



DEVELOPMENT INDUSTRY LIAISON GROUP

(September 11, 2023)

9:30 AM

Webex

Present:

Ashraf Hanna, City of Hamilton
Adam Ionico
Ahmad Sarwar, City of Hamilton
Alan Shaw, City of Hamilton
Carlo Ammendolia, City of Hamilton
Anthony Salemi
Arden Semper
Joyanne Beckett, City of Hamilton
Taylor Brown, City of Hamilton
Jorge Caetano, City of Hamilton
Carmen Vega, City of Hamilton
Hanna Daniels, City of Hamilton
Dave Alberton, City of Hamilton
Elisha Vankleef
Anita Fabac, City of Hamilton
Lindsay Gillies, City of Hamilton
Glen Schnarr & Associates Inc.
Calvin Huizinga, City of Hamilton
Jared Marcus
Joey Coleman
Kevin Hollingworth
Binu Korah, City of Hamilton
Robert Lalli, City of Hamilton

Justin Lewis, City of Hamilton
Matt Johnston - UrbanSolutions
Mike Collins-Williams
Monir Moniruzzaman, City of Hamilton
Tracey Muto, City of Hamilton
Gavin Norman, City of Hamilton
Melanie Pham, City of Hamilton
Stephanie Mirtitsch
Steve Spicer
Steven Frankovich
Janice Takahashi, City of Hamilton
Tomide Olaniyi
Travis Skelton
Heather Travis, City of Hamilton
Cari Vanderperk, City of Hamilton
Lauren Vraets, City of Hamilton
Brenda Khes

1. **Welcome – Ashraf Hanna**

2. **Minutes from April 24, 2023**

Approved, no comments.

3. **Discussion items**

3.1 **Waterproofing requirements for low-medium density development.**

Hanna Daniels, Carmen Vega

The objective is to limit groundwater discharge to the municipal system associated with foundations being advanced below the groundwater table. Working on next

steps which include 1. Issue Urban Hydrogeological Study Terms of Reference (status: pending Council approval) and 2. Develop City of Hamilton Foundation Drainage Policy and Guideline (status: in progress)

3.2. Housing Sustainability and Investment Road Map (HSIR).

Justin Lewis, Jeff Wingard

The scope of the roadmap includes affordable market, below-market, community, non-market, public and subsidized housing. It focuses on urgent actions needed to accelerate coordinated activities and the retention of affordable housing. It also focuses on the increased provisions of housing based supports to ensure successful tendencies throughout the city. The four pillars of HSIR are New Construction, Acquisition, Maintain/Preserve, Supports. Link to the HSIR document: [City Council Passes Motion to Create Housing & Sustainability Investment Roadmap | City of Hamilton](#)

3.3 Construction Management Plans – Sidewalk and Lane Closures.

Binu Korah

As part of the bill 109 process Development Engineering has completed various guidelines and checklists for engineering submissions to assist applicants with their government application submissions. The documents will provide you guidance on how to prepare the engineering studies and outline the information city expects as part of the development application submission. The documents have been distributed with the minutes. **If you have any questions or comments regarding these documents, please contact Binu Korah by September 28, 2023.**

The Construction Management Plan consist of three major components: construction details, traffic management plan, and the public communication plan. Further updates to come.

3.4. Water and Sewer Drain By-Law.

Calvin Huizinga, Janice Takahashi

The revisions to the Sewer and Drain By-Law and the Water Works By-Law aim to modernize the content by aligning the current practices, including industry best practices and City policies. Overview and description provided of each change to the By-Laws.

3.5. Biodiversity Action Plan.

Lauren Vraets

The vision of the Biodiversity Action Plan is “A Hamilton that is resilient to climate change, celebrates nature, and provides a healthy environment for all life”. The 4 Project goals are to protect, explore, connect, and restore. Currently targeting late 2023 – early 2024 to bring forward the final BAP document.

3.6. Staffing Update for Growth Management and Planning.

Ashraf Hanna, Anita Fabac

As result of Bill 109, council approved planning and economic development to create new positions to deliver an effective level of service with the increasing workload. The organizational structure for development planning and development

engineering have been divided by West and East Development. The divisions primary follow the ward boundaries with the exception of the southernly portion of ward 11 where the boundary is along Upper James St. Updated organization chart was shared with the industry.

Next DILG Meeting will be November 20, 2023

Taylor Brown, Minute Taker
Administrative Assistant II, Growth Management Division