



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES  
REPORT 23-006**

4:23 p.m.

Tuesday, June 13, 2023  
Room 192/193, 1st Floor  
Hamilton City Hall  
71 Main Street West

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**Present:** Councillor M. Tadeson, A. Mallett (Chair)  
J. Kemp (Vice-Chair), S. Aaron, P. Cameron,  
M. Dent, L. Dingman, A. Frisina, L. Janosi,  
P. Kilburn, M. McNeil, T. Murphy, K. Nolan,  
T. Nolan

**Absent**

**with Regrets:** J. Cardno, C. McBride, R. Semkow

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Chair Mallett called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share

and care for the resources around the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

**THE ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES PRESENTS REPORT 23-006 AND RESPECTFULLY RECOMMENDS:**

**1. Strategic Planning Working Group Work Plan (Item 9.5(c))**

That the Strategic Planning Working Group Work Plan attached as Appendix “A” to the Advisory Committee for Persons with Disabilities Report, be approved.

**2. Requirement to Include Inclusion, Diversity, Equity and Accessibility (IDEA) within Staff Reports (deferred May 9, 2023) (Item 12.1)**

WHEREAS, Council considered Report HUR19019(c), respecting an Equity, Diversity and Inclusion Framework Update, which updated the Equity, Diversity and Inclusion (EDI) Strategic Plan from EDI branding to Inclusion, Diversity, Equity and Accessibility (IDEA) branding;

WHEREAS, following Council approval on December 7, 2022, staff has laudably begun to embed the principles of IDEA in their internal processes;

WHEREAS, the incorporation of 'Accessibility' into the strategic document reinforces the importance of accessibility across the organization;

WHEREAS, the IDEA Strategic Plan was shared at the Advisory Committee for Persons with Disabilities at its October 11, 2022 meeting and was fully embraced by the Committee;

WHEREAS, the City's IDEA Strategic Plan's Priorities include Legislative and Policy Compliance; and

WHEREAS, the Advisory Committee for Persons with Disabilities believes that it is very important that Council (or any Committee of Council), in order to carry on its provincially empowered responsibilities, be presented with complete information in all reports introduced to Council by staff and that all reports include consideration of IDEA; and

**THEREFORE, BE IT RESOLVED:**

- (a) That the Advisory Committee for Persons with Disabilities (ACPD) recommends that staff be directed to report back to the Governance Review Sub-Committee on implementing the following

requirements within all reports to Committee or Council:

- (i) the inclusion of a new category, identified as 'IDEA' (Inclusion, Diversity, Equity and Accessibility), alongside Finance, Staffing, and Legal;
- (ii) the requirement for staff to consult with the ACPD (and other Advisory Committees where appropriate), or respond to requests from the ACPD to consult on matters where the elements of IDEA (particularly accessibility) clearly apply;
- (iii) where staff do not consult the ACPD in the composition of reports on matters which clearly contain elements of IDEA (particularly accessibility), such reports be referred back for consultation with the ACPD before any further action is taken by Council;
- (iv) where a representative of the ACPD makes a delegation to a Committee of Council and, as part of that delegation a request is made for a report to be referred to the ACPD, that such requests will be respected unless IDEA clearly does not apply; and
- (v) any consultation that includes the ACPD (and other Advisory Committees where

appropriate), comments, opinions and recommendations, should be included in all reports under the heading 'RELEVANT CONSULTATION', in addition to any redress by staff of the ACPD's consultation.

**3. Attendance at the National Conference on Ending Homelessness, November 8-10, 2023 (Item 12.2)**

WHEREAS, the Canadian Alliance to End Homelessness is hosting the National Conference on Ending Homelessness, November 8 – 10, 2023, in a hybrid format, offering the option to register for in person in Halifax or remote participation;

WHEREAS, the Advisory Committee for Persons with Disabilities recognizes there are concerns related to escalating costs of disabilities and barriers to social inclusion that can result in homelessness, as expressed in its correspondence to Hamilton's General Issues Committee, dated July 21, 2022; and

WHEREAS, interest has been expressed by members of the Advisory Committee for Persons with Disabilities in participating remotely in the National Conference on Ending Homelessness, November 8 – 10, 2023.

