hygiene equipment manufactured by Arjo Canada Incorporated, pursuant to Procurement Policy #14 - Standardization, at Macassa and Wentworth Lodges until January 30, 2028.
- (b) That Council approve the standardization of Arjo Canada Incorporated to perform the agreement work of annual maintenance on ARJO® equipment at Macassa and Wentworth Lodges until January 30, 2028.
- (c) That the General Manager, Healthy and Safe Communities Department be authorized to negotiate, enter into and execute any required Contract and any ancillary documents required to give effect thereto with Arjo Canada Incorporated, in a form satisfactory to the City Solicitor.

**4. 2022 Ministry of Health Ambulance Service Review (HSC22055) (City Wide)
(Item 9.2)**

That Report HSC22055, respecting 2022 Ministry of Health Ambulance Service Review (City Wide), be received.

**5. Seniors Advisory Committee - Citizen Committee Report - Seniors Advisory
Committee Roles and Responsibilities of New Members (Item 11.1)**

That the Seniors Advisory Committee Roles and Responsibilities of New Members, attached as Appendix A to Emergency and Community Services Committee Report 22-014, be approved for new Seniors Advisory Committee members selected for the 2022-2026 term of City Council.

**6. 2023 Budget Submission - Seniors Advisory Committee (HSC22054) (City
Wide) (Item 11.2)**

That the Seniors Advisory Committee 2023 base budget submission attached as Appendix B to Emergency and Community Services Committee Report 22-014 in the amount of \$3000 be approved and referred to the 2023 budget process for consideration.

**7. Hamilton Veterans Committee 2023 Budget Submission (PED22210) (City
Wide) (Item 11.5)**

- (a) That the Hamilton Veterans Committee 2023 base budget of \$43,000 be approved, attached as Appendix C to Emergency and Community Services Committee Report 22-014, and referred to the 2023 budget process for consideration.

- (b) That a one-time budget allocation for 2023 of \$12,000, funded by the Hamilton Veterans Committee Reserve, be approved and referred to the 2023 budget process for consideration.

8. Cold Alert Response (Added Item 12.1)

WHEREAS, prior to the COVID-19 pandemic, the Winter Cold Alert Response was reliant upon existing capacity within emergency shelters, drop-ins, and other programs serving vulnerable persons;

WHEREAS, during the COVID-19 pandemic, due to social distancing and other factors, capacity within these programs was limited;

WHEREAS, Provincial COVID-19 pandemic funding was available during the 2021/2022 winter season to fund activation of new overnight drop-in spaces to support individuals during a Cold Alert;

WHEREAS, for the 2022/2023 winter season, capacity pressures within existing services remain;

WHEREAS, Provincial COVID-19 funding ends December 31, 2022 and will not continue into 2023;

WHEREAS, Cold Alert response was not included within 2023 Housing Services Division budget;

WHEREAS, lack of additional overnight Cold Alert response could have negative impact on vulnerable persons;

THEREFORE, BE IT RESOLVED:

- (a) That up to a maximum of \$125,000 for the Cold Alert response between December 2022 to March 2023, be funded from any available 2022 Housing Services Division or Healthy & Safe Communities Departmental Surplus or through the Tax Stabilization Reserve #110046 should a surplus not be realized;
- (b) That Staff report back to the Emergency and Community Services Committee to in Q2 2023 summarizing whom these funds were allocated and how they were spent in order to address the needs of the community;
- (c) That the General Manager of the Healthy and Safe Communities Department or their designate be directed and authorized, on behalf of the City of Hamilton, to enter into, execute and administer all agreements and documents necessary to implement the Cold Alert Response outlined above on terms and conditions satisfactory to the General Manager of the

Healthy and Safe Communities Department or their designate and in a form satisfactory to the City Solicitor; and

- (d) That consideration of a contribution up to a maximum of \$125,000 annually to support a Cold Alert Response, be referred to the 2023 Council Operating budget deliberations to be funded from the Operating Levy.

