

Outstanding Business List Items to be Delayed

Date Initiated	Issue	Direction	Council Priority	Due Date & Rationale	Rationale
08-Aug-17	Locations of Accessible Washrooms in City Owned Facilities	That staff be directed to provide an inventory of accessible public washrooms in City owned facilities, to be made available to the public	does not align	Current: N/A New: Q1 2024 N/A	
09-Apr-18	Commercial Relationship Between the City of Hamilton and M.J. Dixon Construction Ltd	That staff be directed to review the operations of M.J. Dixon Construction Limited, in the 5 th year of the bid, proposal and quotation ban, and report back to the Audit, Finance & Administration Committee.	does not align	Current: Apr-23 New: Q3 2023 Staff workload and competing priorities	
04-Jun-18	Parkland Acquisition Strategy	Staff from the Public Works, and Planning and Economic Development departments complete a city-wide parkland acquisition strategy, and report back with recommendations to GIC	Sustainable Economic & Ecological Development	Current: Sep-23 New: Oct-23 The Park Master Plan will address this item	
17-Jun-19	Roadway Safety Measures on Aberdeen Avenue from Queen Street to Longwood Road	(v) That staff be directed to evaluate the effectiveness of the roadway safety measures and report back to the Public Works Committee within six months of implementation; and,	Safe and Thriving Neighbourhoods	Current: N/A New: Nov-23 N/A	
01-Oct-19	Construction Hoarding	(a) That staff be directed to include in the update to the City's Construction Management Plan Guidelines, language to encourage developers to incorporate art or other means of beautifying construction hoarding, particularly in the case of infill development where there are existing residents and businesses located close by; and, (b) That staff be directed to review the City's Sign By-law, and any related City by-laws, and report back to the Planning Committee with options for charging an additional fee for construction hoarding located on the public realm that includes construction branding or advertising, with such funds to be directed toward providing public art or other beautification of construction hoarding.	does not align	Current: Sep-21 New: Q4 2024 Initiative has been delayed due to higher priority by-law initiatives, recommending Q4 2024	
02-Oct-19	Community Benefits Policy Regarding Electric Message Display Signs	That staff be directed to develop a Community Benefits Policy as part of an updated Electric Message Display (video) Sign By-law.	does not align	Current: Dec-22 New: Q4 2024 Sign by-law review deferred to 2024 due to competing priorities. Recommending a new due date of Q4 2024.	

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02-Dec-19	Municipal Actions to Reduce Harms Associated with Alcohol Use	(b)That Public Health Services report back to the BOH with recommended updates to the Municipal Alcohol Policy	does not align	Current: Sep-23 New: Q4 2023 Recommend this report be delayed to Q4 2023 as staff resources were needed on higher priority issues.	
13-Jan-20	Standardization of Enterprise Asset Management Systems	(c) That the General Manager, Public Works, or their designate be directed to provide semi-annual status updates to the Public Works Committee on benefits progress post implementation;	does not align	Current: Jun-24 New: Q2 2025 Not required until post project implementation and benefits have started to be realized. Recommending to move out one year to accommodate project delays.	
06-Feb-20	Municipal Property Tax Billing Software	That staff report back to Audit, Finance and Administration Committee on the results of this program along with recommendations on how best to proceed with respect to the Property Tax Billing Software.	does not align	Current: Q1 2023 New: Q4 2023 Recommnd revising the timeline to Q4 2023 in order to prioritize other projects.	
13-May-20	2020 Property and Liability Insurance Renewal Report	(i) That Risk Management Services report back to Council with a work plan for expanding enterprise risk management.	does not align	Current: Mar-23 New: Q2 2024 Delay report to Q2 2024 to prioritize higher priority work	

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07-Nov-20	Alternative Budget Reporting Approaches of Operating Impacts from Contributed Assets	Staff was directed to review and investigate alternative budget reporting approaches of operating impacts, related to future growth-related projects, from contributed assets and report back through the Audit, Finance & Administration Committee with the final report being referred to the 2022 Tax Supported Capital Budget process for consideration.	Working of City Hall & Transparency in Municipal Government	Current: N/A New: Q3 2025 Report targeting July 2025 aligned with the Council Priority outcome of implementing an updated budget process	
09-Dec-20	Creative Enterprise Facilities Property Tax Sub-class	(a) That staff be directed to report back to the Audit, Finance & Administration Committee with options for the creation of a Small Business Tax Sub-class; (c) That, should the Province support extending the Creative Enterprise Facilities Property Tax Sub-class to the City of Hamilton, Finance staff be directed to report back to the Audit, Finance & Administration Committee with options for creating such a sub-class.	does not align	Current: Q4 2022 New: TBD Follow-up needed with Province, a new date will be determined following engagement with government counterparts	
13-Jan-21	Updated Hamilton Tourism Strategy 2021 to 2025	Staff was directed to report back to GIC in late 2021 to provide recommendations related to the updated Hamilton Tourism Strategy 2021 to 2025.	Sustainable Economic & Ecological Development	Current: Sep-23 New: Dec-23 delay report to December 2023 to prioritize Council interests	
06-Apr-21	Former St. Giles Church, located at 679 Main Street East, and 85 Holton Street South, Hamilton	(a) That the designation of the former St. Giles Church, located at 679 Main Street East, and 85 Holton Avenue South, Hamilton, be referred back to Planning Committee to allow the Ward Councillor time to meet with the applicant and the community with respect to the proposed future development of the site; and (b) That the owner of 85 Holton Avenue be invited to attend a future Planning Committee to present their proposed approach and concept for the development of 85 Holton Avenue, prior to making a formal application for planning approval.	Sustainable Economic & Ecological Development	Current: Dec-21 New: Q2 2024 Revise timeline to Q2 2024 to allow time for appropriate meetings and preparation.	
21-Apr-21	Protection of Privacy	Staff was directed to review all legislation regarding the protection of privacy, and report back to GIC with a report that includes, but is not limited to, the scope and roles and responsibilities of each of the responsible parties (members of Council and staff).	does not align	Current: Apr-23 New: Q4 2024 Targeting report for Q4 2024. Report has been delayed to focus on higher priority projects	

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30-Apr-21	Advisory Committee for Persons with Disabilities	That Communications staff be directed to review the branding standards used throughout the City of Hamilton and report back to the Governance Review Sub-Committee.	does not align	Current: N/A New: Oct-23 N/A	
15-Feb-22	Applications for an Official Plan Amendment and Zoning By-law Amendment for Lands Located at 65 Guise Street East (Pier 8, Block 16), Hamilton	(a) That Report PED22031, together with any written submissions and input from delegations on Official Plan Amendment Application No. UHOPA-22-001 and Zoning By-law Amendment Application No. ZAC-22-003 be received at Planning Committee be referred to staff for consideration and incorporated into a future Recommendation Report to Planning Committee;	Liveable Neighbourhoods	Current: Q2 2024 New: Q4 2024 Application review is progressing. Timeline has changed due to delay in receiving resubmission from applicant. Final Recommendation Report is anticipated in Q4 2024.	
30-Mar-22	Advisory Committee for Persons with Disabilities' Request respecting Accessible Transport related to the City's Accessible Taxicab Financial Incentive	(a) Investigate methods of revamping or improving the Accessible Taxicab Financial Incentive Program in an effort to recruit drivers and to ensure the program's sustainability in the future, and report back to the Planning Committee;] (b) Consider the feasibility of compensation to the Accessible Taxicab Operators that provided accessible service during the lockdown and the Accessible Taxicab Financial Incentive Program's suspension period, and report back to the Planning Committee; (c) Develop a pandemic contingency plan with respect to the Accessible Taxicab Financial Incentive Program's audit process to ensure continuity of service while maintaining pandemic protocols as well as the safety of the staff, and report back to the Planning Committee; and (d) Determine if Personal Transport Provider Operators that are providing Accessible Transport in the City are charging an additional fee for the service, if they have plans to provide accessible service in the future or if they are willing to pay a more proportionally equivalent annual fee to opt-out of the requirement to provide Accessible Transport, and report back to the Planning Committee.	Safe and Thriving Neighbourhoods	Current: N/A New: Q3 2024 N/A	
07-Apr-22	Shelter System Complaint Resolution Process	(c) That once established, staff report back to E&CS on the details of the formalized shelter system complaint resolution process.	Safe and Thriving Neighbourhoods	Current: N/A New: Q3 2023 Delayed to address other priority report	