THEREFORE, BE IT RESOLVED:

That the registration fee for up to two Advisory Committee for Persons with Disabilities members to

participate remotely in the National Conference on Ending Homelessness, November 8 – 10, 2023, hosted by the Canadian Alliance to End Homelessness, to be funded from the Advisory Committee for Persons with Disabilities' 2023 approved budget for conferences and related travel expenses (ID# 300303), to an upset limit of \$700, be approved.

**4. Approval for Media and Website for the Advisory Committee for Persons with Disabilities' "Ability First" Event – September 28, 2023**

WHEREAS, the Outreach Working Group of the Advisory Committee for Persons with Disabilities is organizing an event "Ability First" in the Forecourt of City Hall on September 28<sup>th</sup>, 2023 from 11:00 a.m. until 3:00 p.m. to promote accessibility for all, no matter your ability;

WHEREAS, Ability First will be an interactive event and attracting people to attend will be a key component to its success;

WHEREAS, the media and website currently in draft format require Council approval before release to the public;

WHEREAS, there are some details of the event that are still being finalized but the media's basic layout

and website structure will not change much after approval; and

WHEREAS, any communication with the media requires Council's approval before it is released;

THEREFORE BE IT RESOLVED:

- (a) That the draft media and website content, attached as appendices "A" through "I", for the Advisory Committee for Persons with Disabilities' "Ability First" event to be held on September 28<sup>th</sup>, 2023 from 11:00 a.m. until 3:00 p.m., be approved for release to the public and the media; and
- (b) That the organizers of the "Ability First" event, to be held September 28 from 11:00 a.m. to 3:00 p.m., be granted permission to make minor changes to the media and website content to reflect changes to the event planning, subject to the approval by the Outreach Working Group of the Advisory Committee for Persons with Disabilities.

**5. Donation in Memory of Tom Manzuk (Item 14.4)**

That a donation in memory of Tom Manzuk to Food for Kids in the amount of \$200 from account #300303, to be facilitated by the Diversity and Inclusion Office, be approved.

## **FOR INFORMATION:**

### **(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

#### **7. DELEGATIONS**

- 7.1 Camino Diez respecting Accommodation of Sensory Issues – Deferred

#### **9. CONSENT ITEMS**

- 9.5(c) Strategic Planning Working Group Work Plan (deferred November 22, 2022, May 9)

The Agenda for the June 13, 2023, meeting of the Advisory Committee for Persons with Disabilities, was approved, as amended.

### **(b) DECLARATIONS OF INTEREST (Item 3)**

Paula Kilburn declared a disqualifying interest respecting Item 12.3, Recommendations to Deliver More Efficient Paratransit Services, as she is the Chair of the DARTS Board.



**(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**

**(i) May 9, 2023 (Item 4.1)**

The May 9, 2023, minutes of the Advisory Committee for Persons with Disabilities meeting, were approved, as presented.

**(f) CONSENT ITEMS (Item 9)**

**(i) Consent Items (Items 9.1 - 9.6)**

The following updates and meeting notes, were received:

- (1) Built Environment Working Group Update (Item 9.1)
  - (a) Built Environment Working Group Meeting Notes – June 6, 2023 (Item 9.1(a))
- (2) Housing Issues Working Group Update (Item 9.2)
  - (a) Housing Issues Working Group Meeting Notes – May 16, 2023 (Item 9.2(a))
- (3) Outreach Working Group Update (Item 9.3)

- (a) Outreach Working Group Meeting Notes  
– May 16, 2023 (Item 9.3(a))
- (b) Outreach Working Group Meeting Notes  
– June 5, 2023 (Item 9.3(b))
- (4) Transportation Working Group Update (Item  
9.4)

S. Aaron provided a verbal update respecting the Transportation Working Group.

- (5) Strategic Planning Working Group Update  
(Item 9.5)
  - (a) Strategic Planning Working Group  
Meeting Notes – May 10, 2023 (Item  
9.5(a))
  - (b) Strategic Planning Working Group  
Meeting Notes – May 25, 2023 (Item  
9.5(b))

- (6) Accessible Open Spaces and Parklands  
Working Group Update (Item 9.6)

No update.

**(g) DISCUSSION ITEMS (Item 11)**

**(i) Sidewalk Snow Clearing (Item 11.1)**

Mike Field, Acting Director of Transportation and Peter Sniuolis, Manager of Roadway Maintenance discussed the Sidewalk Snow Clearing By-law.

The discussion respecting the Sidewalk Snow Clearing By-law, was received.

By-law staff were invited to a future meeting of the Advisory Committee for Persons with Disabilities to discuss the Sidewalk Snow Clearing By-law, at their earliest possible convenience.

**(h) MOTIONS (Item 12)**

A. Mallett relinquished the Chair to J. Kemp in order to introduce the following Motions:

**(i) Attendance at the National Conference on Ending Homelessness, November 8-10, 2023 (Item 12.2)**

For disposition of this matter, refer to Item 3.

**(ii) Recommendations to Deliver More Efficient Paratransit Services (Item 12.3)**

The motion respecting Recommendations to Deliver More Efficient Paratransit Services, was deferred to a future meeting of the Advisory Committee for Persons with Disabilities.

A. Mallett assumed the Chair.

**(iii) Approval for Media and Website for the Advisory Committee for Persons with Disabilities’ “Ability First” Event – September 28, 2023 (Item 12.4)**

The following motion was withdrawn:

That the following Advisory Committee for Persons with Disabilities members meet with James Kemp to review the design and look of the Media and Website for the Advisory Committee for Persons with Disabilities’ “Ability First” Event – September 28, 2023:

- (a) Aznive Mallett;
- (b) Patty Cameron;
- (c) Paula Kilburn;
- (d) Mark McNeil;
- (e) Anthony Frisina; and
- (f) Tim Murphy.

For disposition of this matter, refer to Item 4.

**(i) GENERAL INFORMATION / OTHER BUSINESS  
(Item 14)**

**(i) Accessibility Complaints to the City of Hamilton (Item 14.1)**

No update.

**(ii) *Accessibility for Ontario with Disabilities Act, 2005 (AODA) (Item 14.2)***

No update.

**(iii) *Presenters List for the Advisory Committee for Persons with Disabilities (Item 14.3)***

The updates to the Presenter's List for the Advisory Committee for Persons with Disabilities, attached as Appendix "B" to Advisory Committee for Persons with Disabilities Report 23-006, were received.

**(j) *ADJOURNMENT (Item 16)***

There being no further business, the Advisory Committee for Persons with Disabilities meeting, adjourned at 6:14 p.m.

Respectfully submitted,

A. Mallett, Chair  
Advisory Committee for  
Persons with Disabilities

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk

**DRAFT**

**Approved at SPWG August 17, 2022**

**Revised, to be presented to ACPD on September 13, 2022.**

**Deferred at November 22, 2022 to a future meeting. Deferred at May 9, 2023 to a future meeting.**

**Approved at June 13, 2023.**

**Advisory Committee for Persons with Disabilities**

**Strategic Planning Working Group Work Plan**

**Purpose**

The Strategic Planning Working Group (SPWG) takes a broad view of the issues about which the Advisory Committee for Persons with Disabilities (ACPD) is mandated and provide advice.

**Scope**

The Strategic Planning Working Group scope shall include:

- Monitoring the vision of the ACPD with respect to its advisory role to the City of Hamilton, as mandated by the *Accessibility for Ontarians with Disabilities Act, 2005*.

**Activities**

- Review the ACPD Terms of Reference at least every 4 years to recommend to ACPD for approval.

**DRAFT**

**Approved at SPWG August 17, 2022**

**Revised, to be presented to ACPD on September 13, 2022.**

**Deferred at November 22, 2022 to a future meeting.**

**Deferred at May 9, 2023 to a future meeting.**

**Approved at June 13, 2023.**

- Recommend 2-4 priorities per year, to be rotated across the 4-year term, to ensure work is focused on a variety of issues that impact full participation of persons with Disabilities in the City., Ideally, the priorities approved by ACPD will be shared amongst Working Groups.
- Make recommendations to ACPD to support resolving key issues as they arise at meetings.
- Manage the continuity of the work of the ACPD across priorities, Working Groups, terms of appointment and membership.
- A member of each Working Group, not necessarily the Chair, shall be a member of the SPWG.



## **Advisory Committee for Persons with Disabilities (ACPD)**

### **Presenters List as of May 9, 2023**

The following is a listing of invited presenters for future Advisory Committee for Persons with Disabilities meetings:

- (a) **Invitee:** Denise Davy, author of Her Name Was Margaret: Life and Death on the Streets  
**Issue:**  
**Date Action Initiated:** October 12, 2021, Advisory Committee for Persons with Disabilities Report 19-011, Item 4(a).  
**Status:** Ongoing – Invitation sent to attend a future meeting.
  
- (b) **Invitee:** Sara Mayo, Geographical Information Systems Specialist, Social Planning & Research Council of Hamilton  
**Issue:** To discuss findings of the relationship between poverty and disability across the City of Hamilton.  
**Date Action Initiated:** February 8, 2022, Advisory Committee for Persons with Disabilities Report 22-002, Item 7.  
**Status:** On-going. Invitation sent to attend a future meeting.

- (c) **Invitee:** Dr. Lovaye Kajiura, McMaster IMPACT Initiative  
**Issue:** To discuss present respecting the McMaster IMPACT Initiative  
**Date Action Initiated:** Advisory Committee for Persons with Disabilities Report 22-006, Item 8 (Approved by Council June 22, 2022 - GIC Report 22-012, Item 10 (h))  
**Status:** Scheduled to attend the July 11, 2023 meeting.
- (d) **Invitee:** Staff  
**Issue:** Differences Between By-laws, Regulations and Guidelines  
**Date Action Initiated:** June 14, 2022, Advisory Committee for Persons with Disabilities Report 22-007 (Approved by Council July 8, 2022 - GIC Report 22-014, Item 14 (c))  
**Status:** On-going. Invitation sent to attend a future meeting.
- (e) **Invitee:** PED Staff  
**Issue:** Staff report on the Built Environment Working Group's Work Plan  
**Date Action Initiated:** January 10, 2023. Report directed by GIC Report 21-006, Item (h)(i) in response to Advisory Committee for Persons with Disabilities Report 21-003, March 9, 2021  
**Status:** On-going. Invitation sent to attend a future meeting.

- (f) **Invitee:** Public Works Staff (Transit)  
**Issue:** Policies and Procedures to Rescue and Safely Transport Stranded Pedestrians and their Mobility Devices  
**Date Action Initiated:** January 10, 2023. Directed by GIC Report 22-012, Item 10(e), in response to Advisory Committee for Persons with Disabilities Report 22-006, May 24, 2022, *as amended*.  
**Status:** On-going. Invitation sent to attend a future meeting.
- (g) **Invitee:** Representative of the Canadian Housing Evidence Collaborative, McMaster University  
**Issue:** to Discuss their Report “Toward a Sustainable Housing System in Hamilton: Framing the Issues”  
**Date Action Initiated:** April 11, 2023. Advisory Committee for Persons with Disabilities Report 23-004 (GIC Report 23-014, Item 4(b)(ii))  
**Status:** On-going. Invitation sent to attend a future meeting.
- (h) **Invitee:** Planning and Economic Development staff  
**Issue:** To attend Strategic Planning Working Group to provide an update respecting the E-Scooter Pilot Program  
**Date Action Initiated:** April 11, 2023. Advisory Committee for Persons with Disabilities Report 23-004 (GIC Report 23-014, Item 4(b)(iii))

**Status:** On-going. Invitation sent to attend a future meeting.

- (i) **Invitee:** Dr. Richardson  
**Issue:** Board of Health Changes and the Needs of Persons with Disabilities in Hamilton  
**Date Action Initiated:** May 9, 2023. Advisory Committee for Persons with Disabilities Report 23-005  
**Status:** On-going. Invitation sent to attend a future meeting.