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Planning and Economic Development Department  
Planning Division  
71 Main Street West, 5th Floor, Hamilton, Ontario, L8P 4Y5  
Phone: 905-546-2424, Ext. 1258

October 4, 2023

FILE: HP2023-037

City of Hamilton – Public Works  
C/O Melissa McGinnis  
28 James Street North - 5<sup>th</sup> Floor  
Hamilton, ON L8R 2K1

**Re: Heritage Permit Application HP2023-037:  
Installation of Permanent Tactile Walking Surface Indicators at 71 Main  
Street West, Hamilton (City Hall) (Ward 2) (By-law No. 06-011)**

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Please be advised that pursuant to By-law No. 05-364, as amended by By-law No. 07-322, which delegates the power to consent to alterations to designated property under the *Ontario Heritage Act* to the Director of Planning and Chief Planner, Heritage Permit Application HP2023-037 is approved for the designated property at 71 Main Street West, Hamilton (City Hall) in accordance with the submitted Heritage Permit Application for the following alterations:

- Installation of permanent tactile walking surface indicators at the top of the two second-floor landings of the internal open floating staircase, including:
  - Drilling approximately 192, 1-inch deep holes in an area 300 mm (11.8 in) by 1905 mm (75") into the existing terrazzo flooring at each landing; and,
  - Installation of 6.4 mm (0.25") diameter marine-grade stainless steel domes.

Subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) That implementation of the alterations, in accordance with this approval, shall be completed no later than October 31, 2025. If the alterations are not completed by October 31, 2025, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

Please note that this property is designated under Part IV of the *Ontario Heritage Act*, and that this permit is only for the above-noted alterations. Any departure from the

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approved plans and specifications is prohibited, and could result in penalties, as provided for by the *Ontario Heritage Act*. The terms and conditions of this approval may be appealed to the Ontario Land Tribunal within 30 days of your receipt of this permit.

The issuance of this permit under the *Ontario Heritage Act* is not a waiver of any of the provisions of any By-law of the City of Hamilton, the requirements of the *Building Code Act*, the *Planning Act*, or any other applicable legislation.

We wish you success with your project, and if you have any further questions, please feel free to contact Alissa Golden, Program Lead, Cultural Heritage, at 905-546-2424 ext. 1202 or via email at [Alissa.Golden@hamilton.ca](mailto:Alissa.Golden@hamilton.ca).

Yours truly,



Anita Fabac  
Acting Director of Planning and Chief Planner

cc: Alissa Golden, Program Lead, Cultural Heritage  
Chantal Costa, Plan Examination Secretary  
Matt Gauthier, Legislative Coordinator  
Councillor Kroetsch, Ward 2