



Office of the Medical Officer of Health
Public Health Services
Healthy and Safe Communities Dept.
City of Hamilton
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Hamilton, Ontario L8P 4S6
P: (905) 546-2424 ext. 3502

Date: June 13, 2023

Subject: Invitation to participate in an interview regarding Hamilton's Board of Health governance structure

This is to inform and invite you to a deliberation process undertaken by Hamilton Public Health Services, as directed by Council, to engage in community consultation in order to explore options on how to best provide good governance for local public health. An effective governance structure is important for the Board of Health to fulfill the tenets of good governance and for ensuring Hamilton's community can reach its fullest health potential.

The options Council would like to consider include: 1) adding a community advisory committee to the Public Health Committee, 2) changing the membership of the Public Health Committee, and 3) changing the membership of the Board of Health. These proposed changes aim to better reflect the diversity of the community it serves.

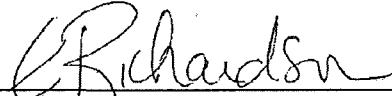
To inform these deliberations, on behalf of Hamilton Public Health Services, MASS LBP, an external vendor, will be facilitating this consultation via interviews to gather key informants' thoughts and perspectives on the various options, in addition to identifying issues and opportunities with the current Board of Health's governance process. A public survey is also being conducted concurrently, which will be used to complement these interviews.

The results will be used to develop options and recommendations for formulating potential changes to the Board of Health's governance structure. These recommendations will be shared with the City of Hamilton's Governance Review Sub-Committee prior to the end of Q3, 2023.

Consultants from MASS LBP will be reaching out to you to schedule individual and/or group interviews between June and July 2023. On behalf of Hamilton Public

Health Services, we request that you make yourself available to provide your valuable input. Your insights are highly appreciated.

Sincerely,



Dr. Elizabeth Richardson, MD, MHSc, FRCPC

Medical Officer of Health

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