



Hamilton

MINUTES

KEEP HAMILTON CLEAN AND GREEN COMMITTEE

Meeting #: 20-004
Date: October 20, 2020
Time: 5:00 p.m.
Location: Due to the COVID-19 and the Closure of City Hall
Electronic meeting can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Diane Butterworth, Clean and Green Coordinator (905) 546-2424 ext. 5089

Present:
Chair: Felicia Van Dyk
Vice-Chair: Lennox Toppin
Members: Brenda Duke
Jen Baker
Marisa Di Censo
Kerry Jarvi
Sue Dunlop
Heather Donison

Absent:
Leisha Dawson
Councilor N. Nann
Theresa Movre
Steve Watts
Pauline Szczepanski

Also present:
Angela Storey, Manager, Business Programs
Raffaella Morello, Senior Project Manager, Business Programs
Theresa Phair, Community Liaison Coordinator, Business Programs
Diane Butterworth, Clean and Green Coordinator, Business Programs



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday October 20, 2020, 5:00 pm

THE KEEP HAMILTON CLEAN & GREEN COMMITTEE PRESENTS THE OCTOBER 20, 2020 MINUTES AND RECOMMENDS THE FOLLOWING:

1. Clean and Green Neighbourhood Funding (Item 8.1)

That the following grants be approved:

(Baker/Di Censo)

- (a) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding of \$500 for St. Paul's Presbyterian Church's pollinator friendly garden project as recommended by the Grants Working Group,

(Toppin/Duke)

- (b) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for McQuesten Urban Farm's stewardship and education initiative at a value of \$500 as recommended by the Grants Working Group,

(Toppin/Duke)

- (c) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for Hamilton Public Library – Barton Branch's garden box and teaching opportunities project at a value of \$500 as recommended by the Grants Working Group,

(Duke/Donison)

- (d) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for Halam Park Housing Cooperative Inc. dog waste receptacles project at a value of \$1,000 as recommended by the Grants Working Group,

(Duke/Di Censo)

- (e) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for Green Team Gardeners' community mural and community beautification project at a value of \$500 as recommended by the Grants Working Group.

(Duke/Di Censo)

- (f) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for Green Team Gardeners' community mural and community beautification project at a value of \$500 as recommended by the Grants Working Group.



- (Baker/Di Censo)**
- (g) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding of \$500 for Jeffery Stock's native planting Project as recommended by the Grants Working Group,
- (Baker/Toppin)**
- (h) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding of \$500 for the Barton Village BIA's impermeable surface project as recommended by the Grants Working Group,
- (Di Censo/Jarvi)**
- (i) That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for the Barton Village BIA's impermeable surface project at a value of \$500 as recommended by the Grants Working Group

CARRIED

That the following grants be denied:

- (Baker/Jarvi)**
- (a) That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for Bob Mallette's community garden project for CHH tenants as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications,
- (Toppin/Donison)**
- (b) That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Bonnington Betterment information and community project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.
- (Baker/Duke)**
- (c) That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Community Permaculture Lab permeable surface project as recommended by the Grants Working



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday October 20, 2020, 5:00 pm

Group. Feedback will be provided to this applicant to improve future applications.

(Baker/Donison)

- (d) That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for MHBC's community garden project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

(Donison/Baker)

- (e) That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Brandon Agnew's Salvation Army Autism Centre showcase project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

(Toppin/Baker)

- (f) That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Inch Park / Eastmount neighbourhood cleanup and beautification project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

(g) **(Baker/Toppin)**

That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Inch Park / Eastmount neighbourhood cleanup and beautification project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

CARRIED

1. APPROVAL OF AGENDA

(Toppin/Di Censo)

That the agenda for the October 20, 2020 Keep Hamilton Clean and Green Committee meeting be approved as amended.

CARRIED



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday October 20, 2020, 5:00 pm

2. DECLARATIONS OF INTEREST

Heather Donison declared a personal conflict of interest regarding item 8.1 Clean and Green Neighbourhood Grant and would no longer be able to speak to Green Venture's 2020 Clean and Green Neighbourhood Grant application submission as she is currently employed by the grantee.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

(i) January 28, 2020

(Di Censo/Jarvi)

That the Minutes of the January 28, 2020 meeting of Keep Hamilton Clean and Green Committee be approved, as presented.

CARRIED

(ii) February 25, 2020

(Di Censo/Toppin)

That the Notes of the February 25, 2020 meeting of the Advisory Committee for Keep Hamilton Clean and Green, be received, as presented.

CARRIED

(iii) September 15, 2020

(Donison/Baker)

That the Notes of the September 15, 2020 meeting of the Advisory Committee for Keep Hamilton Clean and Green, be received, as presented.

CARRIED



4. COMMUNICATIONS

(i) Correspondence from Keep America Beautiful

Committee Staff Liaison, Diane Butterworth, spoke respecting the 2019 Keep America Beautiful President's Circle Award presented to the Keep Hamilton Clean and Green Advisory Committee for continued commitment and efforts in providing valuable reporting information and continued participation in clean and green initiatives.

(Baker/Toppin)

That the Communication from Keep America Beautiful be received, as presented.

CARRIED

5. DISCUSSION ITEMS

(i) Clean and Green Neighbourhood Grant

The 2020 Clean and Green Neighbourhood Grant respecting Advisory Committee discussion on the adjudication process, scoring rationale and consensus of the approval on the awarding of grant funds to applicants.

The Clean and Green Grant Working Committee, comprising of Committee Chair, Felicia Van Dyk and Committee Members Brenda Duke and Heather Donison, provided a review of the sixteen eligible grant applications and all associated scoring rationale. The Grant Working Group is seeking final consensus from the Committee.

For further disposition of this matter, refer to Item 1

(ii) Status of Clean and Green Neighbourhood Grant Applicants' 2020 projects and initiatives during COVID-19 (Item 8.2)

Staff Liaison, Diane Butterworth, Clean and Green Coordinator, provided an update respecting the collection of data related to the statuses of the 2020 Clean and Green Neighbourhood Grant applicants identified as being awarded funding. On September 17, 2020, a document much like that used for the CEF Grant process to track project and initiative progress



during COVID-19, was developed and sent to the nine award applicants. Six responses were received. A separate correspondence was sent on September 30, 2020, for any additional responses. All documentation was shared with the Advisory Committee. Based on what was provided, it was decided that additional details were required. Staff will work to contact the applicants for additional information and details on program and initiative progress.

6. GENERAL INFORMATION / OTHER BUSINESS

(i) 2020 Fall and Garden Mum Show Update

Staff Liaison, Diane Butterworth, Clean and Green Coordinator, provided an update respecting the 2020 Fall and Garden Mum Show, scheduled to take place at the Gage Park Greenhouse, from October 23 to November 1, 2020. The Mum Show is open daily from 9:00 am to 5:00 pm. Tickets must be booked or reserved for hourly time slots via the City's online ticket system. Visitors will need to follow safety measures and Public Health guidelines due to COVID-19. Space is limited to comply with provincial gathering restriction. Masks and face coverings are required. Staff member Theresa Phair, Community Liaison Coordinator, provided a further update that all online tickets had been booked for the event; however, there would be a limit of 10 tickets per hour, specifically for walk-in visitors.

(ii) Beautiful Alleys Fall Clean-up Event Update

Committee Member, Brenda Duke, provided an update respecting the Beautiful Alleys' Fall Clean-up event that took place on October 3, 2020. A total of a 140 people participated in cleaning 90 alleys, four parks and two schools across the City of Hamilton. Participants collected a total of 290 garbage bags as well as various bulk items.

(iii) Volunteer-made Promotional Video for the Clean and Green Trailers

Committee Member, Brenda Duke, provided information respecting a video that was developed for the Clean-up Trailer by a Beautiful Alleys volunteer. The video was created as a promotional tool for the Community Clean-Up Trailers. Staff noted that the Clean-up Trailers aren't currently being used due to COVID-19 restrictions. It was suggested that the video



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday October 20, 2020, 5:00 pm

could be used in the future to share information about the Clean-up Trailers once they are approved for use and following all required safety guidelines. Brenda will provide a copy of the video to the Staff Liaison for distribution to the Committee.

11. ADJOURNMENT

(Donison/Baker)

That, there being no further business, the meeting be adjourned at 6:36 p.m.

CARRIED

Respectfully submitted,

Felicia Van Dyk
Chair, Keep Hamilton Clean and Green
Committee

Diane Butterworth
Clean & Green Coordinator, Business Programs
Environmental Services Division, Public Works Department