

### **COMMITTEE OF ADJUSTMENT**

City Hall, 5<sup>th</sup> floor, 71 Main Street West, Hamilton, ON L8P 4Y5
Telephone (905) 546-2424, ext. 4221, 3935

E-mail: cofa@hamilton.ca

# NOTICE OF PUBLIC HEARING Minor Variance

### You are receiving this notice because you are either:

- Assessed owner of a property located within 60 metres of the subject property
- Applicant/agent on file, or
- · Person likely to be interested in this application

APPLICATION	SC/A-23:283	SUBJECT	466-490 Highway 8, Stoney Creek
NO.:		PROPERTY:	
ZONE:	"I3" (Major Institutional)	ZONING BY-	Zoning By-law City of Hamilton 05-
		LAW:	200, as Amended

**APPLICANTS:** Owner: Rykka Care Centres GP Inc.

Agent: T. Johns Consulting Group c/o Katelyn Gillis

The following variances are requested:

1. A minimum side yard setback abutting a street of 3.0 metres shall be provided whereas the by-law requires a minimum side yard setback abutting a street of 3.5 metres.

**PURPOSE & EFFECT:** As to permit the construction of a four-storey, 224-bed long term care facility.

Notes: N/A

This Notice must be posted by the owner of any land which contains seven or more residential units so that it is visible to all residents.

This application will be heard by the Committee as shown below:

DATE:	Thursday, December 7, 2023	
TIME:	12:15 p.m.	
PLACE:	Via video link or call in (see attached sheet for details)	
	2 <sup>nd</sup> floor City Hall, room 222 (see attached sheet for	
	details), 71 Main St. W., Hamilton	
	To be streamed (viewing only) at	
	www.hamilton.ca/committeeofadjustment	

For more information on this matter, including access to drawings illustrating this request and other information submitted:

### SC/A-23:283

- Visit www.hamilton.ca/committeeofadjustment
- Visit Committee of Adjustment staff at 5<sup>th</sup> floor City Hall, 71 Main St. W., Hamilton
- Call 905-546-CITY (2489) or 905-546-2424 extension 4221, 4130, or 3935

### **PUBLIC INPUT**

**Written:** If you would like to submit written comments to the Committee of Adjustment you may do so via email or hardcopy. Please see attached page for complete instructions, <u>including deadlines</u> for submitting to be seen by the Committee.

**Orally:** If you would like to speak to this item at the hearing you may do so via video link, calling in, or attending in person. Please see attached page for complete instructions, including deadlines for registering to participate virtually and instructions for check in to participate in person.

### **FURTHER NOTIFICATION**

If you wish to be notified of future Public Hearings, if applicable, regarding SC/A-23:283, you must submit a written request to <a href="mailton.ca">cofa@hamilton.ca</a> or by mailing the Committee of Adjustment, City of Hamilton, 71 Main Street West, 5th Floor, Hamilton, Ontario, L8P 4Y5.

If you wish to be provided a Notice of Decision, you must attend the Public Hearing and file a written request with the Secretary-Treasurer by emailing <a href="mailton.ca">cofa@hamilton.ca</a> or by mailing the Committee of Adjustment, City of Hamilton, 71 Main Street West, 5th Floor, Hamilton, Ontario, L8P 4Y5.



DATED: November 21, 2023

Jamila Sheffield, Secretary-Treasurer Committee of Adjustment Information respecting this application is being collected under the authority of the Planning Act, R.S.O., 1990, c. P. 13. All comments and opinions submitted to the City of Hamilton on this matter, including the name, address, and contact information of persons submitting comments and/or opinions, will become part of the public record and will be made available to the Applicant and the general public, and may include posting electronic versions.



### **COMMITTEE OF ADJUSTMENT**

City Hall, 5<sup>th</sup> floor, 71 Main Street West, Hamilton, ON L8P 4Y5 Telephone (905) 546-2424, ext. 4221, 3935

E-mail: cofa@hamilton.ca

### PARTICIPATION PROCEDURES

### Written Submissions

Members of the public who would like to participate in a Committee of Adjustment meeting are able to provide comments in writing or via email in advance of the meeting. Comments can be submitted by emailing <a href="mailton.ca">cofa@hamilton.ca</a> or by mailing the Committee of Adjustment, City of Hamilton, 71 Main Street West, 5th Floor, Hamilton, Ontario, L8P 4Y5. **Comments must be received by noon two days before the Hearing.** 

Comment packages are available two days prior to the Hearing and are available on our website: <a href="https://www.hamilton.ca/committeeofadjustment">www.hamilton.ca/committeeofadjustment</a>

### **Oral Submissions**

Members of the public are also able to provide oral comments regarding Committee of Adjustment Hearing items by participating Virtually through Webex via computer or phone or by attending the Hearing In-person. Participation Virtually requires pre-registration in advance. Please contact staff for instructions if you wish to make a presentation containing visual materials.

### 1. Virtual Oral Submissions

Interested members of the public, agents, and owners <u>must register by noon the day</u> <u>before the hearing</u> to participate Virtually.

To register to participate Virtually by Webex either via computer or phone, please contact Committee of Adjustment staff by email <a href="mailton.ca">cofa@hamilton.ca</a>. The following information is required to register: Committee of Adjustment file number, hearing date, name and mailing address of each person wishing to speak, if participation will be by phone or video, and if applicable the phone number they will be using to call in.

