

**Heritage Permit Review Subcommittee  
(Hamilton Municipal Heritage Committee)**

December 12, 2023

Virtual Meeting

*Members of the public are advised that individuals and the media may be audibly and/or visually recording this meeting. Please note that, while this meeting is open to the public for observation, any member of the public wishing to provide comment on any of the agenda items are encouraged to contact Cultural Heritage Planning staff or may choose to give a delegation to the Hamilton Municipal Heritage Committee.*

Cultural Heritage Planning:

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**AGENDA**

1. Approval of Minutes from Previous Meetings:

- November 14, 2023

2. Heritage Permit Applications

a) **HP2023-057** – 35-43 Duke Street, Hamilton (Part IV, Sandyford Place)

- Removal and replacement of the existing contemporary egress balcony and stairs on the rear (south) elevation with a new steel structure with pressure treated timber decking.

b) **HP2023-056** – 52 Charlton Avenue West, Hamilton (Part IV, Charlton Hall)

- Exterior rehabilitation and renovation, including:
  - Masonry cleaning to remove fire soot and environmental grime, as required;
  - Masonry repointing, as required, with appropriate lime-based mortar to match the colour and composition of the existing mortar;
  - Restoration of extant wood windows and replacement in kind of missing or damaged wood windows in the front south elevation, including the rounded turret windows;

- Restoration of the front porch;
  - Temporary removal, restoration and reinstallation of the wood canopy in the west side elevation;
  - Replacement of the rear and side elevation windows with vinyl casement windows;
  - Replacement of the contemporary fire doors in the west side elevation and accessing the first-floor porch;
  - Infilling the modern door opening in the west side elevation with salvaged or new matching brick;
  - Installation of a new fire escape on the east side elevation set behind the existing two-storey covered porch and converting an existing window opening to a door to provide access to it;
  - Installation of a new window on the third storey of the rear east elevation;
  - Installation of new exhaust venting in the rear north façade;
  - Installation of a skylight on the west side roof; and,
  - Installation of new utility meters (water and/or natural gas).
- Interior renovation, including:
    - Removal of all of the remnant fire-damaged heritage features; and,
    - Reconfiguration of the interior room layouts.

**Next meeting:** January 16, 2024