



Hamilton

REVISED - TERMS OF REFERENCE

**Accessible Transportation Services Review
Sub-Committee**

1. INTRODUCTION

1.1 Committee Name

Accessible Transportation Services (ATS) Review Sub-Committee

1.2 Statement of Purpose

To support the review of accessible transportation services delivery in the City of Hamilton and to improve its effectiveness, efficiency, and the customer experience for those who rely on the service.

1.3 Committee Mandate

The mandate of the Accessible Transportation Services Review Sub-Committee shall be to:

- a) Review quarterly performance reports from staff in the Transit Division on the service performance of ATS contracted service providers.
- b) Review information on service delivery models and give overall guidance and direction on same.
- c) Review information on ATS activities and provide overall guidance and direction on same.

1.4 Accountability

- a) The Accessible Transportation Services Review Sub-Committee reports to Council through the Public Works Committee.

2. COMMITTEE STRUCTURE

2.1 Membership

The Accessible Transportation Services Review Sub-Committee shall be comprised of three (3) members of City Council.

2.2 Committee Support

The sub-committee may request information or support from the Transit Division, Accessible Transit Services section, or other City Departments to assist in formulating appropriate recommendations.

3. MEETINGS

3.1 The Accessible Transportation Services Review Sub-Committee shall meet bi-monthly or at the call of the chair.

3.2 The City Clerk's Division will provide legislative support and be responsible for the administrative organization and costs operating the sub-committee meeting.