




**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
**Government Relations & Community Engagement**

<b>TO:</b>	Chair and Members Audit, Finance and Administration Committee
<b>COMMITTEE DATE:</b>	November 2, 2023
<b>SUBJECT/REPORT NO:</b>	2024 Budget Submission Hamilton Women and Gender Equity Advisory Committee (CM23024) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Rebecca Banky (905) 546-2424 Ext. 4524
<b>SUBMITTED BY:</b>	Morgan Stahl Director, Government Relations & Community Engagement City Manager's Office
<b>SIGNATURE:</b>	

### RECOMMENDATION

That the Hamilton Women and Gender Equity Advisory Committee 2024 base budget submission attached as Appendix "A" to Report CM23024 in the amount of \$3,500.00, be approved and referred to the 2024 budget process for consideration.

### EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Hamilton Women and Gender Equity Volunteer Advisory Committee budget for 2024 in the total amount of \$3,500.00 be submitted with the recommendation that it be approved.

The base budget request is the same from the 2023 approved budget (\$3,500.00).

### Alternatives for Consideration – Not Applicable

### FINANCIAL – STAFFING – LEGAL IMPLICATIONS

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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Financial: The base budget requested for 2024 for the Hamilton Women and Gender Equity Volunteer Advisory Committee is \$3,500. This is the same budget requested and approved for 2023.

Staffing: Not Applicable

Legal: Not Applicable

**HISTORICAL BACKGROUND**

The base budget submission for the Hamilton Women and Gender Equity Volunteer Advisory Committee is attached as Appendix “A” to Report CM23024.

The budget includes both incidental costs to support the Hamilton Women and Gender Equity Advisory Committee, as well as additional costs for specific events, programs and initiatives. Appendix “A” to Report CM23024 details the budget expenses for 2024.

In accordance with the Volunteer Committee Budget process, the budget is recommended for approval.

<b>Committee Name</b>	<b>2023 Approved</b>	<b>2024 Base Request</b>	<b>Request from Reserve</b>	<b>Total 2024 Request</b>
Hamilton Women and Gender Equity Advisory Committee (Appendix “A” to Report CM23024)	\$3,500.00	\$3,500.00	\$0	\$3,500.00

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Staff are currently working on a review of all non-legislated Volunteer Advisory Committees of Council, as directed by Council (Report CM23025). The Hamilton Women and Gender Equity Volunteer Advisory Committee is currently on pause until the review has been completed (Q1 2024). In the event that following the pause, Volunteer Advisory Committees continue to operate through a recruitment of new members for the current term of council, the Hamilton Women & Gender Equity committee would be provided access to these funds upon completion of the comprehensive review.

The Volunteer Advisory Committees are able to put surplus funds from each year into a reserve for future purposes. A Committee may request to use those funds in future years for specific activities. This provides the Committee with an opportunity to plan

ahead for specific projects, training or initiatives in future years, while minimizing increases to their annual base budget. Due to the Council-directed pause in meetings, the Hamilton Women and Gender Equity Volunteer Advisory Committee have not yet determined all of their activities for 2024. Should additional funding for the activities of the Hamilton Women and Gender Equity Volunteer Advisory Committee be required in 2024, and be available in the Volunteer Advisory Committee Reserve, requests for reserve funding will be made at the appropriate time to the Audit, Finance and Administration Committee.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation will provide funding for the operations of the Hamilton Women and Gender Equity Volunteer Advisory Committee and enable them to continue to fulfil their mandate and terms of reference, following the comprehensive review identified in Report CM23025.

### **ALTERNATIVES FOR CONSIDERATION – N/A**

### **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report CM23024 – Hamilton Women and Gender Equity Volunteer  
Advisory Committee 2024 Budget Submission