



Hamilton

Procurement Sub-Committee

MINUTES 22-001

2:00 pm

Monday, September 12, 2022

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors L. Ferguson (Chair), J.P. Danko (Vice-Chair), and N. Nann

Absent: Councillor T. Whitehead - Personal

THE FOLLOWING ITEMS WERE REFERRED TO THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE FOR CONSIDERATION:

1. Amendments to the Procurement Policy and the Capital Pre-Approval Policy (FCS21103(a) / PW22081) (City Wide) (Item 10.1)

(Nann/Danko)

- (a) That staff be directed to prepare a by-Law amending By-law No. 20-205, "A By-law to Adopt and Maintain A Procurement Policy for the City of Hamilton" with the amendments to the City of Hamilton's (City) Procurement Policy as attached in Appendix "A" to Report FCS21103(a) / PW22081;
- (b) That Council approve the amendment to the City's Capital Pre-Approval Policy, as attached in Appendix "B" to Report FCS21103(a) / PW22081; and,
- (c) That any financing required to fund deposits or prepayment requirements resulting from the amended City's Capital Pre-Approval Policy (attached as Appendix "B" to Report FCS21103(a) / PW22081) be funded first from program reserve and second through an internal loan from the Unallocated Capital Reserve (#108020).

Result: Motion CARRIED by a vote of 3 to 0, as follows:

YES - Chair - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 14 Councillor Terry Whitehead
YES - Ward 8 Councillor John-Paul Danko
YES - Ward 3 Councillor Ninder Nann

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Nann/Danko)

That the agenda for the September 12, 2022 Procurement Sub-Committee meeting be approved, as presented.

Result: Motion CARRIED by a vote of 3 to 0, as follows:

YES - Chair - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 14 Councillor Terry Whitehead
YES - Ward 8 Councillor John-Paul Danko
YES - Ward 3 Councillor Nrinder Nann

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) MINUTES (Item 4)

(i) October 29, 2021

(Danko/Nann)

That the Procurement Sub-Committee Minutes of the October 29, 2021 Meeting be approved, as presented.

Result: Motion CARRIED by a vote of 3 to 0, as follows:

YES - Chair - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 14 Councillor Terry Whitehead
YES - Ward 8 Councillor John-Paul Danko
YES - Ward 3 Councillor Nrinder Nann

(d) DISCUSSION ITEMS (Item 10)

(i) Amendments to the Procurement Policy and the Capital Pre-Approval Policy (FCS21103(a) / PW22081) (City Wide) (Item 10.1) (Item 10.1)

Councillor Ferguson relinquished the Chair to introduce the following motion:

(Ferguson/Danko)

That staff be directed to investigate methods to recognize when commodity prices fluctuate in order to capture savings for the City and report back to a future Procurement Sub-Committee meeting.

Result: Motion CARRIED by a vote of 3 to 0, as follows:

YES - Chair - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 14 Councillor Terry Whitehead
YES - Ward 8 Councillor John-Paul Danko
YES - Ward 3 Councillor Nrinder Nann

Councillor Ferguson assumed the Chair.

(e) PRIVATE AND CONFIDENTIAL (Item 14)

(i) Closed Minutes – October 29, 2021 (Item 14.1)

(Danko/Nann)

- (a) That the Closed Session Minutes of the October 29, 2021 Procurement Sub-Committee meeting, be approved as presented; and,
- (b) That the Closed Session Minutes of the October 29, 2021 Procurement Sub-Committee meeting, remain confidential.

Result: Motion CARRIED by a vote of 3 to 0, as follows:

YES - Chair - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 14 Councillor Terry Whitehead
YES - Ward 8 Councillor John-Paul Danko
YES - Ward 3 Councillor Nrinder Nann

(f) ADJOURNMENT (Item 15)

(Nann/Danko)

That there being no further business the Procurement Sub-committee be adjourned at 2:18 p.m.

Result: Motion CARRIED by a vote of 3 to 0, as follows:

YES - Chair - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 14 Councillor Terry Whitehead
YES - Ward 8 Councillor John-Paul Danko
YES - Ward 3 Councillor Nrinder Nann

Respectfully submitted,

Lloyd Ferguson, Chair
Procurement Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk