

**Authority:** Item , Audit, Finance & Administration  
Committee  
Report  
CM:

**Bill No.**

**CITY OF HAMILTON**

**BY-LAW NO. 23-**

**TO AMEND BY-LAW NO. 11-040  
TO ESTABLISH RETENTION PERIODS FOR RECORDS  
OF THE CITY OF HAMILTON**

**WHEREAS** the Council of the City of Hamilton enacted by-law 11-040 being a By-law to Establish Retention Periods for Records of the City of Hamilton ("Records Retention By-law 11-040"), on January 26, 2011, pursuant to section 255, of the *Municipal Act*, 2001;

**AND WHEREAS** the Council of the City of Hamilton, in adopting item X of Report 23-XX of the Audit, Finance & Administration Committee, at its meeting held on the 19<sup>th</sup> day of January, 2023, amends the Records Retention By-law 11-040, as hereinafter provided;

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. That Schedule "A" to Records Retention By-law 11-040 as amended be further amended by amending column 6 on Page 4 (Council Legislative Services) as shown in Schedule "A" to this By-law.
2. This By-law comes into force on the day it is passed.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2023.

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A. Horwath  
Mayor

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A. Holland  
City Clerk