

**Outreach Working Group Meeting Notes**

**July 18<sup>th</sup>, 2023**

**Virtual WebEx Meeting**

**4:00PM – 6:00PM**

**Those in Attendance:** Patty Cameron, Paula Kilburn, James Kemp, Aznive Mallett, Anthony Frisina

**Also in Attendance:** Amy Majani

**Those Absent:** Jayne Cardno, Lance Dingman

**1. Welcome and Introductions**

**2. Approval of July 18<sup>th</sup> Agenda:** Agenda was approved.

**3. Approval of July 3<sup>rd</sup> Meeting Notes:** Meeting notes were approved.

**4. Accessibility Awards Update:** Chair provided a brief update on the presentation to GIC in June and a report on our success. This led to a discussion on next steps with some members wanting to dive right in and start working on the Award Design, but others

## 9.3(a)

wanted to wait until we hear from staff on how they would like to approach this as it is supposed to be a joint effort. We decided to ask Jocelyn when she reports to ACPD in August. There was also concern raised that OWG did not get to properly weigh in on the slide show presentation before it was made and didn't feel it represented us. Chair responded that it was not created by OWG but by staff and due to time constraints, there wasn't time to present it to the group. It was pointed out that we had two consultations at ACPD and OWG held two special meetings regarding this presentation.

**5. Accessibility Fair 2023:** Chair began by giving a brief update on progress to date. We reviewed the website together and Paula reported that it was as fully accessible as she could test. We will unify the media to correspond to the website. We reviewed the contact list and people suggested names not there yet. We discussed an invitation campaign where the members of the OWG can divide the contact list into small sections and everyone can contact their list. Paula volunteered and Patty may be able to assist. We will be sending out invites to the media as soon as we start getting confirmations and the webmaster can build the Exhibitor and Schedule pages.

## 9.3(a)

**6. Accessibility Fair 2024:** We want to start planning so we can hand it off to the new group, but are unsure of what they would want. We will compile a list of possible alternate venues as well as associated costs for their review and decision. Some members wanted to set the date already, but other members pointed out that is not possible yet and we shouldn't be making those choices for the new group.

**7. ACPD Pamphlet:** We reviewed the pamphlet and agreed to the small change on one paragraph to reflect the change from (EDI) to (IDEA). It will be presented at the next ACPD.

**8. Other Business:** There was no other business.