

Council and Legislative Service

Schedule

Primary	Secondary	Tertiary	Series Title	Scope Notes	Active	Inactive	Total Retention	Vital Record	Archival Record	Responsible Department	Remarks
co	06		Meeting Recordings	Records associated with audio and visual recordings of Council Meetings, Standing Committee Meetings, and Subcommittee and Advisory Committee Meetings - maintained as a resource tool only - not considered the official records of Council/Committee proceedings. <i>Excludes recordings of Citizen Advisory Committees, which are livestreamed to meet the open meeting requirements under the Municipal Act, but are otherwise considered transitory records.</i>	T		P	N	y*	Clerks	T=Term of Office •only applied to Inaugural Meeting of Council Subject to archival review at end of term of Council