



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES  
MINUTES 23-005**

4:00 p.m.

Tuesday, May 9, 2023

Room 264, 2nd Floor

Hamilton City Hall

71 Main Street West

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**Present:** Councillor M. Tadeson, J. Kemp (Vice-Chair), S. Aaron, P. Cameron, J. Cardno, M. Dent, L. Dingman, A. Frisina, L. Janosi, P. Kilburn, M. McNeil, T. Murphy, K. Nolan, T. Nolan

**Absent**

**with Regrets:** A. Mallett (Chair), C. McBride, R. Semkow

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Vice-Chair Kemp called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around

the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

**THE FOLLOWING ITEMS WERE REFERRED TO THE  
GENERAL ISSUES COMMITTEE FOR  
CONSIDERATION:**

- 1. Advisory Committee for Persons with Disabilities’  
“Ability First” Accessibility Fair, September 28,  
2023 (Item 12.2)**

**(Kemp/Kilburn)**

WHEREAS, the Advisory Committee for Persons with Disabilities has received permission to begin organizing the “Ability First” Accessibility Fair annually;

WHEREAS, the date of the 2023 “Ability First” Accessibility Fair is scheduled for September 28<sup>th</sup>;

WHEREAS, the proposed budget for “Ability First” is an upset limit of \$5811.67 to be funded from the Advisory Committee for Persons with Disabilities’ reserve; and

WHEREAS, in order to organize and promote the event, Advisory Committee for Persons with Disabilities' members and volunteers will be required to contact City of Hamilton staff, outside agencies and media to arrange attendance, but will exclude official media releases which will still need to be approved by Committee and Council.

THEREFORE, BE IT RESOLVED:

- (a) That the Advisory Committee for Persons with Disabilities "Ability First" Accessibility Fair, to be held on Thursday September the 28<sup>th</sup>, 2023 on the Forecourt of City Hall, be approved;
- (b) That the Advisory Committee for Persons with Disabilities "Ability First" Accessibility Fair budget with an upset limit of \$5811.67, attached as Appendix "A", to be funded from the ACPD Reserve Fund (#112212), be approved; and
- (c) That the Advisory Committee for Persons with Disabilities' members and volunteers be permitted to contact City of Hamilton staff (when appropriate and available), outside agencies and media in order to organize, promote and arrange attendance to the event.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised the Committee that the Agenda was updated to list the delegation request from Camino Diez respecting Accommodation of Sensory Issues under Delegation Requests rather than Delegations.

**(Cameron/Janosi)**

That the Agenda for the May 9, 2023, meeting of the Advisory Committee for Persons with Disabilities, be approved.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**

**(i) April 11, 2023 (Item 4.1)**

**(Kilburn/Murphy)**

That the April 11, 2023, minutes of the Advisory Committee for Persons with Disabilities meeting, be approved, as presented.

**CARRIED**

**(d) DELEGATION REQUESTS (Item 6)**

**(i) Camino Diez respecting Accommodation of Sensory Issues (Item 6.1)**

**(Kilburn/McNeil)**

That the delegation request from Camino Diez respecting Accommodation of Sensory Issues, be approved for a future meeting.

**CARRIED**

**(e) STAFF PRESENTATIONS (Item 8)**

**(i) Accessible Transportation Services Performance Review - Q1 2023 (Item 8.1)**

Michelle Martin, Manager of Accessible Transportation Services, provided the Committee with a presentation respecting the Accessible Transportation Services Performance Review – Q1, 2023, with the aid of a PowerPoint presentation.

**(Kilburn/McNeil)**

That the presentation from Michelle Martin, Manager of Accessible Transportation Services, respecting the Accessible Transportation Services Performance Review – Q1 2023, be received.

**CARRIED**

**(ii) Hamilton Street Railroad (HSR) Fare Assist Program (Item 8.2)**

Nancy Purser, Manager Transit Support Services, provided the Committee with a presentation respecting the HSR Fare Assist Program with the aid of a PowerPoint Presentation.

**(Murphy/Kilburn)**

That the presentation from Nancy Purser, Manager Transit Support Services, respecting the HSR Fare Assist Program, be received.

**CARRIED**

**(iii) Hamilton for All 2023 Campaign (Item 8.3)**

Sarah Wayland, Senior Project Manager, Immigration Partnership, provided the Committee with a presentation respecting the Hamilton for All 2023 Campaign, with the aid of a PowerPoint presentation.

**(Cardno/Janosi)**

That the presentation from Sarah Wayland, Senior Project Manager, Immigration Partnership, respecting the Hamilton for All 2023 Campaign, be received.

**CARRIED**

**(iv) Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by**

## **Members of the Advisory Committee for Persons with Disabilities (Item 8.4)**

Jessica Bowen, Senior Project Manager, Accessibility, provided the Committee with a presentation respecting Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory Committee for Persons with Disabilities, with the aid of a PowerPoint presentation.

### **(McNeil/Kilburn)**

That the presentation from Jessica Bowen, Senior Project Manager, Accessibility, respecting Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory Committee for Persons with Disabilities, be received.

**CARRIED**

## **(f) CONSENT ITEMS (Item 9)**

### **(i) Consent Items (Items 9.1 - 9.6)**

#### **(Murphy/Kilburn)**

That the following update be deferred to a future meeting:

- (1) Strategic Planning Working Group Update  
(Item 9.5)

- (a) Strategic Planning Working Group Work Plan (deferred November 22, 2022) (Item 9.5(a))

**CARRIED**

**(Murphy/McNeil)**

That the following updates and meeting notes, be received:

- (1) Built Environment Working Group Update (Item 9.1)
  - (a) Built Environment Working Group Meeting Notes – May 2, 2023 (Item 9.1(a))
- (2) Housing Issues Working Group Update (Item 9.2)
  - (a) Housing Issues Working Group Meeting Notes – March 21, 2023 (Item 9.2(a))
  - (b) Housing Issues Working Group Meeting Notes – April 18, 2023 (Item 9.2(a))
- (3) Outreach Working Group Update (Item 9.3)
  - (a) Outreach Working Group Meeting Notes – March 21, 2023 (Item 9.3(a))



- (b) Outreach Working Group Meeting Notes  
– April 18, 2023 (Item 9.3(b))
- (4) Transportation Working Group Update (Item 9.4)
  - (a) Transportation Working Group Meeting Notes - February 28, 2023 (Item 9.4(a))
  - (b) Transportation Working Group, Summary of Visioning Discussion Respecting DARTS - February 28, 2023 (Item 9.4(b))
  - (c) Transportation Working Group Meeting Notes - March 28, 2023 (Item 9.4(c))
- (5) Accessible Open Spaces and Parklands Working Group Update (Item 9.6)

No update.

**CARRIED**

**(g) DISCUSSION ITEMS (Item 11)**

- (i) Review of the Code of Conduct for Local Boards (CONTINUED) (Item 11.1)**

**(Kilburn/Janosi)**

That the Code of Conduct for Local Boards be received with no further comment.

**CARRIED**

**(h) MOTIONS (Item 12)**

- (i) Invitation to Dr. Richardson to Attend a Meeting of the Advisory Committee for Persons with Disabilities to discuss Board of Health Changes and the Needs of Persons with Disabilities in Hamilton (Item 12.1)**

**(T. Nolan/Kilburn)**

WHEREAS, Council approved a motion at its February 8, 2023 meeting entitled “Report on Recommendations for a Board of Health Advisory Committee” that sets out a broad consultation process for making changes to the Board of Health and any bodies that report to the Board of Health;

WHEREAS, persons with disabilities, known to be one of the most heavily vested constituencies in the health care system, must be not only consulted prior to any Board of Health status change but ought to be extended membership status at the Committee and selection committee tables in the same way as many other designated groups might be considered; and

WHEREAS, at an absolute minimum, disability must be part of the Health Committee selection process through specific interview guide questions and candidate outreach.

THEREFORE, BE IT RESOLVED:

That Dr. Elizabeth Richardson, Medical Officer of Health, be invited to attend a future meeting of the Advisory Committee for Persons with Disabilities to discuss the needs of persons with disabilities in Hamilton and how these needs can be addressed through any changes to the Board of Health structure or Committee process and design.

**CARRIED**

J. Kemp relinquished the Chair to T. Murphy in order to introduce the following Motions:

**(ii) Advisory Committee for Persons with Disabilities' "Ability First" Accessibility Fair, September 28, 2023 (Item 12.2)**

For disposition of this matter, refer to Item 1.

**(iii) Invitation to Lisa Maychak, Project Manager Age-Friendly City to Attend a Meeting of the Advisory Committee for Persons with Disabilities' Outreach Working Group to Discuss Organizing Public Events (Item 12.3)**

**(Kemp/Cameron)**

WHEREAS, the Advisory Committee for Persons with Disabilities' Outreach Working Group is

planning public events and attending other events regularly;

WHEREAS, the Outreach Working Group is seeking advice and direction on how to best organize, publicize, and manage events; and

WHEREAS, Lisa Maychak, Project Manager Age-Friendly City, is directly involved in planning events on behalf of the Senior's Advisory Committee and has valuable knowledge and experience that the Outreach Working Group would find educational.

THEREFORE, BE IT RESOLVED:

That Lisa Maychak, Project Manager Age-Friendly City, be invited to attend a future meeting of the Advisory Committee for Persons with Disabilities' Outreach Working Group to answer questions and provide insights on how to be as successful as the Senior's Advisory Committee in organizing public events.

**CARRIED**

J. Kemp assumed the Chair.

**(iii) Inclusion of Inclusion, Diversity, Equity and Accessibility (IDEA) within Staff Reports (Item 12.4)**

**(McNeil/Murphy)**

WHEREAS, Council considered Report HUR19019(c), respecting an Equity, Diversity and Inclusion Framework Update on December 7, 2022, which updated the Equity, Diversity and Inclusion (EDI) Strategic Plan from EDI branding to Inclusion, Diversity, Equity and Accessibility (IDEA) branding;

WHEREAS, the incorporation of 'Accessibility' into the strategic document reinforces the importance of accessibility across the organization;

WHEREAS, since Council approval, staff has laudably embedded the principles of IDEA in their internal processes;

WHEREAS, the IDEA Strategic Plan was shared at the Advisory Committee for Persons with Disabilities at its October 11, 2022 meeting;

WHEREAS, the City's IDEA Strategic Plan's Priorities include Legislative and Policy Compliance; and

WHEREAS, the Advisory Committee for Persons with Disabilities believes that it is very important that Council, in order to carry on its provincially empowered responsibilities, be presented with complete information in all reports introduced to

Council by staff and that all reports include consideration of IDEA.

THEREFORE, BE IT RESOLVED:

That the Advisory Committee for Persons with Disabilities recommends that staff be directed to report back to the Governance Review Sub-Committee on implementing the following requirements within all reports to Committee or Council:

- (i) the inclusion of a new category, identified as 'IDEA (Inclusion, Diversity, Equity and Accessibility);
- (ii) the requirement for staff to conduct and report on the two-way consultation and recommendations from the consultation regarding IDEA (Inclusion, Diversity, Equity and Accessibility) with the respective Advisory Committee(s), under 'RELEVANT CONSULTATION'; and
- (iii) a provision within the report, which states that in the event consultation and the inclusion of IDEA (Inclusion, Diversity, Equity and Accessibility) do not reflect the two-way consultation and recommendations within the report, the report be considered as an

incomplete report and referred back to staff for completion.

**(McNeil/K. Nolan)**

That the Motion respecting Inclusion of Inclusion, Diversity, Equity and Accessibility (IDEA) within Staff Reports, be deferred to a future meeting.

**CARRIED**

T. Nolan wished to be recorded as opposed.

**(i) GENERAL INFORMATION / OTHER BUSINESS  
(Item 14)**

**(Murphy/Kilburn)**

That the following items be deferred to the June 13, 2023 Advisory Committee for Persons with Disabilities meeting due to time constraints:

- (i) Accessibility Complaints to the City of Hamilton (Item 14.1)
- (ii) *Accessibility for Ontario with Disabilities Act, 2005* (AODA) (Item 14.2)
- (iii) Presenters List for the Advisory Committee for Persons with Disabilities (Item 14.3)
- (iv) Donation in Memory of Tom Manzuk (Item 14.4)

**CARRIED**

**(j) ADJOURNMENT (Item 16)**

**(Murphy/Tadeson)**

That there being no further business, the Advisory Committee for Persons with Disabilities, be adjourned at 6:33 p.m.

**CARRIED**

Respectfully submitted,

J. Kemp, Vice-Chair  
Advisory Committee for  
Persons with Disabilities

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk