


INFORMATION REPORT

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| TO: | Chair and Members Planning Committee |
| COMMITTEE DATE: | March 21, 2023 |
| SUBJECT/REPORT NO: | Annual Report on Building Permit Fees (PED23065) (City Wide) |
| WARD(S) AFFECTED: | City Wide |
| PREPARED BY: | Jorge M. Caetano (905) 546-2424 Ext. 3931 |
| SUBMITTED BY: | Alan Shaw Director, Building and Chief Building Official Planning and Economic Development Department |
| SIGNATURE: |  |

COUNCIL DIRECTION

Not Applicable

INFORMATION

The *Building Code Act* (BCA) and the Ontario Building Code require that a report be prepared annually on fees collected and costs incurred. Specifically, Article 1.9.1.1, of Division C, of the Ontario Building Code state:

- “(1) The report referred to in subsection 7(4) of the Act shall contain the following information in respect to fees authorized under clause 7(1)(c) of the Act:
- (a) total fees collected in the 12-month period ending no earlier than three months before the release of the report;
 - (b) the direct and indirect costs of delivering services related to the administration and enforcement of the Act in the area of jurisdiction of the principal authority in the 12-month period referred to in Clause (a);
 - (c) a break down in the costs described in Clause (b) into at least the following categories:

Building Permit Revenue Stabilization Reserve

The starting balance for the Building Permit Stabilization reserve for 2022 was \$28,048,079. 100% cost-recovery of services for building permit issuance, administration and enforcement of the *Building Code Act* netted a transfer of \$873,096 into the reserve. Additionally, there was an accrued interest of \$664,179 for a total transfer of \$1,537,275 into the reserve in 2022. Additionally, \$3,684,560 has been allocated for the next phase of the multi-year Digitization of Microfiche Records project and \$700,000 has been allocated for our Department's Power Platform Portal project. Accordingly, the Building Permit Fee Reserve contained \$29,585,353 with an unallocated balance of \$25,200,793 at the end of 2022.

APPENDICES AND SCHEDULES ATTACHED

Not applicable