



Hamilton

SELECTION COMMITTEE MINUTES 23-001

9:30 a.m.

Tuesday, April 11, 2023

**Council Chambers, 2nd Floor
City Hall**

Present: Councillors C. Cassar (Chair); B. Clark, T. Jackson, C. Kroetsch, N. Nann, M. Tadeson, A. Wilson, and M. Wilson

**Absent with
Regrets:** Councillor M. Francis

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. APPOINTMENT OF VICE-CHAIR FOR 2022-2023 (Item 1)

(Nann/A.Wilson)

- (a) That Councillor C. Cassar be appointed as Chair of the Selection Committee for Agencies, Boards and Sub-Committee for 2023-2024; and
- (b) That Councillor M. Tadeson be appointed as Vice-Chair of the Selection Committee for Agencies, Boards and Sub-Committee for 2023-2024.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised that there were no changes to the agenda.

(Nann/M. Wilson)

That the agenda for the April 11, 2023 meeting of the Selection Committee be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) June 2, 2022 (Item 4.1)

(A. Wilson/Tadeson)

That the Minutes of June 2, 2022 be approved, as presented.

CARRIED

(d) PRIVATE & CONFIDENTIAL (Item 4)

The Committee deemed that a Closed Session discussion of Item 5.1 was not required, and approved the following in Open Session:

(i) Closed Session Minutes – June 2, 2023 (Item 5.1)

(Tadeson/Jackson)

That the Closed Session Minutes dated June 2, 2023 be approved, as presented, and remain confidential.

CARRIED

The Committee deemed that a Closed Session Discussion of Item 5.2(a), Selection Process Guide, and 5.2(b), Screening Template Guideline be held in open session.

(ii) Inclusion, Diversity, Equity, Accessibility Training for Members of the Selection Committee (Item 5.2)

(M. Wilson/A. Wilson)

That the Presentation respecting the Inclusion, Diversity, Equity, Accessibility Training for Members of the Selection Committee, be received.

CARRIED

(Tadeson/A. Wilson)

That the Committee move into Closed Session for Items 5.2(c) the Interview Guide and 5.2(d), IDEA Interview Scoring Rubric included in the Inclusion, Diversity, Equity, Accessibility Training for Members of the Selection Committee, Pursuant to Section 9.3 sub-section (i) of the City's Procedural By-law 21-021, as amended, and Section 239(3.1) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the City or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

CARRIED

(ii) Inclusion, Diversity, Equity, Accessibility Training for Members of the Selection Committee (Item 5.2)

Staff were provided with direction in Closed Session.

(e) ADJOURNMENT (Item 5)

(f)
There being no further business, the Selection Committee adjourned at 11:54 a.m.

CARRIED

Respectfully submitted,

Councillor C. Cassar, Chair
Selection Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk