

## HAMILTON MUNICIPAL HERITAGE COMMITTEE

### Mandate:

- (a) To advise and assist City staff and Council on all matters relating to the designation of property, the review of heritage permit applications and other cultural heritage conservation measures under Parts IV and V of the Ontario Heritage Act, R.S.O. 1990, c.O.18.
- (b) To advise and assist City staff and Council in the preparation, evaluation and maintenance of a list of properties and areas worthy of conservation.
- (c) To advise and assist City staff and Council on any other matters relating to the conservation of listed properties or areas of cultural heritage value or interest.
- (d) To advise City staff and Council on programs and activities to increase public awareness and knowledge of heritage conservation issues.
- (e) To prepare, by the 31st day of January each year, an annual report of the previous year's activities.
- (f) To participate, where possible, on at least one of the following Working Groups of the Hamilton Municipal Heritage Committee:
  - Inventory and Research (Meets monthly for minimum of 2 hours)
  - Policy and Design (Meets monthly, or as needed, for a minimum of 2 hours)
  - Education and Communication (Meets monthly or as needed, for a minimum of 2 hours)
  - Heritage Permit Review Sub-Committee (Meets monthly for a minimum of 2 hours). Membership includes selected members of HMHC, but is completed through a separate application process
- (g) To participate, where possible in other external groups and/or stakeholder committees.
- (h) To participate, where possible in heritage events and activities, such as the Annual Hamilton Municipal Heritage Recognition Awards.

### Composition:

1 member of Council

#### 11 citizens:

1 resident of the former Town of Ancaster  
1 resident of the former Town of Dundas  
1 resident of the former Town of Flamborough  
1 resident of the former Town of Glanbrook  
1 resident of the former Town of Stoney Creek  
4 residents of the former City of Hamilton  
2 citizens at large

**Approved at September 12, 2018 Council  
Planning Report 18-013 Item 11**

**Duration:** To expire with the 2014-2018 term of Council or until such time as successors are appointed.

**Reporting to:** Planning Committee

**Stipend:** No

**Meeting Schedule:** A minimum of one meeting per month

**Contact:** Loren Kolar, Legislative Coordinator (x2604)