9. Funding for YWCA Hamilton (Added Item 14.1)

That the funding requests by Medora Uppal, YWCA Hamilton respecting housing and homelessness for women and gender diverse people, of a \$3.15 million capital contribution and \$800,000 toward demolition and abatement, be referred to consideration of the 2023 budget process in consultation with the YWCA.

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised the following changes to the agenda:

6. DELEGATION REQUESTS

- 6.1 Medora Uppal (OO-pal), YWCA Hamilton, respecting housing and homelessness for women and gender diverse people (~~*for a future meeting for today's meeting*~~).
- 6.2 Request for capital as well as operational funding spread over 3 years for Tiny Homes Project, a program to provide tiny, warm cabins for those experiencing homelessness in our city (for today's meeting)
 - 6.2 (a) Julia Kollek, Hamilton Alliance for Tiny Shelters – ***WITHDRAWN; Julia Kollek will delegate with Daniel Bednis (6.2(c))***
 - 6.2 (e) Brenda Duke, Gibson and Landsdale Area (GALA) Community Planning Team
 - 6.2 (f) Scott Gervais
 - 6.2 (g) Madeleine "Mandi" Ann Lowthian Smith, We Are Ward Three Too!
 - 6.2 (h) Michael Pasquali
 - 6.2 (i) Marianne McNanny

6.2 (j) Amber Ross

6.2 (k) Tanya Clemente

6.3 Jean L. Fair, putting so many social services in Ward 3 when the problems are spread throughout the city to varying degrees (for today's meeting)

8. PRESENTATIONS / STAFF PRESENTATIONS

8.2 Housing Sustainability and Investment Roadmap Update (HSC22053/FCS22087/PED22212) (City Wide)

8.3 Hamilton Veterans Committee - 2022 Annual Report – **DEFERRED**

11. DISCUSSION ITEMS

11.3 2023 Budget Submission – Housing and Homelessness Advisory Committee (HSC22056) (City Wide) - **WITHDRAWN**

11.4 Hamilton Alliance for Tiny Shelters Proposal (HSC22015(a)) (City Wide)

11.5 Hamilton Veterans Committee 2023 Budget Submission (PED22210) (City Wide)

The agenda for the December 1, 2022 Emergency and Community Services Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

Councillor M. Wilson declared a non-disqualifying interest, respecting Added Item 7.1, respecting Medora Uppal, YWCA Hamilton, respecting housing and homelessness for women and gender diverse people, as the Hamilton Community Foundation, of which her partner is President and CEO, was mentioned in the delegation.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

The Minutes of the September 22, 2022 meeting of the Emergency and Community Services Committee, were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)

The following Delegation Requests, were approved, for today's meeting:

(a) Medora Uppal, YWCA Hamilton, respecting housing and homelessness for women and gender diverse people (Item 6.1)

- (b) Request for capital as well as operational funding spread over 3-years for Tiny Homes Project, a program to provide tiny, warm cabins for those experiencing homelessness in our city (Item 6.2)
 - 1. Heather McLean, Hamilton Jewish Family Services (Item 6.2(b))
 - 2. Daniel A. Bednis and Julia Kollek, Hamilton Alliance for Tiny Shelters (Item 6.2(c))
 - 3. Don Seymour, Wesley (Item 6.2(d))
 - 4. Brenda Duke, Gibson and Landsdale Area (GALA) Community Planning Team (Added Item 6.2(e))
 - 5. Scott Gervais (Added Item 6.2(f))
 - 6. Madeleine "Mandi" Ann Lowthian Smith, We Are Ward Three Too! (Added Item 6.2(g))
 - 7. Michael Pasquali (Added Item 6.2(h))
 - 8. Marianne McNanny (Added Item 6.2(i))
 - 9. Amber Ross (Added Item 6.2(j))
 - 10. Tanya Clemente (Added Item 6.2(k))
- (c) Jean L. Fair, putting so many social services in Ward 3 when the problems are spread throughout the city to varying degrees (Added Item 6.3)

(e) DELEGATIONS (Item 7)

- (i) **Medora Uppal, YWCA Hamilton, respecting housing and homelessness for women and gender diverse people (Added Item 7.1)**

Medora Uppal, YWCA Hamilton, addressed Committee respecting housing and homelessness for women and gender diverse people, with the aid of a presentation.

- (ii) **Request for capital as well as operational funding spread over 3-years for Tiny Homes Project, a program to provide tiny, warm cabins for those experiencing homelessness in our city (Added Item 7.2)**

- 1. **Heather McLean, Hamilton Jewish Family Services (Added Item 7.2(a))**

Heather McLean, Hamilton Jewish Family Services, addressed Committee respecting support of Hamilton Alliance for Tiny Shelters.

2. Daniel A. Bednis and Julia Kollek, Hamilton Alliance for Tiny Shelters (Added Item 7.2(b))

Daniel A. Bednis and Julia Kollek, Hamilton Alliance for Tiny Shelters, addressed Committee respecting request for capital as well as operational funding spread over 3-years for Tiny Homes Project, a program to provide tiny, warm cabins for those experiencing homelessness in our city, with the aid of a presentation.

3. Don Seymour, Wesley (Added Item 7.2(c))

Don Seymour, Wesley, addressed Committee respecting support Hamilton Alliance for Tiny Shelters (HATS) request for funding.

4. Brenda Duke, Gibson and Landsdale Area (GALA) (Added Item 7.2(d))

Don Seymour, Wesley, addressed Committee respecting support Hamilton Alliance for Tiny Shelters (HATS) request for funding.

5. Scott Gervais (Added Item 7.2(e))

Scott Gervais, addressed Committee respecting the Hamilton Alliance for Tiny Shelters (HATS) application.

6. Madeleine "Mandi" Ann Lowthian Smith (Added Item 7.2(f))

Madeleine "Mandi" Ann Lowthian Smith, addressed Committee respecting the Hamilton Alliance for Tiny Shelters initiative.

7. Michael Pasquali (Added Item 7.2(g))

Michael Pasquali, addressed Committee respecting having a voice in the Hamilton Alliance for Tiny Shelters funding decisions made in his ward.

8. Marianne McNanny (Added Item 7.2(h))

Marianne McNanny, addressed Committee respecting the proposed safe and stable shelters which the Hamilton Alliance of Tiny Shelters (HATS) would like to see come to fruition at 647 Barton Street East.

9. Amber Ross (Added Item 7.2(i))

Amber Ross, addressed Committee respecting support of the Hamilton Alliance for Tiny Shelters program.

10. Tanya Clemente (Added Item 7.2(i))

Tanya Clemente, addressed Committee respecting the Hamilton Alliance for Tiny Shelters.

(iii) Jean L. Fair, putting so many social services in Ward 3 when the problems are spread throughout the city to varying degrees (Added Item 7.3)

Jean L. Fair, addressed Committee respecting putting so many social services in Ward 3 when the problems are spread throughout the city to varying degrees.

The following Delegations, were received:

- (a) Medora Uppal, YWCA Hamilton, respecting housing and homelessness for women and gender diverse people (Added Item 7.1)
- (b) Request for capital as well as operational funding spread over 3-years for Tiny Homes Project, a program to provide tiny, warm cabins for those experiencing homelessness in our city (Added Item 7.2)
 1. Heather McLean, Hamilton Jewish Family Services (Added Item 7.2(a))
 2. Daniel A. Bednis and Julia Kollek, Hamilton Alliance for Tiny Shelters (Added Item 7.2(b))
 3. Don Seymour, Wesley (Added Item 7.2(c))
 4. Brenda Duke, Gibson and Landsdale Area (GALA) Community Planning Team (Added Item 7.2(d))
 5. Scott Gervais (Added Item 7.2(e))
 6. Madeleine "Mandi" Ann Lowthian Smith, We Are Ward Three Too! (Added Item 7.2(f))
 7. Michael Pasquali (Added Item 7.2(g))
 8. Marianne McNanny (Added Item 7.2(h))

- 9. Amber Ross (Added Item 7.2(i))
- 10. Tanya Clemente (Added Item 7.2(j))
- (c) Jean L. Fair, putting so many social services in Ward 3 when the problems are spread throughout the city to varying degrees (Added Item 7.3)

For further disposition on (a), refer to Item 9 and for further disposition on (b), refer to Item (g)(i).

(f) PRESENTATIONS/STAFF PRESENTATIONS (Item 8)

(i) Seniors Advisory Committee – 2022 Annual Report (Item 8.1)

Penelope Petrie, Chair, Seniors Advisory Committee, addressed Committee respecting Seniors Advisory Committee 2022 Annual Report, with the aid of a presentation.

The presentation from Penelope Petrie, Chair, Seniors Advisory Committee, respecting Seniors Advisory Committee 2022 Annual Report, was received.

(ii) Housing Sustainability and Investment Roadmap Update (HSC22053/FCS22087/PED22212) (City Wide) (Item 8.2)

James O'Brien, Manager, Housing Sustainability and Investment Roadmap, Housing Services, Lucas Holler, Political Science student, McMaster University, and Rhea Saini, Health Sciences student, McMaster University, addressed Committee respecting a Housing Sustainability and Investment Roadmap Update, with the aid of a presentation.

The presentation from James O'Brien, Manager, Housing Sustainability and Investment Roadmap, Housing Services, Lucas Holler, Political Science student, McMaster University, and Rhea Saini, Health Sciences student, McMaster University, respecting a Housing Sustainability and Investment Roadmap Update, was received.

For further disposition of this matter, please see Item 2.

(g) DISCUSSION ITEMS (Item 11)

(i) Hamilton Alliance for Tiny Shelters Proposal (HSC22015(a)) (City Wide) (Item 11.4)

- (a) Councillor Nann was permitted five additional minutes respecting Report HSC22015, respecting Hamilton Alliance for Tiny Shelters Proposal.

- (b) That consideration of the report be deferred until such time that staff can report back to the Emergency and Community Services Community meeting of January 9, 2023 on location options publicly, institutionally or community-owned that are not limited to radial separation as a barrier, including Sir John A MacDonald High School site, Scout House, golf courses and other City owned green spaces that are under-utilized as active parks, that aim to best meet preferences outlined by the Hamilton Alliance for Tiny Shelters.

(h) NOTICES OF MOTION (Item 13)

(i) Cold Alert Response (Added Item 13.1)

Councillor Hwang introduced a notice of motion respecting Cold Alert Response.

The Rules of Order were waived to allow for the introduction of a motion respecting Cold Alert Response.

For further disposition of this matter, please see Item 8.

(i) ADJOURNMENT (Item 16)

There being no further business, the Emergency and Community Services Committee was adjourned at 6:53 p.m.

Respectfully submitted,

Councillor B. Clark
Chair, Emergency and Community Services
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk

**City of Hamilton Seniors Advisory Committee
Committee Recruitment 2022 - 2026
Roles & Responsibilities of New Members**

Mission Statement

The Seniors Advisory Committee shall be a credible communication vehicle regarding the quality of life for all seniors in the City of Hamilton. It will provide a forum for consumers and deliverers of seniors' services and facilities to identify issues, explore possible remedies, and work to implement them.

Values

The Committee believes that all seniors should have multiple opportunities for healthy ageing, and a full range of supports to assist them.

Mandate

The Seniors Advisory Committee is empowered by City Council and is responsible to City Council for its activities; it reports to City Council, on issues and concerns pertaining to seniors in Hamilton, through the Emergency & Community Services Committee.

Committee Members Roles and Responsibilities:

The members of the Seniors Advisory Committee responsibilities include, but are not limited to the following:

- Attend and actively participate in monthly meetings and notify the Chair if unable to attend a meeting.
- Members who are absent for three (3) consecutive meetings, without advanced notification, could and/or may be asked to resign from the committee.
- Demonstrate leadership in action through participation in events and activities.
- Form working groups, from within the Seniors Advisory Committee membership, to deal with specific issues as they arise or to work on projects related to the well-being of seniors.
- Examine and advise on issues brought forward by members of the community including businesses, residents, education sector, local organizations and special interest groups.
- Provide input and advise to Council and City staff on issues related to seniors and on the implementation of Hamilton's Age-Friendly Plan.
- Act as an ambassador for seniors and participate in seniors-related events in Hamilton, i.e. International Day of Older Persons, Seniors Kick-off, Senior of the Year Awards.
- Read agendas and minutes prior to meetings and keep well informed of committee projects.
- Liaise with City Councillors to keep them informed of Seniors Advisory Committee projects.

Membership Composition

The Seniors Advisory Committee is comprised of two (2) members of Council and up to 19 citizen members. Committee members will serve a four (4) year term, to coincide with the term of Council. Meetings are typically held between 10:00 am to 12:00 pm on the 1st Friday of each month, or at the call of the Chair. A Chair and Vice-Chair will be elected and/or appointed by the voting membership of the committee.

Committee Leadership

The various positions within the Committee and the specific responsibilities associated with each are as follows:

Committee Chair:

Plays a leadership role in planning and coordinating the committee's work. The Chair is responsible for maintaining order and decorum during meetings and generally ensuring that the committee work proceeds smoothly in conjunction with the committee's work plan.

Elected by the committee members, the Chair shall:

- Preside at committee meetings and make sure meetings run smoothly by establishing meeting guidelines, involving all committee members in discussions and resolving conflicts.
- With the Vice Chair and the staff liaison, assist with the preparation of meeting agendas and familiarize themselves with agenda items prior to each meeting.
- Ensure the committee complies with procedural By-laws and operational policies.
- Maintain contact with working groups, helping them to stay on track and providing any additional support to accomplish their assigned goals.
- Build a sense of collaboration, creativity, and team ownership between Committee members.
- Represent the Seniors Advisory Committee at public functions.

Vice-Chair:

Elected by the committee members, the Vice-Chair shall:

- Support the Chair in the responsibilities and activities listed above.
- With the Chair and staff liaison, assist with the preparation of meeting agendas and familiarize themselves with agenda items prior to each meeting.
- In the absence of the Chair at Committee meetings or events, the Vice-Chair will fulfill the obligations and responsibilities of the Chair.

Secretary:

- Provide relevant information, ideas and opinions as a participant in the meeting.
- Record without note or comment all resolutions, decisions and other proceedings at the meeting (as per the Municipal Act, 2001).
- Keep an accurate set of minutes of each meeting.
- Keep an up-to-date membership/contact list.
- Distribute minutes to members and notify them of upcoming meetings.
- Keep a list of all advisory committees and members.
- Help the Chair with preparing the agenda, advice on meeting procedure, reference materials and information retrieved from the records.

- Make meeting and physical set-up arrangements (Note: room bookings with City Facilities will be coordinated through the Committee's Staff Liaison).

Staff Liaison:

A City of Hamilton staff member will be assigned to support the ongoing functions of the Seniors Advisory Committee and will:

- Record decisions and other proceedings at each meeting without note or comment.
- Keep an accurate set of minutes for each meeting.
- Keep an up-to-date membership/contact list.
- Distribute minutes and agendas to members and notifying them of upcoming meetings.
- Assisting the Chair and Vice Chair with preparing the agenda, providing advice on meeting procedure, reference materials and information retrieved from the records.
- Coordinate, develop and deliver the Orientation Session for committee members at the beginning of the term.
- Provide technical advice from the Healthy & Safe Communities Department for the preparation of discussion materials, reports, correspondence, etc.
- Arrange for presentations from City staff, community members or external stakeholders on topics relevant to seniors.
- Liaise with City staff for advice and information required by the committee, including procedural advice from the Legislative Coordinator in the Office of the City Clerk.
- Arrange for printing of agendas, minutes, reference material and distribution required by the Committee
- Arrange for the booking of the meeting room.
- Coordinate the annual review of the Committee's Terms of Reference, Roles and Responsibilities, Work Plan and Budget Request to City Council.
- Arrange for parking passes and bike parking access, if required.
- Forward notices of resignation to the Legislative Coordinator for inclusion in the appropriate Emergency and Community Services Committee agenda.

Qualifications

Members of the Seniors Advisory Committee are expected to possess the following qualifications, experience, and abilities:

- An interest, passion, or desire to improve the quality of life for seniors living in Hamilton.
- Demonstrated tact, diplomacy and a commitment to reducing barriers to participation, access or inclusion on the basis of race, ethnicity, ancestry, citizenship/immigration status, country of origin, religion, gender, sexual or gender orientation, ability, health status, receipt of public assistance, political affiliation, record of offences, level of literacy, mental health status, age, socio-economic class, type of housing, neighbourhood of residence, language, family status, or any other personal characteristics.
- Shall reside in the City of Hamilton and have an interest in seniors-related issues.
- It is preferable to have at least one member residing in each ward and that the committee reflect the diversity of the City of Hamilton on the basis described above.

CITY OF HAMILTON

2023

ADVISORY COMMITTEES

BUDGET SUBMISSION FORM

SENIOR ADVISORY COMMITTEE

PART A: General Information

ADVISORY COMMITTEE MEMBERS:

Penelope Petrie	Kamal Jain
David Broom	Noor Nizam
Marian Toth	Maureen McKeating
Marjorie Wahlman	Dahlia Pet grave
Carolann Fernandes	Sarah Shallwani
Anne Elliot	Barry Spinner
Aref Alshaikhahmed	Kathryn Wakeman
Sheryl Boblin	Alexander Huang
Steve Benson	Tom Manzuk
Peter Lesser	

MANDATE:

The Seniors Advisory Committee is a Council mandated advisory committee of the City of Hamilton. To be a credible communication vehicle that will reflect and translate the ongoing needs that affects the quality of life for all older persons. It will provide a forum for consumers and deliverers of services and facilities to identify issues, explore possible remedies, and work to implement them.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Appendix B to Emergency and Community Services

Report 22-014

Page 2 of 4

- To assist Council in decision making as it pertains to senior's issues in Hamilton.
- To respond and advocate concerns affecting policies, services and facilities for seniors delivered by and funded by all levels of government.
- To promote and disseminate all decisions relating to access, the provision of services programs and facilities for seniors in the City of Hamilton.
- To liaise with other organized groups when there are matters of mutual concerns.
- To promote and advocate, wherever appropriate, the concept of healthy aging by encouraging improved and responsive programs and services in a timely fashion.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities	X	4) Clean & Green	X
5) Built Environment & Infrastructure	X	6) Culture & Diversity	X
7) Our People & Performance			

PART C: Budget Request

INCIDENTAL COSTS:

Monthly meeting expenses (photocopying, refreshments, committee member parking), postage, and gifts for committee members who resign or who are on an approved sick leave (limit of \$25 per member).	\$1,500.00
SUB TOTAL	\$1,500.00

Appendix B to Emergency and Community Services

Report 22-014

Page 3 of 4

SPECIAL EVENT/PROJECT COSTS:

Support for seniors related events (International Day of the Older Person, Seniors Month Kick-off Event, Senior of the Year Award, etcetera, as well as advertising and promotional items for participation at events for seniors.	\$1,500.00
SUB TOTAL	\$1,500.00