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27-Apr-22	(i) Luca Giuliano respecting the 12 Hour Parking Rule	That staff be directed report back to Planning Committee with a review of the 12 Hour Parking Regulation and options for potential modifications.	Safe & Thriving Neighbourhoods	Current: Dec-23 New: Q2 2024 This matter is best considered as part of a larger review of residential parking regulations.	
27-Apr-22	Normal Farm Practice Peer Review by the Agricultural and Rural Affairs	That the Planning Committee direct staff to investigate implementing a per diem, comparable to that of the Committee of Adjustment, in a future report to the Planning Committee respecting the Site Plan Alteration By-law.	does not align	Current: N/A New: Q3 2024 N/A	
30-May-22	Environmentally Sustainable Solutions for Food Trucks in Bayfront (and other Parks)	Staff were directed to report back on the trial of the electrical hook up at Sam Lawrence Park by Q4 2023.	Sustainable Economic & Ecological Development	Current: Dec-23 New: Q4 2024 Park construction permitting took longer than anticipated. The trial should encompass 1 full summer season and then report back. Recommend updating the timeline to Q4 2024 to ensure data can be collected.	
10-Jun-22	Condominium Conversion Policy Review	(a) That Planning Division and Legal Services Division Staff be authorized to consult with stakeholders and the public on: (i) The proposed Official Plan Amendment attached as Appendix "A" to Report PED22091, relating to polices about conversion of rental housing to condominium tenure and demolition of rental housing; (ii) The proposed Municipal Act By-law attached as "Appendix "B" to Report PED22091, to regulate the demolition and conversion of rental housing in the City of Hamilton; (b) That Planning Division and Legal Services Staff be directed to report back to Planning Committee with final recommendations on the Official Plan Amendment and the Municipal Act By-law, with any modifications based on the results of the stakeholder and public consultation;	Liveable Neighbourhoods	Current: Aug-23 New: Q4 2023 Report is delayed to September to prioritize higher needs work	

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Date Initiated	Issue	Direction	Council Priority	Due Date & Rationale	Rationale
19-Jul-22	Discovery Centre Strategy Framework: Strategy Development Process Update and Next Steps (Opportunity Study)	(b) That in accordance with Step 3 "Confirm Vision" of the Discovery Centre Strategic Framework approved by Council in February 2022, that staff report back to the West Harbour Development Sub-Committee by no later than Q1 2023 with a summary of the stakeholder and community consultation, including HPL and the Hamilton Museum Citizens Group consultation; findings of the general market assessment; findings of the capital and operational cost analysis; and an assessment of alternatives for the future vision of the Site.	Transparency in Municipal Government	Current: Sep-23 New: Q4 2023 delay report to December 2023 to prioritize Council interests	
11-Aug-22	IT Asset Management Review)	That the General Manager of Finance and Corporate Services be directed to implement the Management Responses (attached as Confidential Appendix "B" to Report AUD22006) and report back to the Audit, Finance and Administration Committee by August 2023 on the nature and status of actions taken in response to the audit report; and,	Working of City Hall & Transparency in Municipal Government	Current: Aug-23 New: Q4 2023 Staff are handling high workload and competing priorities	
09-Sep-22	Accessible Transit Services: DARTS Fleet Management and Vehicle Safety Audit	That the General Manager of Public Works be directed to report back to the Office of the City Auditor by January 2023 with a detailed management action plan, which will then be reported to the Audit, Finance and Administration Committee for approval.	Safe and Thriving Neighbourhoods	Current: Jan-23 New: Q1 2024 Staff are handling high workload and competing priorities	
21-Sep-22	Agreement Regarding Access to Hamilton/Burlington Piers	(a) Staff were authorized and directed to enter into negotiations with the Hamilton-Oshawa Port Authority on the assumption of responsibility by the City for the maintenance of public access on the Hamilton portion of the Hamilton/Burlington Piers, and to report back to GIC with a recommended; and, (b) Staff was directed to finalize a risk assessment for the Hamilton/Burlington Piers and include the information along with the report to GIC on the proposed agreement.	Sustainable Economic & Ecological Development	Current: N/A New: TBD 'Date pending response from HOPA related to agreement content and coordination with Burlington	
22-Sep-22	Cold Alert Response	(b)That Staff report back to the Emergency and Community Services Committee to in Q2 2023 summarizing whom these funds were allocated and how they were spent in order to address the needs of the community;	Safe and Thriving Neighbourhoods	Current: Aug-23 New: Q4 2023 Delayed while staff addressed encampment reports	

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14-Dec-22	Snow Clearing By-Law Review	That staff be directed to review, in collaboration with the Advisory Committee for Persons with Disabilities, City of Hamilton Snow Clearing By-Law 03-296, so that it may be revised to meet the needs of all persons with disabilities in preparation for the 2023/24 winter season	does not align	Current: N/A New: Q1 2024 N/A	
18-Jan-23	Residential Vacant Unit Tax Program Framework	(e) That staff be directed to report back with the findings from the first year of the Residential Vacant Unit Tax as part of an annual reporting requirement.	Safe and Thriving Neighbourhoods	Current: Mar-24 New: Q3 2024 The vacant unit tax will be added to tax bills mailed in June 2024. Appeals begin in July 2024. A report on the findings in Aug/Sept 2024 would be appropriate.	
08-Feb-23	Report on Recommendations for a Board of Health Advisory Committee	(a) That staff engage in consultation with appropriate City of Hamilton Advisory Committees, community partners, healthcare professionals, members of the public and other interested stakeholders to identify issues and opportunities with the current Board of Health's governance process; (b) That based on the results of the consultation, staff report back with options for the Board of Health's governance which will include as an option a dedicated Board of Health Advisory Committee as well as an option for a semi-autonomous board of health, and report back to the Governance Review Sub-Committee with recommendations prior to the end of Q3 of 2023;	does not align	Current: Sep-23 New: Q4 2023 Staff resources were needed on higher priority issues.	
15-Feb-23	Canada Mortgage and Housing Corporation (CMHC) Rapid Housing Initiative (RHI) Round 3	(e) That staff report back to the Emergency and Community Services Committee with financial recommendations in the case that actual financial obligations against the City related to construction overages incurred for projects approved under the Cities Stream, exceed Council approved funding;	Safe and Thriving Neighbourhoods	Current: Aug-23 New: Q4 2023 Delayed while staff addressed encampment reports	
16-Feb-23	Enabling Recommendations Citizen Committee Report from the LGBTQ Advisory Committee entitled, In Response to the passing of Redeemer University LGBTQIA+ student Bekett Noble	Sub-section (a) of the Citizen Committee Report from the LGBTQ Advisory Committee entitled, In Response to the passing of Redeemer University LGBTQIA+ student Bekett Noble, was referred to the Senior Leadership Team and Legal Services to ensure that City protocols are being followed and that the recommendation can be enabled, with a report back to the Emergency and Community Services Committee: (a) That, going forward the City of examine any contractual agreement it holds with Redeemer University, including the permanent funding of institutions that benefit Redeemer University, focusing on adherence to the Protocol for Gender Identity and Gender Expression; Transgender and Gender Non-Conforming Persons;	does not align	Current: Aug-23 New: Q4 2023 Delayed while staff addressed encampment reports	

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16-Feb-23	Constituent Management Software	That Information Technology staff be directed to explore user friendly database software options and report back to the Audit, Finance and Administration Committee with those options, complete with any costs associated with adopting such software for use by Councillors and their administrative staff.	Working of City Hall & Transparency in Municipal Government	Current: Aug-23 New: Q4 2023 Staff resources were needed on higher priority issues.	
22-Feb-23	Inclusionary Zoning - Housing Needs Assessment	c) That staff be directed and authorized to undertake public and stakeholder consultation on the Housing Needs Assessment report and addendum letter	Liveable Neighbourhoods	Current: Sep-23 New: Q4 2024 Prioritizing the Condominium Conversion Policy Review.	
27-Feb-23	Investigate Increase in the Tax Rate on the Pipeline Class	That staff be directed to report back on the options to increase the tax rate on the Pipeline class, thereby decreasing the burden on other property classes, including residential.	Sustainable Economic & Ecological Development	Current: N/A New: Q1 2024 Included in Tax Policies and Area Rating Report FCS23049 at GIC on May 17. Provincial government approval is required	
22-Mar-23	Hamilton Waterfront Trust - Options for Future Operations, Programs & Services	That staff report back to City Council on the preferred model and the cost including the resources necessary to deliver the programs and services required.	does not align	Current: N/A New: Q4 2023 Model approved at Hamilton Waterfront Trust Board on April 11, 2023. Staff report in development.	
23-Mar-23	Feasibility of a Bring Your Own Device Policy	That Information Technology staff investigate the feasibility of implementing a bring-your-own-device policy that would allow Councillors and their staff to use personal computers, mobile phones and other personal devices to conduct City of Hamilton business and report back to the Audit, Finance and Administration Committee on the following: (a) the risks, operational impacts, and cost implications of implementing a bring-your-own-device policy (b) the possible implementation of a pilot for a bring-your-own-device policy, that shall be limited to Councillors and their administrative staff; and (c) an investigation of other direct paths to allow Councillors and their staff to use a range of personal technology to meet their individual needs.	does not align	Current: N/A New: Q1 2024 N/A	