A separate registration for each person wishing to speak is required. Upon registering for a meeting, members of the public will be emailed a link for the Webex meeting the Wednesday afternoon before the hearing. The link must not be shared with others as it is unique to the registrant.

### 2. In person Oral Submissions

Interested members of the public, agents, and owners who wish to participate in person must sign in at City Hall room 222 (2<sup>nd</sup> floor) no less than 10 minutes before the time of the Public Hearing as noted on the Notice of Public Hearing.

We hope this is of assistance and if you need clarification or have any questions, please email cofa@hamilton.ca or by phone at 905-546-2424 ext. 4221.

Please note: Webex (video) participation requires either a compatible computer or smartphone and an application (app/program) must be downloaded by the interested party in order to participate. It is the interested party's responsibility to ensure that their device is compatible and operating correctly prior to the Hearing.



# PARKING CALCULATION

PARKING REQUIRED FOR STONEY CREEK - MAJOR INSTITUTIONAL

- 1. SECTION 5.6 of ZBL 05-200 for LONG TERM CARE FACILITY REQUIRES 1 SPACE FOR 3 BEDS. 224 BEDS RESULTING IN 56 SPACES (224/3 = 75)
- 2. SECTION 5.5 OF ZBL 05-200 REQUIRES BARRIER FREE PARKING FOR EVERY 50 100 PARKING SPACES 3 SPACES REQUIRED.
- 3. PARKING PROVIDED 70 STANDARD SPACES. 5 BARRIER FREE SPACES TOTAL - 75 SPACES

	SITE STAT	TISTICS	
OFFICIAL PLAN DESIGNATION	NEIGHBOURHOODS		
ZONING MAJOR INSTITUTIONAL (I3, 744, H36)			
PROPOSED USE	LONG TERM CARE FACILIT	Υ	
REGULATION	REQUIREMENT ACTUAL CONFORMITY		
EXISTING LOT AREA	N/A	19,169.4 m <sup>2</sup> (206,344 sf)	N/A
NET LONG TERM CARE LOT AREA	N/A	12,973.65 m <sup>2</sup> (139,647 sf)	N/A
MIN. LOT WIDTH	30.0 m	46.3 m	CONFORMS
MIN. FRONT YARD	N/A	9.2 m	CONFORMS
MIN. HYPOTENUSE YARD	1.8 m	3.27 m	CONFORMS
MIN. SIDE YARD	3.5 m	3.29 m	DOES NOT CONFORM
MIN. INTERIOR SIDE YARD	7.0 m	10.8 m	CONFORMS
MAXIMUM BUILDING HEIGHT	18.0 m	14.60 m	CONFORMS
MINIMUM LANDSCAPED AREA	10% OF THE LTC LOT AREA = 1,297 m <sup>2</sup>	3,391.7 m <sup>2</sup> = 26.14%	CONFORMS
MINIMUM LANDSCAPED AREA OF PARKING ISLANDS	10% OF PARKING AND ACCESS AREA = 1,823.5 m <sup>2</sup> x 0.1 = 182.35 m <sup>2</sup>	LANDSCAPED AREA = 619.15 m2 619.15/1,823.5 * 100 m2 = 33.9%	CONFORMS
NUMBER OF RESIDENTS	N/A	LONG TERM CARE FACILITY: 224 RESIDENTS	N/A
PARKING AISLE WIDTH	6.0 m MIN.	6.0 m	CONFORMS
PARKING SPACE SIZE	3.0 m x 5.8 m MIN.	3.0 m x 5.8 m	CONFORMS
ACCESSIBLE PARKING SPACE SIZE	4.4 m x 5.8 m MIN.	4.4 m x 5.8 m INCLUDING HALF OF A 1.5 M ACCESS AISLE CONFORMS TO O.REG 191/11	CONFORMS
PARKING	LTC-1 FOR EACH 3 RESIDENT BEDS BARRIER FREE - 4% OF TOTAL # OF SPACES (PART OF REQUIRED PARKING CALCULATION)	224 BEDS = 75 PS	CONFORMS

# **SITE PLAN NOTES - MUNICIPAL**

- All work involved in the construction, relocation, repair of municipal services for the project shall be to the satisfaction of the Direction of Planning and Chief Planner, Planning and Economic
- Fire Route Signs and 3-Way Fire Hydrants shall be established to the satisfaction of the City Fire Department and at the expense of the owner.
- Main driveway dimensions at the property line boundaries are plus or minus 7.5 m unless
- All driveways from property lines for the first 7.5 m shall be within 5% maximum grade,
- thereafter, all driveways shall be within 10% maximum grades. The approval of the plan does not exempt the owner's bonded contractor from the requirements to obtain the various permits/approvals normally required to complete a
  - construction project, such as, but not limited to the following: - Sewer and Water Permit - Building Permit - Road Cut Permit - Relocation of Services - Approach Approval Permit - Encroachment Agreements (If
  - Committee of Adjustment Abandoned accesses must be removed and the curb and boulevard restored with sod at the Owner's expense to the satisfaction of the Geomatics and Corridor Management Section,
- Public Works Department. For visibility triangles at the vehicular access points, the following note is to be provided: "5.0 metre by 5.0 metre visibility triangles in which the maximum height of any object or mature

vegetation is not to exceed a height of 0.60 metres above the corresponding perpendicular

- centreline elevation of the adjacent street." Proposed signage shall conform to the City's Sign By-law No. 10-197.
- Lighting must be directed on site and must not spill over to adjacent properties or streets. The Long-Term Care Facility development is ineligible for municipal waste collection service.
- The collection of waste materials is required through a private waste hauler. Participation in waste diversion programs including recycling collection and organic waste collection is encouraged. All waste must be stored and collected on private property according to the City of Hamilton's Solid Waste Management By-law 20-221.
- A minimum 1.2 metre separation must be provided within the City's road allowance are between driveways, a fence, and any pole, utility, fire hydrant, tree sign, etc. Any costs for traffic signs or utility relocated are the sole responsibility of the Applicant / Owner. It is the
- Applicant's responsibility to coordinate with the appropriate departments ahead of time. CALL BEFORE YOU DIG, arrange for underground hydro cable locate(s) and gas pipelines before beginning construction by contacting Ontario One Call at 1-800-400-2255

# **UNDERTAKING**

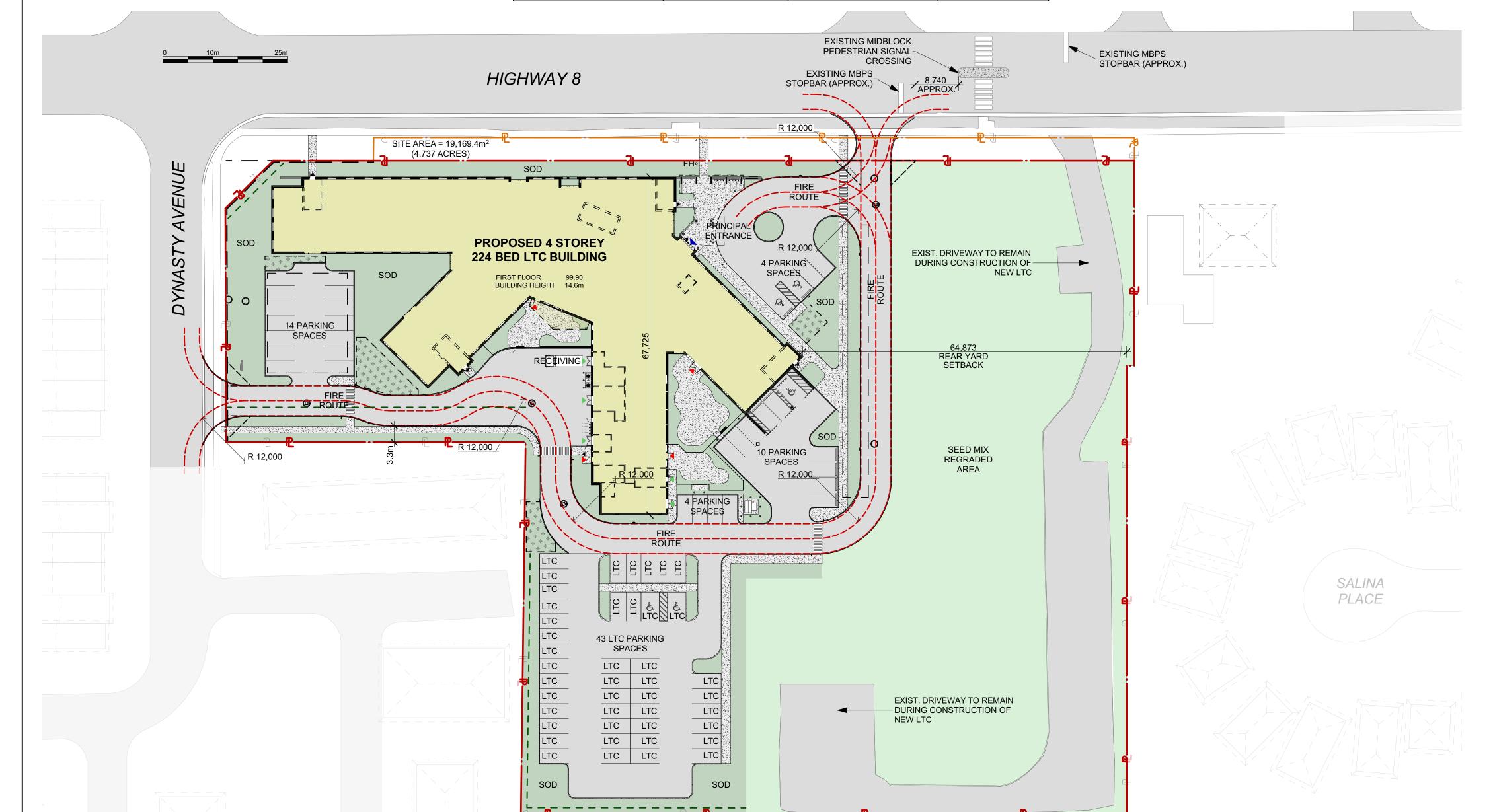
agree without reservation,

, the owner(s) of the land, hereby undertake and

To comply with all the content of this plan and drawing and not to vary therefrom; To perform the facilities, works or matters mentioned in Section 41(7)(a) of the Planning Act

