

Housing Working Group Meeting Notes

November 15th, 2022

Virtual WebEx Meeting

10:00AM - 12:00PM

Those in Attendance: Paula Kilburn, Tom Manzuk,
James Kemp

Also in Attendance: Lina El Khalil

Those Absent: Jayne Cardno, Lance Dingman

- 1. Welcome and Introductions**
- 2. Approval of November 15th Agenda:**
Agenda was approved
- 3. Approval of June 21st Meeting Notes:**
Meeting notes were approved
- 4. Approval of August 16th Meeting Notes:**
Meeting notes were approved.
- 5. Approval of September 20th Meeting Notes:** Meeting notes were approved.

6. **Discuss Canadian Alliance to End Homelessness:** Chair provided a brief report on the convention. More detailed report to follow.
7. **Discuss Next Steps Regarding CityHousing's Accessibility:** We briefly discussed this, but will discuss it in more detail when the Chair finishes the report.
8. **Continue Review From Section 5 of the Housing Guide:** We quickly discovered a problem with the accessible housing guide. It is actually two separate guides. One seems to be a guide for staff that are unfamiliar with the various disabilities involved and the other is to direct people with disabilities to various agencies and related services. We have decided to cut out most of the redundant information and paste it into its own dedicated guide. We can title them properly so that they are more targeted to their audience.

- a. **5.1 Circulatory Conditions:** We decided to remove the section describing circulatory conditions. We will confirm the list of related agencies and create an index and an appendix list of conditions.

- b. **5.2 Cognitive Disabilities/Mental Health Conditions:** We discussed this section at length. It was decided to keep it intact and copy it to the staff guide again. Our thinking was that people looking to house persons with these disabilities are not always the people afflicted and some descriptions and explanations could be useful. We will review the list and add them to the index as well.

- c. **5.3 Developmental Disabilities:** We decided to keep the first and third paragraph for some of the same reasons as 5.2. We removed the childhood paragraph as parents would already be more than familiar with their children's housing needs. We also removed the last paragraph on page 19 as it is redundant. We will review the list and add it to the index.

- d. **5.4 Mobility and Physical Disabilities (Neuro-Muscular Conditions):** We decided to remove the first paragraph. We cut the first sentence on the third paragraph. We added “or design” to the light switches explanation. We decided to elaborate on the shapes of taps. We will add a paragraph to the epilepsy paragraph to describe issues with light patterns on alarms, etc. We removed the section on home modification. It will be added to the index and appendix instead. We will review the list and add them to the index.

- e. **5.5 Respiratory Conditions:** We are not sure if this section is necessary, but we will leave it for now with the exception of the removal of emphysema. COPD is the same thing and having both was redundant. We will review the list and add them to the index.

- f. **5.6 Hearing/Vision Conditions (Sensory)**

Vision: We decided to cut the first five sentences of the first paragraph as they are redundant. We will keep the last two sentences. We feel the second paragraph doesn't do enough to explain the various modifications available and needs expansion. We will cut the last sentence on the third paragraph. We will review the list and add it to the index.

Deaf, Deafened and Hard of Hearing: The first paragraph is not necessary, but we will keep it for now. We decided to cut the second, third and fourth paragraphs. We will keep the list of upgrades but add the phrase "to ask for installation" to the first sentence after features to look for. We will discuss this section with Levi to ensure housing needs are addressed.

Deaf-Blindness: We decided to remove the first paragraph. We will remove the last two sentences on the second paragraph. We removed the last sentence on the third paragraph.

- g. **5.7 Bowel/Bladder Conditions:** We decided to remove this section entirely. It had nothing to do with actual housing. We will review and add the list to the index.
- h. **5.8 Emergency Situations:** We decided to cut this section completely. We can add the emergency mitigation list to the index and appendix under “Emergency Plans”, but this section has nothing to do with finding housing.
- i. **6.0 Decision Making:** We decided to remove this section in its entirety.
- j. **7.0 Respite Care:** we decided to keep the first paragraph for now but will review before we finish. Information is out of date and will be updated to the index

9. Other Business: No Other Business.

10. Adjournment