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29-Mar-23	Implementing OPA No. 167 – Secondary Planning Strategy for Urban Expansion Areas and Municipal Comprehensive Review Update	<p>(a) That Planning and Economic Development Department staff be directed to:</p> <p>(i) Prepare a City initiated Official Plan Amendment which establishes a policy framework outlining requirements for Secondary Plans in Urban Expansion Areas; (ii) Consult with the public and stakeholders on the draft Official Plan Amendment; (iii) Provide public notice as required by the Planning Act and bring the Official Plan Amendment and the results on the public consultation forward for consideration by Planning Committee at a future meeting;</p> <p>(b) That the interim draft Secondary Plan Guidelines, attached as Appendix "A" to Report PED21067(d):</p> <p>(i) Be endorsed, to guide future Secondary Planning processes for Urban Boundary Expansion Areas and to confirm minimum Secondary Plan requirements as part of a complete Planning Act Application; (ii) That Planning and Economic Development Department staff be directed to: (1) Consult with the public and stakeholders on the draft Secondary Plan Guidelines attached as Appendix "A" to Report PED21067(d); (2) Bring a final Secondary Plan Guideline document, with any amendments resulting from public consultation to the Planning Committee for approval at a future Planning Committee meeting; (iii) That the General Manager of the Planning and Economic Development Department, or their designate, be granted the authority to make minor modifications to the draft Secondary Plan Guidelines;</p> <p>(c) That the Planning and Economic Development Department staff be directed to:</p> <p>(i) Lead the development of comprehensive Secondary Plans for the lands added to the City of Hamilton's Urban Area as part of the Province's decision on Official Plan Amendment No. 167 (Municipal Comprehensive Review); (ii) Report back to Planning Committee in Q3 2023 on the proposed sequencing and scheduling for City-led Secondary Plans, including budget and staffing implications; (iii) Prepare capital budget submissions for consideration as part of the 2024 budget process, for capital funds required to complete the development of Secondary Plans for all Urban Expansion Areas, and undertake Secondary Planning processes at such time as sufficient budget is provided;</p> <p>(d) That Planning and Economic Development Department staff be directed to:</p> <p>(i) Review the staff resources required to process Official Plan Amendments for privately initiated Secondary Plans in the Urban Expansion Areas and determine an appropriate fee; (ii) Report to Planning Committee no later than Q3 2023 on the proposed fee for Official Plan Amendment related to privately initiated Secondary Plans in the Urban Expansion Areas</p>	Liveable Neighbourhoods	<p>Current: Q3 2023 New: Q4 2023</p> <p>Item has been partially completed. Initial report back occurred on July 11 (PED23144) and included the Policy Framework and Secondary Plan Guidelines. A Second staff report on budget needs, sequencing and scheduling for City-led processes and private application fees is anticipated in October 2023.</p>	
05-Apr-23	Stairs at Grant Boulevard, Hamilton	<p>(a) That Corporate Real Estate Office staff be authorized and directed to negotiate the requisite agreement(s) between the City and the Hamilton Conservation Authority (HCA) to permit the City to design, construct and maintain a new set of stairs on HCA property located at the end of Grant Boulevard, and report back to General Issues Committee for approval; and,</p> <p>(b) That Public Works staff be directed to determine the budget and work required to design, construct (capital) and maintain (operating) a new set of stairs on Hamilton Conservation Authority property located at the end of Grant Boulevard, and report back to General Issues Committee for approval.</p>	Liveable Neighbourhoods	<p>Current: Sep-23 New: Q2 2024</p> <p>Staff resources are overcapacity. Anticipate that this can be completed by the Accelerated Cycling team, once hired and established. Revise timeline to Q2 2024.</p>	

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06-Apr-23	Fair Wage Policy Review	(a) That Human Resources and Finance and Corporate Services staff be directed to engage in a review of the Fair Wage Policy and any related schedules through stakeholder meetings for report back to the Audit, Finance and Administration Committee by the end of Q3 2023 with recommendations on next steps; based on stakeholder feedback; (b) That the following stakeholder groups be included in the consultation: Christian Labour Association Canada; Electrical Construction Association Hamilton; Hamilton Brantford Ontario Building & Construction Trades Council; Golden Horseshoe General Contractors Association; Greater Hamilton & Niagara Construction Association; Hamilton Halton Construction Association; Mechanical Contractors Association Hamilton Niagara; Labourers' International Union of North America; and Merit OpenShop Contributors Association of Ontario; (c) That there be two stakeholder meetings, inviting all stakeholders to each, at the beginning of Q3 2023; and (d) That members of City Council be permitted to attend the first meeting as guests to hear stakeholder feedback directly, in an observer role only.	Working of City Hall & Transparency in Municipal Government	Current: N/A New: Q4 2023 The Fair Wage Ad Hoc group is scheduled to initially meet in late July. There will not be enough time to resolve any issues or write a report to Audit Finance and Administration by end of Qtr 3.	
12-Apr-23	Amendment to Item 18 of General Issues Committee Report 23-004 respecting the Audit of the 2022 Municipal Elections in the City of Hamilton	(a) That the City Auditor be directed to: (i) undertake and oversee, an audit of the administration of the 2022 municipal election in the city of Hamilton and report back in May of 2023 to General Issues Committee on the findings of the audit to ensure that sufficient systems, resources, vendors and vendor agreements, and policies and procedures are in place to comply with the provisions of the Municipal Elections Act; (ii) produce an actionable set of recommendations focused on improving the administration of the City of Hamilton's elections for the 2026 municipal election; and, (iii) and make recommendations to Council with regards to suggested legislative reforms to the Municipal Elections Act; and,	does not align	Current: May-23 New: Q4 2023 The General Issues Committee voted to keep this on the Outstanding Business List until the detailed management responses are received	

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02-May-23	Draft Biodiversity Action Plan for Consultation (PED21065(c)) (City Wide) (Item 8.1)	<p>(i)(a) That Appendix "A" to Planning Committee Report 23-007, "Draft Biodiversity Action Plan – March 2023", be received;</p> <p>(b) That Planning and Economic Development staff be authorized to assist the Hamilton Naturalists' Club and other Biodiversity Action Plan partners to undertake public and stakeholder consultation on the Draft Biodiversity Action Plan attached as Appendix "A" to Planning Committee Report 23-007;</p> <p>(c) That Planning and Economic Development staff be directed to report back to Planning Committee, summarizing the public input together with the final Hamilton Biodiversity Action Plan by Q4 of 2023;</p> <p>(d) That the Clerk provide written communication to the Ville de Montreal to confirm that the City of Hamilton will become a signatory to The Montreal Pledge – Cities United in Action for Biodiversity.</p> <p>(e) That the Biodiversity Action Plan partners include as part of the consultation on the draft Biodiversity Action Plan, the Global Biodiversity Framework (GBF) adopted at the 15th Conference of Parties to the UN Convention on Biological Diversity, and that the partners seek input from the public on the potential for including the 23 targets of the GBF as the community-wide targets for Hamilton's Biodiversity Action Plan; and</p> <p>(f) That as part of the report back on the proposed final Biodiversity Action Plan, that staff include recommendations, including staffing and financial impacts, for a Biodiversity Action Plan governance and staffing structure that ensures a whole-of-community approach to implementation.</p> <p>(ii)Draft Biodiversity Action Plan - City of Hamilton's Natural Areas Acquisition Fund</p> <p>(b)That staff be authorized and directed to initiate an intake for proposals under the Natural Areas Acquisition Fund based on the same Natural Areas Acquisition Fund Strategy Implementation Guidelines previously approved by Council through Report</p> <p>(iii)Draft Biodiversity Action Plan - Natural Areas Inventory for the City of Hamilton</p> <p>(b) That City staff work with the Hamilton Naturalists' Club and other Biodiversity Action Plan partners to develop the scope and terms of reference for the update to the Natural Areas Inventory, including identification of other potential funding partners; and</p> <p>(c) That the General Manager of Planning and Economic Development be authorized to enter into the necessary agreements with the Hamilton Naturalists' Club and any other Biodiversity Action Plan partners as required for the implementation of the Natural Areas Inventory.</p>	Sustainable Economic & Ecological Development	<p>Current: N/A New: Q4 2023</p> <p>Engagement on the Draft Biodiversity Action Plan is wrapping up in July / August, the results of which have to be synthesized and incorporated into the final Biodiversity Action Plan</p>	
10-May-23	City Ambassador on the Waterfront Trail	<p>(a)That Licensing and By-law Services be directed to hire two summer students to act as City Ambassadors on the Hamilton Beach Waterfront Trail for the months of May through August 2023 at a cost of approximately \$32,392.86 to be funded by the Hamilton Beach Reserve Account 108037; and</p> <p>(b)That City staff in Planning and Economic Development report back on the outcomes of the City Ambassadors on the Hamilton Beach Waterfront program from May through August 2023 in Q4 2023, with an evaluation of the program, and recommendations as to whether it should be made permanent as part of the 2024 Budget process, and/or whether it should be extended to other areas of the City</p>	does not align	<p>Current: N/A New: Q4 2023</p> <p>N/A</p>	
17-May-23	Advocate Registry for Homelessness	That staff be directed to determine the feasibility, financial impacts to the municipality, and potential liability of a registry for advocates, members of Council, and residents to voluntarily add their name to host a person experiencing homelessness as identified by housing support staff, and report back to the General Issues Committee.	Safe and Thriving Neighbourhoods	<p>Current: N/A New: Q2 2024</p> <p>N/A</p>	

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29-May-23	Redevelopment / Reuse of the former King George School Site, at 77 Gage Avenue North	Facilities staff directed to undertake a two-phased redevelopment study for the former King George School site, at 77 Gage Avenue North, which would include a general building condition assessment in the first phase, and a study of the improvements that would be required to the school to support the identified uses as well as an operating plan in the second phase and report back to the Public Works Committee.	Safe & Thriving Neighbourhoods	Current: Sep-23 New: Q4 2023 Need to change the date to Decemeber 2023. Dependent on 3rd Party investigation of feasibility of Indigenous housing project.	
31-May-23	Elections Administration on Audit	That the City Manager's Office be directed to explore all possibilities to improve future voter turnout and report back to the General Issues Committee.	Working of City Hall & Transparency in Municipal Government	Current: Nov-23 New: Q4 2024 Recommending Q4 2024 as there is sufficient lead time before the next election, and other issues to prioritize in that time	
31-May-23	Equity Related Complaints and Unconscious Bias	(a) That staff be directed to identify options for best practices and standards of procedure that clarifies how equity-related complaints that relate specifically to experiences that are systemic in nature can be acted upon and reported on and report back to General Issues Committee; (b) That staff, as part of their report back no later than Q4 2023 respecting an updated Harassment and Discrimination Prevention Policy that staff be directed to include an overview of best practices and standards of procedure that addresses how equity-related complaints involving the public as part of the delivery of City services, that relate specifically to experiences that are systemic in nature, can be acted upon and reported on; and, (c) That staff be directed to report back on the feasibility of introducing an independent office of a Hamilton ombudsperson as part of City staff's 2024 workplan and in advance of the 2025 budget.	Working of City Hall & Transparency in Municipal Government	Current: Q4 2023 New: Q2 2024 Some of this item has already been completed, but remainder requires additional time	
01-Jun-23	Limiting or Prohibiting the Acceptance of Gifts in the Code of Conduct for Employees and the Council Code of Conduct	(a) That Human Resources staff be directed to conduct a review of the Codes of Conduct for employees at other municipalities and report back to AF&A with recommendations respecting limiting or prohibiting the accepting of gifts for employees; and (b) That the City Clerk be directed to coordinate a review of the Council Codes of Conduct at other municipalities and report back to Audit, Finance and Administration Committee with recommendations respecting limiting or prohibiting the accepting of gifts for elected officials.	Working of City Hall & Transparency in Municipal Government	Current: N/A New: Q1 2024 N/A	

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Date Initiated	Issue	Direction	Council Priority	Due Date & Rationale	Rationale
12-Jun-23	Correspondence from Dr. Penny Sutcliffe, Medical Officer of health and Chief Executive Officer, Public Health Sudbury & Districts, respecting Physical Literacy for Healthy Active Children	That Finance staff be directed to review the Daily School Route (DRS) proposal and provide direction on how to initiate that program, as per Item 5.2, Correspondence from Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer, Public Health Sudbury & Districts, respecting Physical Literacy for Healthy Active Children.	does not align	Current: N/A New: Q4 2023 N/A	
14-Jun-23	Rob MacIsaac, Hamilton Health Sciences, respecting a request for Hamilton Health Sciences and St Joseph's Healthcare Hamilton to present an update regarding Hamilton hospital redevelopment	Feasibility of Municipal Local Share Contribution to Hamilton Health Sciences and St. Joseph's Healthcare Hamilton (a) That City staff be directed to engage in a working group with Hamilton Health Sciences and St Joseph's Healthcare Hamilton to explore their multi-year development needs and plans, and local share funding options and report back to the General Issues Committee, on the following: (1) the municipal portion of the local share contribution request received from Hamilton Health Sciences and St. Joseph's Healthcare Hamilton; and, (2) the financial framework and guiding principles to allow Committee and Council to explore the municipal local share and investment options for a municipal local share contribution.	does not align	Current: N/A New: Q4 2023 N/A	
21-Jun-23	Hamilton Urban Forest Strategy Final Report	(d) That the City adopt a target of 40% tree canopy coverage for the urban area by 2050, and to achieve the 40% tree canopy target; (vi) That staff be directed to report back with recommendations to revise the Tree Protection Guidelines and polices for private property to require compensation for the removal of existing trees to accommodate new development through replanting or payment to the city based on calliper and species as per the current polices for City property;	Safe and Thriving Neighbourhoods	Current: N/A New: Q3 2024 Partially complete. Part vi will require a new By-Law	

Outstanding Business List Items to be Delayed

Date Initiated	Issue	Direction	Council Priority	Due Date & Rationale	Rationale
21-Jun-23	Mid Rise Residential Zones and Expanded Transit Oriented Corridor Zones in Zoning By-law No. 05-200	(b) That staff be authorized to proceed with public engagement on the Draft Zoning By-law regulations with respect to Mid Rise Residential Zones and that staff report back to the Planning Committee summarizing public input and to identify the preferred approach for the new Zones to be incorporated into Section 15: Residential Zones in Hamilton Zoning By-law No. 05-200; (c) That staff be authorized to proceed with public engagement for the proposed expansion of the Transit Oriented Corridor Zones along the BLAST transit network, and that staff report back to the Planning Committee summarizing public input and to identify the preferred approach for incorporating additional lands into the Transit Oriented Corridor Zones in Hamilton Zoning By-law No. 05-200.	Safe and Thriving Neighbourhoods	Current: N/A New: Q4 2023 N/A	
05-Jul-23	Public Notification	Communications, Clerks and Information Technology staff were directed to work to provide and promote the mechanism for the public to be notified respecting changes to By-Laws for report back to the next Governance Review Sub-Committee meeting.	Working of City Hall & Transparency in Municipal Government	Current: N/A New: Q4 2024 N/A	
10-Jul-23	Disaster Mitigation and Adaptation Fund Intake Three	(b) That should the City's submission for the Disaster Mitigation and Adaptation Fund Intake Three program be approved by Infrastructure Canada, staff be directed to report back to the General Issues Committee to seek approval of a financing strategy, inclusive of future tax supported levy increases, for the City's portion of approximately \$22.950 M related to eligible project costs between 2023 to 2033, as outlined in Appendix "A" to Report FCS21090(b), in accordance with the terms and conditions associated with the Disaster Mitigation and Adaptation Fund Intake Three;	does not align	Current: N/A New: Q4 2024 Deadline is dependant on grant application status	
14-Jul-23	Request for Class 4 Designation for Lands Located at 115 Vansitmart Avenue.	That staff be directed to report back upon receipt of comments from Canadian National Railway on the Class 4 Area designation additional noise assessment information from the applicant and a peer review, if deemed necessary by staff and at the expense of the owner, of the updated noise and vibration study to confirm the assumptions made in the study relating to impulse sound levels and indoor noise levels for sleeping quarters for lands located at 115 and 121	does not align	Current: N/A New: Q3 2024 N/A	
17-Aug-23	Development Agreement Surety Bonds	Staff were directed to report back to the Audit, Finance and Administration Committee on a full cost recovery approach as it relates to the transference of Letters of Credit and cash securities to Surety Bonds, such report to include an assessment of how this program will assist the City's housing pledge.	does not align	Current: N/A New: Q4 2024 N/A	