



City of Hamilton
SOLE VOTING MEMBER
OF THE HAMILTON FARMERS' MARKET
REPORT 23-004

9:30 am
 Monday, October 16, 2023
 Council Chambers, Hamilton City Hall, 2nd Floor
 71 Main Street West, Hamilton, ON

Present: Mayor A. Horwath
 Councillors M. Tadeson (Deputy Mayor)
 J. Beattie, C. Cassar, B. Clark, J.P. Danko, M. Francis, T. Hwang,
 T. Jackson, C. Kroetsch, T. McMeekin, A. Wilson and M. Wilson

Absent: Councillors N. Nann and E. Pauls – City Business
 Councillor M. Spadafora - Personal

**THE SOLE VOTING MEMBER OF THE HAMILTON FARMERS' MARKET PRESENTS
 REPORT 23-004 AND RESPECTFULLY RECOMMENDS:**

1. COMMUNICATIONS (Item 4)

The Communication Items, were approved as follows:

- (a) Correspondence from Cameron Kroetsch, Chair, Board of Directors, Hamilton Farmers' Market Corporation, respecting comments on Report PED23049 - Vision for the Hamilton Farmers' Market (Item 4.1)

Recommendation: Be received.

- (b) Correspondence from Cameron Kroetsch, Chair, Board of Directors, Hamilton Farmers' Market Corporation, respecting an Increase to the Management Capacity and Staffing Resources for the Hamilton Farmers' Market (Added Item 4.2)

Recommendation: Be received and referred Finance Staff for consideration and recommendations to the 2024 Budget Process.

2. Notice; Minutes of the Previous Annual Meeting; Directors; Financial Statements and Auditor's Report; and Audit Appointment (Item 7.1)

WHEREAS the Corporation is a corporation without share capital to which the *Corporations Act*, R.S.O. 1990, c.38 (the "Act") applies;

Council – October 25, 2023

AND WHEREAS by the Corporation's Letters Patent, the City of Hamilton is the sole voting member of the Corporation ("Sole Voting Member");

AND WHEREAS by section 5 of the Corporation's By-Law No.1, the Board of Directors shall consist of a minimum of three (3) to a maximum of thirteen (13) or such other number of directors, as may be determined from time to time by the Sole Voting Member;

AND WHEREAS by section 15 of the Corporation's By-Law No.1, the City of Hamilton, as the sole voting member, is authorized to or may require the Directors of the Corporation to appoint an auditor;

(a) NOTICE

BE IT RESOLVED:

That the Sole Voting Member hereby waives its right to receive general or special notice of an annual meeting of the members of the Corporation.

(b) MINUTES OF PREVIOUS ANNUAL MEETING

BE IT RESOLVED:

That the minutes of the annual meeting held September 13, 2022, be approved.

(c) DIRECTORS

BE IT RESOLVED:

That the following persons are affirmed or appointed as Directors of the Corporation and shall hold office until the date specified below, unless further extended as permitted by the by-laws of the Corporation or until their respective successors are elected or appointed subject to the by-laws of the Corporation:

- | | | |
|-------|--|--------------------|
| (i) | Councilor Cameron Kroetsch – Council Member | November 14, 2026 |
| (ii) | Councilor Jeff Beattie – Council Member | November 14, 2026 |
| (iii) | Anne Miller – Vendor Member- Third Term | August 11, 2025 |
| (iv) | Celina Masoudi – Vendor Director-Second Term | September 13, 2025 |
| (v) | John Alexander – Vendor Director- First Term | April 19, 2025 |
| (vi) | Shane Coleman – Vendor Director- First Term | April 19, 2025 |

EX OFFICIO MEMBERS

- (vii) Bill Slowka – Market Manager

(d) **FINANCIAL STATEMENTS AND AUDITOR'S REPORT**

BE IT RESOLVED:

That the financial statements of the Corporation for the fiscal year ended December 31, 2022, attached hereto as Schedule "A" together with the auditor's report as prepared by KPMG LLP, be and the same are hereby received and approved.

(e) **AUDIT APPOINTMENT**

BE IT RESOLVED:

That the undersigned, being the Sole Voting Member, hereby authorizes the Directors of the Corporation to appoint an auditor of the Corporation to hold office until the next following annual meeting at such remuneration as may be fixed by the Directors and the Directors are hereby authorized to fix such remuneration.

The foregoing resolutions are, by signature below of the Sole Voting Member of the Corporation entitled to vote on such resolutions, passed as resolutions of the Corporation pursuant to the Act.

FOR INFORMATION:

(a) **APPROVAL OF AGENDA (Item 1)**

The Committee Clerk advised of the following change to the agenda:

4. COMMUNICATIONS

4.2 Correspondence from Cameron Kroetsch, Chair, Board of Directors, Hamilton Farmers' Market Corporation, respecting an Increase to the Management Capacity and Staffing Resources for the Hamilton Famers' Market

Recommendation: Be received and referred to the 2024 Budget Process.

The agenda for the October 16, 2023 meeting of the Sole Voting Member of the Hamilton Farmers' Market, was approved, as amended.

(b) **DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 3)

(i) May 8, 2023 (Item 3.1)

The Minutes of the May 8, 2023 meeting of the Sole Voting Member of the Hamilton Farmers' Market, were approved, as presented.

(d) PRESENTATIONS (Item 6)

(i) Hamilton Farmers' Market Corporation (Item 6.1)

Bill Slowka, Manager, Hamilton Farmers' Market, addressed the Committee with a presentation respecting the Hamilton Farmers' Market Corporation.

The presentation respecting the Hamilton Farmers' Market Corporation, was received.

(e) ADJOURNMENT (Item 12)

There being no further business, the Sole Voting Member of the Hamilton Farmers' Market adjourned at 10:30 a.m.

Respectfully submitted,

Deputy Mayor Mark Tadeson
Chair, Sole Voting Member
Hamilton Farmers' Market

Angela McRae
Legislative Coordinator
Office of the City Clerk