

Cross Melville Heritage District Advisory Committee Minutes

Thursday, January 12, 2023

Virtual

6:00 pm

Present: Vikram Iyer, Justin Hogeterp (Chair), K. Burke

Attending Staff: Chloe Richer, Adrian Tralman

Regrets: Tim Ritchie, Graham Thomas, Jennifer Racine

1) Approval of Agenda:

(Burke/Iyer)

That the Agenda for the January 12, 2023 be approved as presented.

2) Approval of Minutes from previous meeting

(Iyer/Burke)

That the Minutes of August 4, 2022 be approved as presented

3) Heritage Permit Applications:

HP2023-004 - 63 Sydenham Street, Dundas

Renovation of the existing rear detached accessory structure to permit the addition of a secondary dwelling unit including:

- Addition of a gable-roofed second storey, with asphalt shingles to match existing dwelling, which will cantilever over the existing single-storey footprint;
- New prefinished wood siding in the gable and dormers in the second storey; and,
- Retention of existing textured concrete block on the first storey.

After review and discussion, the CMHDAC passed the following motion to recommended for approval:

(Burke/Iyer)

That the Cross Melville Heritage District Advisory Committee advises that Heritage Permit Application HP2023-004 be approved as submitted, subject to the following conditions:

- Any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- Implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than January 31, 2025. If the alteration(s) are not completed by January 31, 2025, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

HP2023-002 - 11 Melville Street, Dundas

- Exterior renovations to the circa 1963 Manse including:
 - Replacement in kind of the existing soffits, fascia, frieze board, eavestroughs, and downspouts;
 - Replacement of all existing windows with new matching single-hung windows of the same proportions and style;
 - Replacement of one rear window with a new custom sliding door that is the same width as the existing opening; and,
 - Construction of exterior wood stairs connecting to the proposed sliding door.

After review and discussion, the CMHDAC passed the following motion to recommended for approval:

(Iyer/Burke)

That the Cross Melville Heritage District Advisory Committee advises that Heritage Permit Application HP2023-002 be approved as submitted, subject to the following conditions:

- Any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,

- Installation of the alteration(s), in accordance with this approval, shall be completed no later than January 31, 2025. If the alteration(s) are not completed by January 31, 2025, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

4) **Adjournment:** Meeting was adjourned at 6:34pm

(Iyer/Burke)

That the meeting be adjourned.