- shown on this plan and drawing(s) in accordance with the conditions of approval as set out in the Letter of Approval dated \_ To maintain to the satisfaction of the City and at my (our) sole risk and expense, all of the facilities, works or matters mentioned in Section 41(7)(b) of the said Act, shown in this plan and drawing, including removal of snow from access ramps and driveways, parking and loading
- areas and walkways; In the event that the Owner does not comply with the plan dated owner agrees that the City may enter the land and do the required works, and further the
- Owner authorizes the City to use the security filed to obtain compliance with this plan; That the Owner agrees to physically affix the municipal number or full address to the building or on a sign in accordance with the City's Sign By-law, near the entrance in a manner that is visible from the street;
- The Owner acknowledges and agrees to convey any easement(s) as deemed necessary by Bell Canada to service this new development. The Owner further agrees and acknowledges to convey such easements at no cost to Bell Canada. The Owner agrees that should any conflict arise with existing Bell Canada facilities where a current and valid easement exists within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost;
- Enbridge Gas Inc, does have service lines running within the area which may or may not be affected by the proposed Site Plan. Should the proposed site plan impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property

boundaries. <i>i</i>	Any Service relocation rec	uired would be at the cost of the Ov
Dated this	day of	20
Witness (signature)		Owner(s) (signature)
Witness (print)		Owner(s) (print)
Address of Witness		



DEWITT PARK

### SITE PLAN LEGEND **NEW BUILDING** CATCH BASIN LIGHT DUTY ASPHALT MANHOLE PROPOSED SOFFIT **HEAVY DUTY ASPHALT** MOUNTED LIGHT FIXTURE PROPOSED WALL MOUNT PROPERTY LINE LIGHT FIXTURE PROPOSED BOLLARD LIGHT FIXTURE -X CHAIN LINK FENCE PROPOSED LIGHT POLE MAIN ENTRANCE / PRINCIPAL ENTRANCE SERVICE ENTRANCE BARRIER-FREE PARKING STALL SIGN SECONDARY BUILDING **ENTRANCE** FIRE ROUTE, NO PARKING SECONDARY PRINCIPAL ENTRANCE PEDESTRIAN CROSSING **BUILDING EXIT** STOP SIGN **BARRIER FREE** PARKING STALL HYDRO POLE LTC PARKING SPOTS HYDRO BRACING POLE PAINTED LINES AT **RETAIL PARKING** PEDESTRIAN CROSSWALK CONCRETE SIDEWALK OR PAD **GRAVEL DRIVEWAY** 1 IN 12 SLOPE DOWN BORE HOLE LOCATION TO DROP CURB WITH AND NUMBER TACTILE WARNING SURFACE FIRE ROUTE -SNOW STORAGE \_\_\_\_ CENTERLINE AND WIDTH LOCATION FIRE HYDRANT

# SITE PLAN NOTES

- CONTRACTOR TO MAKE GOOD ALL EXISTING AREAS (INSIDE OR OUTSIDE THE PROPERTY LINE) DISTURBED OR DAMAGED DURING PERIOD OF CONSTRUCTION, WHETHER SHOWN ON DRAWINGS OR NOT.
- SITE PLANS ARE TO BE READ IN CONJUNCTION WITH DETAILS AND INFORMATION SHOWN ELSEWHERE ON DRAWINGS. IN THE EVENT OF DISCREPANCIES THE MORE STRINGENT REQUIREMENT SHALL GOVERN.
- ALL EXCAVATION SHALL BE UNDERTAKEN IN SUCH A MANNER AS TO PREVENT MOVEMENT WHICH WOULD CAUSE DAMAGE TO ADJACENT PROPERTIES, EXISTING STRUCTURES, UTILITIES, ROADS & SIDEWALS, ETC. AT ALL STAGES OF CONSTRUCTION. EXCAVATIONS THAT EXCEED 1.2 M (4 FT.) IN DEPTH SHALL BE SHORED OR CUT BACK AT THE TOP SO THAT THE ANGLE OF THE CUT DOES NOT EXCEED 1:1 SLOPE. IF SHORING IS TO BE PROVIDED, SUBMIT DRAWINGS WITH DESIGN PARAMETERS CLEARLY STATED AND PREPARED BY P. ENG. (REGISTERED IN ONTARIO) WITH SEAL AND SIGNATURE, FOE APPROVAL UNDER SEPARATE PERMIT APPLICATION.
- DISTANCES SHOWN ON THIS PLAN ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
- DO NOT DISTURB OR REMOVE ANY EXISTING VEGETATION (TREES, SHRUBS, GROUND COVER, ETC.) WITHOUT ARCHITECT'S WRITTEN APPROVAL.



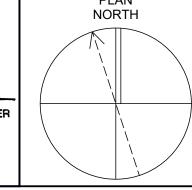
## Prints issued to No. Date By FIRST ISSUED 1 18/08/24 JRJ PLANNER FOR RE-ZONING 2 18/11/21 DDML REISSUED FOR RE-ZONING 3 20/07/22 DDML OWNER FOR INTERNAL REVIEW 4 22/03/02 DDML CofH for WAIVER OF FORMAL MEETING 5 23/01/05 MR MLTC FOR PPS 6 23/02/14 DDML PLANNER FOR SPA 7 23/03/10 DDML MLTC FOR PPS RESPONSE #1 8 23/03/23 DDML 9 23/04/12 MR MLTC for WD SUBMISSION 10 23/04/28 MR COST ESTIMATE B 11 23/05/01 MR CM for BID 12 23/07/10 MR MLTC for WD RESPONSE #2 13 23/07/13 MR PLANNER FOR SPAREVIEW 14 | 23/07/20 | MR RESPONSE TO CITY'S COMMENTS #1 | 15 | 23/07/24 | MR MLTC for RECORD 16 23/08/02 MR PLANNER FOR MINOR VARIANCE | 17 | 23/10/18 | MR No. Date

Brantford Studio 127 Brant Ave., Brantford, 519.756.6331 1.877.789.6662

www.mmmc.on.ca



Revisions to drawing



A100

All previous issues of this

drawing are superseded.

