



Hamilton

MINUTES

KEEP HAMILTON CLEAN AND GREEN COMMITTEE

Meeting #: 21-005
Date: June 1, 2021
Time: 5:00 p.m.
Location: Due to the COVID-19 and the Closure of City Hall
Electronic meeting can be viewed at:
City's YouTube Channel:
<https://www.youtube.com/user/InsideCityofHamilton>

Diane Butterworth, Clean and Green Coordinator (905) 546-2424 ext. 5089

Present:
Chair: Heather Donison
Vice-Chair: Paulina Szczepanski
Members: Brenda Duke
Marisa Di Censo
Sue Dunlop
Kerry Jarvi
Diana Meskauskas
Michelle Tom

Absent:
Councilor N. Nann
Jen Baker
Leisha Dawson
Lennox Toppin
Felicia Van Dyk

Also present:
Raffaella Morello, Senior Project Manager, Business Programs
Diane Butterworth, Clean and Green Coordinator, Business Programs
Adam Spence, Hamilton Resident, Delegate Presenter



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday June 1, 2021, 5:00 pm

THE KEEP HAMILTON CLEAN & GREEN COMMITTEE PRESENTS THE JUNE 1, 2021 MINUTES AND RECOMMENDS THE FOLLOWING:

1. APPROVAL OF AGENDA

The Staff Liaison advised the Committee of the following change to the agenda:

- (i) The addition of a discussion on committee membership and whether a schoolboard representative as a voting member is still appropriate (Item *9.7).

(Duke/Jarvi)

That the agenda for the June 1, 2021 Keep Hamilton Clean and Green Committee meeting be approved, as amended.

CARRIED

2. APPROVAL OF MINUTES AND NOTES OF PREVIOUS MEETING

- (i) **March 16, 2021 (Item 3.1)**

(Jarvi/Tom)

That the minutes for the March 16, 2021 Keep Hamilton Clean and Green Committee meeting be approved, as presented.

CARRIED

- (ii) **May 4, 2021 (Item 3.2)**

(Di Censo/Szczepanski)

That the notes for the May 4, 2021 Keep Hamilton Clean and Green Committee meeting be approved, as presented.

CARRIED

3. DELEGATIONS

- (i) **Delegation (Item 7.1)**

Adam Spence, Hamilton resident, delegation presentation respecting dog feces and bags of dog feces scattered around City Parks (approved March 16, 2021).



The delegate provided a presentation on issues respecting the improper disposal of bags of dog feces in Memorial Park. The delegate proposed that receptacles be relocated to all park entry points, with proper signage and a supply of dog waste bags. Additionally, that a newsletter be developed and sent to all residents close to the park, indicating the health and safety concerns about improper disposal of dog waste bags and the implementation of new disposal units within the park. Staff will communicate the delegate's recommendations to the appropriate Staff within the Parks Department for further review and action.

(Duke/Meskauskas)

That the delegation presentation from Adam Spence, respecting issues and solutions on dog feces and bags of dog feces scattered around City Parks at the June 1st meeting, be received, as presented.

CARRIED

4. DISCUSSION ITEMS

(i) Update on the planning process for the 'All Advisory Committees' Meeting' (Item 9.1)

Staff provided an update on the planning process for the 'All Advisory Committees' Event'. The meeting would provide the opportunity for the City's Advisory Committee members to meet and learn about other Committees. Staff asked that committee members vote on and approve the motion for the proposed meeting date of September 27, 2021, commencing at 4:00 PM. Committee members were also asked to select one or two members to develop the presentation and one or two members to present at the event.

(ii) Approval of All Advisory Committee Event Date and Selection of a Presenter

(Jarvi/Szczepanski)

WHEREAS, the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee recommended that an All Advisory Committee Event be hosted for the purpose of providing City Advisory Committees with an opportunity to introduce themselves to one another and educate each other in terms of their respective Committee's purpose (mandate) and goals;



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday June 1, 2021, 5:00 pm

WHEREAS, an All Advisory Committee Event was approved by Hamilton City Council on April 14, 2021 (see Item 4 of Audit, Finance and Administration Committee Report 21-005 for reference);

WHEREAS, at the All Advisory Committee Event, each Advisory Committee will be allotted 5 minutes to introduce their respective Committee's purpose (mandate) and discuss the successes and the challenges the Advisory Committee has experienced; and,

WHEREAS, the staff liaisons for each Advisory Committee met and mutually agreed upon a tentative date for the All Advisory Committee Event;

THEREFORE, BE IT RESOLVED:

- a) That the proposed date of Monday, September 27, 2021, commencing at 4:00 p.m., for the All Advisory Committee Event be approved; and,
- b) That Paulina Szczepanski be authorized to represent the Keep Hamilton Clean and Green Advisory Committee at the All Advisory Committee Event and deliver a 5-minute presentation on the Committee's behalf respecting the Committee's purpose (mandate), successes and challenges.

CARRIED

(iii) Update and Review of the KHCG Committee Workplan for 2021 (Item 9.2)

Staff reviewed the status of the 2018-2022 Keep Hamilton Clean and Green Advisory Committee workplan. It was recommended by Staff, that the Committee review the plan and prioritize action items for the remainder of the term. It was further recommended by the Chair, that the workplan be reviewed at all future meetings as a standing agenda item.

(Jarvi/ Meskauskas)

That the discussion respecting the status of the 2018-2022 Keep Hamilton Clean and Green Advisory Committee workplan be received.

CARRIED

(iv) Litter in Hamilton - Brainstorming Ways to Better Address this

Engaging citizens to take greater responsibility for improving our Hamilton community environments.



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday June 1, 2021, 5:00 pm

Growing Problem (Item 9.3)

Committee member, Diana Meskauskas, initiated a discussion focused on ways to better address litter in public green spaces. It was proposed that a 'hub for ideas' be created by the committee, for the committee, to culminate and share ideas, suggestions and feedback that would align with and support the committee work plan. Committee Vice Chair, Paulina Szczepanski provided the suggestion of using the JAMBOARD application, a collaborative digital whiteboard, as an accessible information hub. She offered to set up application access for the committee.

Committee member, Diana Meskauskas, asked if there was a possibility of developing or using different City of Hamilton communication mediums and resources to support greater awareness about litter and associated fines for littering. She also asked if there was an opportunity to discuss the issue of litter and littering with Municipal By-law Enforcement (MLE). Staff will communicate the committee members' questions and recommendations to the appropriate Staff within MLE for further review and information.

(Jarvi/ Szczepanski)

That the discussion respecting brainstorming ways to better address the growing problem of litter in Hamilton, be received.

CARRIED



(v) The Growing Graffiti Problem - What to Do and How to Stop It (Item 9.4)

Committee member, Diana Meskauskas, initiated a discussion focused on ways to address graffiti in public spaces. It was suggested that a discussion with MLE be initiated for more information. Committee Chair, Heather Donison, suggested that the JAMBOARD application could be used to formulate ideas and suggestions on graffiti issues in alignment with the committee's work plan. Staff will communicate with the committee members' questions and recommendations to the appropriate Staff within MLE for further review and information.

(Jarvi/ Szczepanski)

That the discussion respecting brainstorming ways to better address the growing problem of graffiti in Hamilton, received.

CARRIED

(vi) Grant Sub-Committee Update (Item 9.5)

Committee member, Brenda Duke, provided an update on the Grant Sub-Committee's progress to enhance the Clean and Green Neighbourhood Grant Program for 2022. Staff will circulate the program recommendations document to the committee for questions and feedback at the next meeting.

(Duke/Szczepanski)

That the discussion respecting the Grant Sub-Committee update, be received.

CARRIED

(vii) Advisory Committee Survey Update (Item 9.6)

Staff provided an update on the 'Advisory Committee Survey' respecting the recording and retaining of Advisory Committee meetings for future viewing by the public. All Advisory Committee member feedback was required by the Clerks' Office on or before May 31st. A recommendation from the survey will be presented at an upcoming committee meeting.

(Jarvi/Szczepanski)

That the update respecting the Advisory Committee Survey, be received,



Hamilton

MINUTES

Keep Hamilton Clean & Green Committee
Tuesday June 1, 2021, 5:00 pm

CARRIED

Quorum was lost at 7:01 p.m.

5. GENERAL INFORMATION / OTHER BUSINESS

- (i) Update on the Team Up to Clean Up Program (Item 12.1). The item has been deferred to the September 21, 2021 meeting, due to loss of quorum.
- (ii) 2020 Clean and Green Strategy Reviewed by the Public Works Committee (Item 12.2). The item has been deferred to the September 21, 2021 meeting, due to loss of quorum.

6. ADJOURNMENT

Due to loss of quorum, the meeting adjourned at 7:01 p.m.

Respectfully submitted,

Heather Donison
Chair, Keep Hamilton Clean and Green
Committee

Diane Butterworth
Clean & Green Coordinator, Business Programs
Environmental Services Division, Public Works Department