

**Ministry of Health**

Office of Chief Medical Officer of  
Health, Public Health  
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**Ministère de la Santé**

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Télec. : 416 325-8412

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August 22, 2023

Dr. Elizabeth Richardson  
Medical Officer of Health  
City of Hamilton, Public Health Services  
110 King Street West, 2nd Floor  
Hamilton ON L8P 4S6

Dear Dr. Elizabeth Richardson:

**Re: Ministry of Health Public Health Funding and Accountability Agreement with the Board of Health for the City of Hamilton, Public Health Services (the “Board of Health”) dated January 1, 2014, as amended (the “Agreement”)**

This letter is further to the recent letter from the Honourable Sylvia Jones, Deputy Premier and Minister of Health, in which she informed your organization that the Ministry of Health will provide the Board of Health with up to \$333,500 in additional base funding and up to \$34,400 in one-time funding for the 2023-24 funding year to support the provision of public health programs and services in your community.

This will bring the total maximum funding available under the Agreement for the 2023-24 funding year to up to \$34,976,400 (\$31,564,700 in base funding and \$3,411,700 in one-time funding). Please find attached to this letter a new Schedule A (Grants and Budget), Schedule B (Related Program Policies and Guidelines), Schedule C (Reporting Requirements), and Schedule D (Board of Health Financial Controls) that, pursuant to section 3.4 of the Agreement, shall replace the existing schedules. All terms and conditions contained in the Agreement remain in full force and effect.

We appreciate your cooperation with the ministry in managing your funding as effectively as possible. You are expected to adhere to our reporting requirements, particularly for in-year service and financial reporting, which is expected to be timely and accurate. Based on our monitoring and assessment of your in-year service and financial reporting, your cash flow may be adjusted appropriately to match actual services provided.

It is also essential that you manage costs within your approved budget.

Dr. Elizabeth Richardson

Please review the new Schedules carefully. Should you require any further information and/or clarification, please contact Brent Feeney, Director, Accountability and Liaison Branch, Office of Chief Medical Officer of Health, Public Health Division, at 416-671-3615 or by email at [Brent.Feeney@ontario.ca](mailto:Brent.Feeney@ontario.ca).

Yours truly,



Elizabeth Walker  
Executive Lead

Attachments

- c: Mayor Andrea Horwath, Chair, Board of Health, City of Hamilton, Public Health Services
- David Trevisani, Manager, Finance and Administration, City of Hamilton, Public Health Services
- Dr. Kieran Moore, Chief Medical Officer of Health and Assistant Deputy Minister, MOH
- Raymond Dinshaw, Director (A), Fiscal Oversight and Performance Branch, MOH
- Jim Yuill, Director, Financial Management Branch, MOH
- Brent Feeney, Director, Accountability and Liaison Branch, MOH
- Heather Schramm, Director (A), Health Promotion & Prevention Policy & Programs