Responsive Group

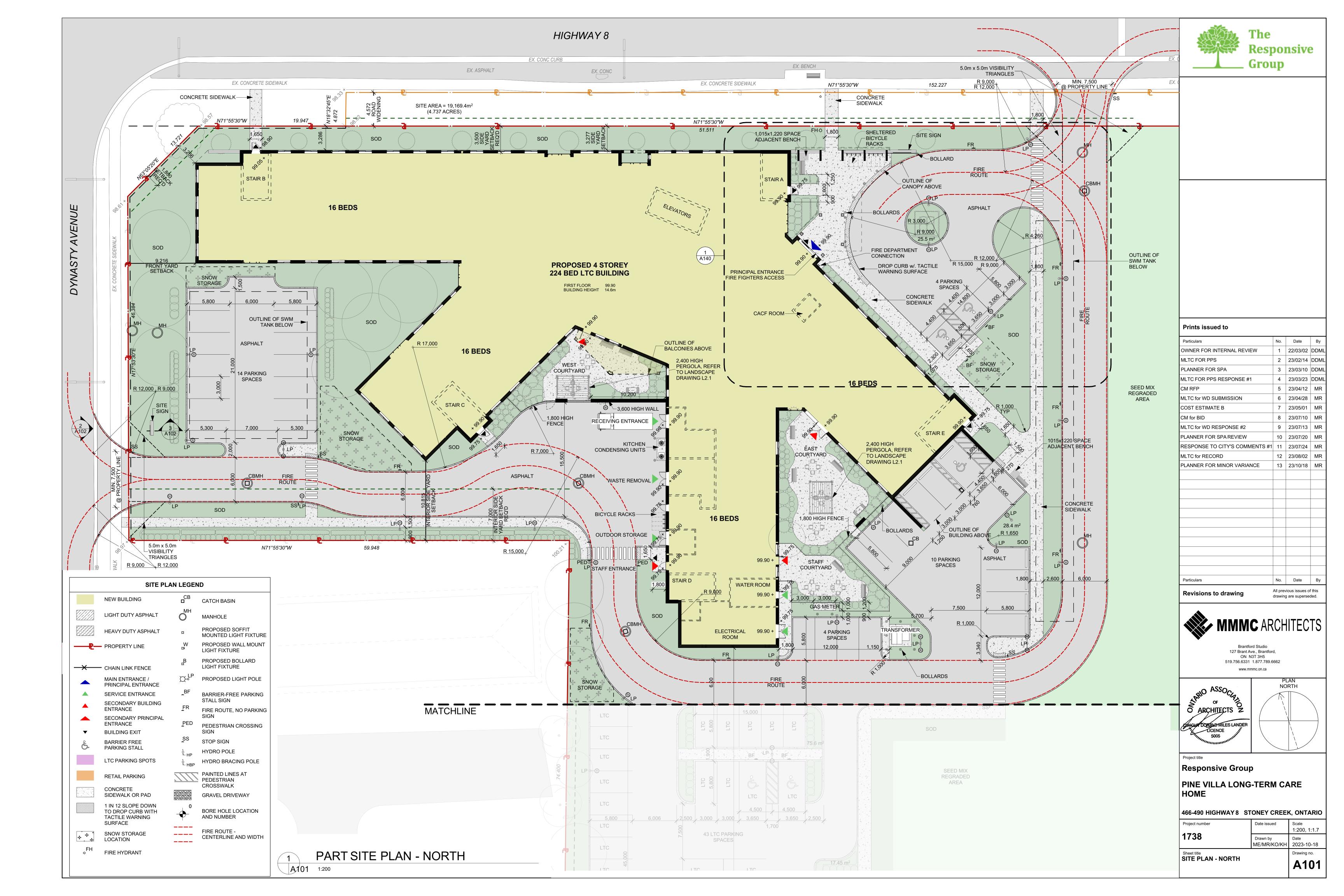
PINE VILLA LONG-TERM CARE **HOME** 

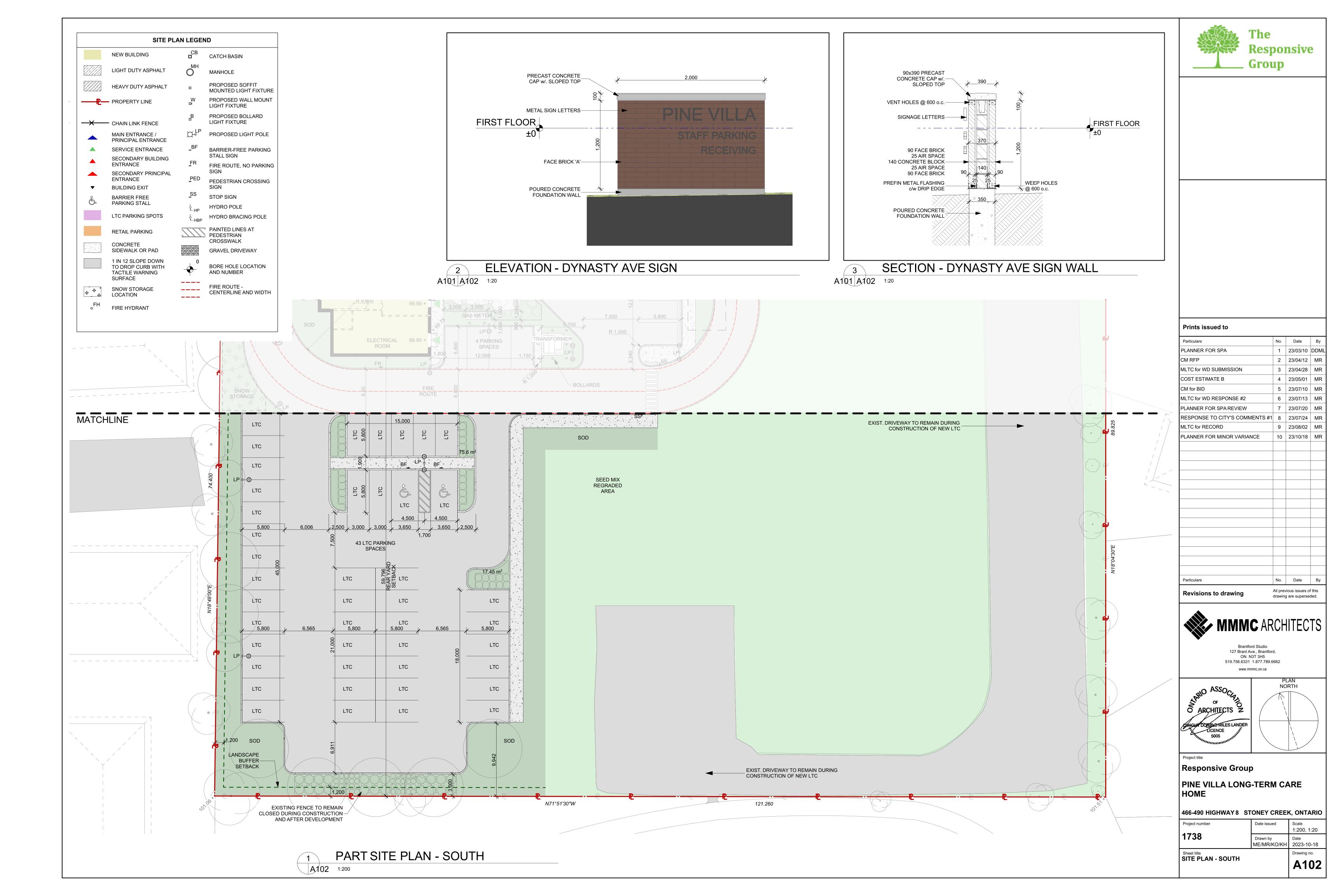
466-490 HIGHWAY 8 STONEY CREEK, ONTARIO

Project number	Date issued	Scale 1:500
1738	Drawn by ME/MR/KO/KH	Date 2023-10-18
Sheet title		Drawing no.

CONTEXT SITE PLAN

**CONTEXT SITE PLAN** A100 1:500







October 18, 2023

Ms. Jamila Sheffield Secretary-Treaurer Committee of Adjustment City of Hamilton 71 Main Street West, 5th Floor Hamilton, ON L8P 4Y5

Dear Ms. Sheffield,

**RE:** Minor Variance Application

460-499 Highway No. 8, Stoney Creek

**T. Johns Consulting Group ("T. Johns Consulting")** has been retained by Rykka Care Centres GP Inc. to submit a Minor Variance application on their behalf to facilitate the final site plan approval of DA-23-042 to construct a new 4-storey, 224-bed Long-Term Care Facility on lands municipally referred to as 460-499 Highway No. 8, Stoney Creek.

### **Minor Variance Application**

Through Conditionally Approved Site Plan DA-23-042, a zoning review was completed and identified a non-conformity of the side yard setback to a street being 3.0m instead of 3.5m in result of a 4.57m wide right-of-way widening. As such, a minor variance is required. Refer to the submitted site plan and planning rationale for additional information and details related to the proposed variance.

Please find the electronically enclosed documents in support of the application:

- Minor Variance Application with signatures;
- Copy of a cheque in the amount of \$3,735.00 made payable to the City of Hamilton;
- · Planning Rationale prepared by T. Johns Consulting Group dated October 18, 2023;
- · Architectural Site Plans prepared by MMMC Architects issued October 18, 2023.

Should you have any questions or require additional information, please do not hesitate to contact Katelyn Gillis at (905) 574-1993 ext. 207 or kgillis@tjohnsconsulting.com.

Respectfully Submitted.