TOTAL COSTS	\$ 3,000.00
--------------------	--------------------

Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	\$N/A
--	--------------

TOTAL 2023 BUDGET REQUEST	\$ 3,000.00
PREVIOUS YEAR (2022) APPROVED BUDGET (2022 Request \$)	\$2,500.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Penelope Petrie, Chair

Signature: _____

Date: _____

Telephone #: 905-383-3558

CITY OF HAMILTON

2023

ADVISORY COMMITTEES

BUDGET SUBMISSION FORM

Hamilton Veterans Committee

PART A: General Information**ADVISORY COMMITTEE MEMBERS:**

Mike Rehill, Chair	Steve Waldron
Don Jackson	
Rod Paddon	
Dave Baldry	
Robert Fyfe	
Ed Sculthorpe, Vice Chair	
Terry Ryan	

MANDATE:

Reporting to Council, the Hamilton Veterans Committee oversees the planning and delivery of military remembrance and commemoration activities on behalf of the City of Hamilton. When directed by Council, the Committee provides input on projects and issues that are of concern to Hamilton Veterans.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Goals and objectives:

Act as a liaison for the veterans of the City of Hamilton on all matters that fall within Council's jurisdiction.

Coordinate Decoration Day, Remembrance Day Parades, community engagement pieces and Memorial Services in multiple wards.

Maximize the engagement of youth in the act of Remembrance through projects and events.

How will they be achieved:

Coordinate the remembrances for significant anniversaries such as Decoration Day, Remembrance Day, Garrison Parade and including but not limited to parades and memorial services.

Administer all other matters directly relating to or of concern to Hamilton Veterans that fall within Council's jurisdiction. Provide written letters of support for Veterans causes when requested and deemed appropriate.

Veteran's Committee advises on the use and care of cenotaphs in partnership with Heritage Resource Management.

Present opportunities for the engagement of youths in acts of Remembrance in the City of Hamilton through events and community projects

Who will benefit:

All citizens of the City of Hamilton as well as local veterans and active forces. Upward of 2,000 people attend the Remembrance Day services and parades coordinated by the Veterans Committee.

All residents of Hamilton will have the opportunity to show respect for Veterans service to our country.

The Youth of Hamilton will be given the opportunity to be engaged with Acts of Remembrance outside of the classroom setting through hands-on and digital platforms.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	
3) Healthy & Safe Communities	X	4) Clean & Green	
5) Built Environment & Infrastructure		6) Culture & Diversity	X
7) Our People & Performance			

PART C: Budget Request

INCIDENTAL COSTS:

Meeting Costs: <ul style="list-style-type: none"> - postage, printing, parking - 7 general meetings, 4 event planning meetings & 1 meeting with all Veteran Organizations within the City of Hamilton - Name tags & arm bands 	\$500.00
SUB TOTAL	\$500.00

SPECIAL EVENT/PROJECT COSTS:

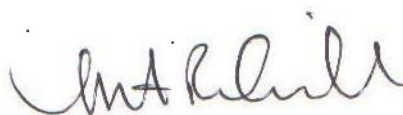
Ceremonies/Services: <ul style="list-style-type: none"> - Hamilton (Gore Park Cenotaph), 2 ceremonies and parades - Community Ceremonies (Ancaster, Glanbrook, Dundas, Stoney Creek, Waterdown) - Dieppe Veteran's Memorial Service - Decoration Day - 'We Remember' Wreath Project - Communications & Marketing 	\$36,000 \$6,000 \$4,000 \$4,000 \$3,500 \$1,000
--	---

SUB TOTAL	\$55,000
TOTAL COSTS	\$55,000
Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	\$12,000
TOTAL 2023 BUDGET REQUEST	\$55,000
PREVIOUS YEAR (2022) APPROVED BUDGET (2020 Request \$)	\$43,000

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Mike Rehill



Signature:

Date:

November 29, 2022

Telephone # :

905-546-2424 ext 4688 905-973-4005