T. JOHNS CONSULTING GROUP LTD.

Katelyn Gillis, BA Senior Planner

Cc: Rykka Care Centres GP Inc. c/o Greg Bowman



T. Johns Consulting Group Ltd. ("T. Johns Consulting") has prepared this Planning Rationale in support of the Minor Variance application for 466-490 Highway No. 8, Stoney Creek ("subject lands"). The requested variance is required to facilitate the final approval of the Conditionally Approved Site Plan Control application DA-23-042.

### **Description of Subject Lands**

The subject lands are comprised of four lots municipally known as 466, 478, 482, and 490 Highway No. 8. The subject lands are located on the southeast corner of Highway No. 8, east of Dynasty Avenue. Collectively the subject lands are an irregular shape with an approximate area of  $\pm 1.9$  hectares and an approximate frontage of  $\pm 180$  metres on Highway No. 8 and  $\pm 56$  metres on Dynasty Avenue. The site is currently occupied by the Pine Villa Care Centre and the Skyway Chapel Church.

### **Planning Status**

An Urban Hamilton Official Plan Amendment (UHOPA-18-015) was passed by Council on August 13, 2021 (OPA No. 153) which established the land use of the subject lands as "Institutional." The proposed long-term care facility is a permitted use.

A Zoning By-law Amendment (ZAC-18-059) was passed by Council on August 13, 2021 (By-Law No. 21-133). The subject lands are zoned "Major Institutional (I3, 744, H36) Zone, Modified", in the Comprehensive City of Hamilton Zoning By-law No. 05-200. The proposed long-term care facility with site specific regulations is permitted.

As noted, the subject lands are currently being processed per Conditionally Approved Site Plan Control application DA-23-042.

### **Proposed Development**

Rykka Care Centre proposes to demolish the existing buildings on-site and redevelop the lands with a new four (4)-storey, 224-bed long-term care facility with 75 surface parking spaces. The intention of redevelopment is to build a new long-term care facility that meets Provincial design standards. Two (2) driveway access points are proposed; one (1) access off Highway 8 and one (1) access off Dynasty Avenue. Outdoor amenity space, landscaping and pedestrian walkways are included throughout.

### Nature and extent of relief applied for:

One (1) Minor Variance is being sought from Zoning By-law No. 05-200 in result of a required right-of-way widening of Highway No. 8. The variance is as follows:

Zoning By-law No. 05-200	<u>Purpose</u>
Schedule "C": Special Exceptions 744 c) i) 1.	To allow a minimum side yard of 3.0 metres abutting a street whereas 3.5 metres is required.



### Planning Rationale to Support the Variance

VARIANCE 1. To allow a minimum side yard of 3.0 metres abutting a street whereas 3.5 metres is required.

### Why is it not possible to comply with the provision of the by-law?

A 4.57m right-of-way widening on Highway No. 8 was confirmed through the site plan approval process. The site design was reviewed and due to constraints of development including existing development, required parking, and circulation for safe maneuvering, a 0.5 metre reduction of the street line setback from 3.5 metres to 3.0 metres is required.

### 1. Conformity to the intent of the Urban Hamilton Official Plan

The subject lands are designated "Institutional" which permits a long-term care facility. The proposed development will contribute to the City's goals of providing a range of housing types and allowing residents to age in place. The proposed development will conform to the urban design policies of the UHOP with a massing and building height that is appropriate for the urban context along Highway No. 8. The proposed 3.0 metre setback from the Highway No. 8 street line accommodate robust on-site landscaping in addition to the proposed street trees within the right-of-way widening, as demonstrated on the landscape plans. The proposed reduction of the street line setback maintains the intent of the UHOP.

### 2. Conformity to the intent of the Zoning By-law

The minimum side yard provision is intended to ensure that buildings are sufficiently set back from the road to maintain the privacy of residents, mitigate impacts of development on pedestrian spaces, and allow for sufficient landscaping abutting the public realm. Landscape plans have been reviewed and demonstrate that the reduced setback will facilitate robust on-site landscaping in combination with new street trees which will provide privacy of residents on the ground floor and enhance the public realm with a high quality building design. The variance maintains intent of the Zoning By-law.

### 3. Is the variance minor?

The variance is minor as there will still be sufficient space for landscaping within the street yard that will maintain the ground-floor privacy of future residents and enhance the pedestrian experience along Highway No. 8.



### 4. Is the variance desirable for the development of the property?

The variance is desirable as it will allow for efficient use of urban lands to facilitate a modern longterm care facility that will increase the City's capacity of beds. The proposed overall site design achieves the urban design goals of the City and provides sufficient on-site amenity and parking.

### Conclusion

The requested variance will help respond to the growing need for long term care beds in the community. The variance maintains the intent of the UHOP and Zoning By-law No. 05-200, is minor, and is desirable. The requested variance is appropriate for the subject lands and represents good land use planning.

Respectfully Submitted,

T. Johns Consulting Group Ltd.

Katelyn Gillis, BA

Senior Planner



**Committee of Adjustment** 

City Hall, 5<sup>th</sup> Floor, 71 Main St. W., Hamilton, ON L8P4Y5

Phone: (905) 546-2424 ext. 4221

Email: cofa@hamilton.ca

### APPLICATION FOR A MINOR VARIANCE/PERMISSION

UNDER SECTION 45 OF THE PLANNING ACT

1. APPLICANT II	NFORMATION			
	NAME			
Registered Owners(s)				
Applicant(s)				
Agent or Solicitor				
1.2 All corresponder	nce should be sent to	☐ Purcha☐ Applica		☐ Owner ☐ Agent/Solicitor
1.3 Sign should be s	ent to	☐ Purcha ☐ Applica		☐ Owner ☐ AgentSolicitor
1.4 Request for digit	al copy of sign	□Yes*	□No	
If YES, provide e	email address where si	gn is to be se	ent	
1.5 All corresponder	ice may be sent by ema	ail	☐ Yes*	□No
(if applicable). O		submitted wi	ill result in the	AND the Applicant/Agent voiding of this service.

### 2. LOCATION OF SUBJECT LAND

2.1 Complete the applicable sections:

Municipal Address			
Assessment Roll Numb	er		
Former Municipality			
Lot		Concession	
Registered Plan Number	er	Lot(s)	
Reference Plan Number	er (s)	Part(s)	
☐ Yes ☐ No	ments or restrictive covena	ζ ,	and?
3. PURPOSE OF THE	APPLICATION		
	be submitted if there is no heets must be clearly lab		ver the following
All dimensions in the appetc.)	olication form are to be prov	vided in metric units (millime	etres, metres, hectares,
3.1 Nature and extent	of relief applied for:		
☐ Second Dwelli	ng Unit ☐ Recon	nstruction of Existing Dwellin	ng
3.2 Why it is not poss	ible to comply with the prov	visions of the By-law?	
	ion 45(2) of the Planning Ao ☐ Yes vide an explanation:	ct.	
4. DESCRIPTION OF	SUBJECT LAND AND SE	ERVICING INFORMATION	N
4.1 Dimensions of Su	bject Lands:		
Lot Frontage	Lot Depth	Lot Area	Width of Street
	1 ***	-	

(Specify dista	nce from side, rear and	d front lot lines)		
Existing:				
Type of Structure	Front Yard Setback	Rear Yard Setback	Side Yard Setbacks	Date of Construction
Proposed:				
Type of Structure	Front Yard Setback	Rear Yard Setback	Side Yard Setbacks	Date of Construction
4.3. Particulars of sheets if nece Existing:	all buildings and struct	tures on or proposed	for the subject lands (	attach additional
Type of Structure	Ground Floor Area	Gross Floor Area	Number of Storeys	Height
Proposed:		,	,	
Type of Structure	Ground Floor Area	Gross Floor Area	Number of Storeys	Height
publicly ov	supply: (check appropored and operated piper wned and operated in the w	oed water system	☐ lake or other☐ other means	-
4.5 Type of storm drainage: (check appropriate boxes)  ☐ publicly owned and operated storm sewers ☐ swales			☐ ditches☐ other means	s (specify)

Location of all buildings and structures on or proposed for the subject lands:

4.2

4.0	□ publicly owned and operated sanitary sewage     □ system privately owned and operated individual     □ septic system other means (specify)	
4.7	Type of access: (check appropriate box)  ☐ provincial highway ☐ municipal road, seasonally maintained ☐ municipal road, maintained all year	☐ right of way ☐ other public road
4.8	Proposed use(s) of the subject property (single detached dwe	lling duplex, retail, factory etc.):
4.9	Existing uses of abutting properties (single detached dwelling	duplex, retail, factory etc.):
7	HISTORY OF THE SUBJECT LAND	
7.1	Date of acquisition of subject lands:	
7.2	Previous use(s) of the subject property: (single detached dwe	lling duplex, retail, factory etc)
7.3	Existing use(s) of the subject property: (single detached dwell	ing duplex, retail, factory etc)
7.4	Length of time the existing uses of the subject property have of	continued:
7.5	What is the existing official plan designation of the subject land	1?
	Rural Hamilton Official Plan designation (if applicable):	
	Rural Settlement Area:	
	Urban Hamilton Official Plan designation (if applicable)	
	Please provide an explanation of how the application conforms	s with the Official Plan.
7.6	What is the existing zoning of the subject land?	
7.8	Has the owner previously applied for relief in respect of the sub (Zoning By-lawAmendment or Minor Variance) ☐ Yes ☐ No	ject property?
	If yes, please provide the file number:	

7.9	Is the subject property the subject Planning Act?  If yes, please provide the file num	□Yes	ication for consent under Section 53 of the
7.10	If a site-specific Zoning By-law An two-year anniversary of the by-law		en received for the subject property, has the xpired?
		☐ Yes	□No
7.11		illowed must be in	ctor of Planning and Chief Planner that the ncluded. Failure to do so may result in an
8	ADDITIONAL INFORMATION		
8.1	Number of Dwelling Units Existing	<b>j</b> :	_
8.2	Number of Dwelling Units Propose	ed:	_
8.3	Additional Information (please incl	lude separate she	eet if needed):

# 11.1 All Applications Application Fee Site Sketch Complete Application form Signatures Sheet 11.4 Other Information Deemed Necessary Cover Letter/Planning Justification Report Authorization from Council or Director of Planning and Chief Planner to submit application for Minor Variance Minimum Distance Separation Formulae (data sheet available upon request) Hydrogeological Assessment Septic Assessment

Archeological Assessment

Noise Study

☐ Parking Study