

Education & Communication Working Group

Meeting Notes

Wednesday, October 4th, 2023 (6:00 pm)
WebEx Virtual Meeting

Present: Alissa Denham-Robinson (Chair), Janice Brown, Robin McKee, Graham Carroll, Lisa Christie (Cultural Heritage Planner)

Regrets: Kristen McLaughlin, Julia Renaud, Sara Sandham

Also Present: Emily Bent, Cultural Heritage Planner

1. Changes to the Agenda

N/a

2. Declarations of Interest

N/a

3. Review of Previous Meeting Notes:

- a. September 6th, 2023 - Approved by general consensus.

4. Policy & Administration

- a. Special Project Update - Plaquing Policy Review and Recommendations
Next Meeting: Date to be determined.

5. Publications & Print Projects

- a. Heritage Word Search Puzzles – Project Closed
- b. Heritage Colour Pages – Verbal Updates (Janice & Alissa)
 - i. Student Artist Project VOLUME 3 (2023 Edition)
 - 1. Maple Lawn - draft complete – reviewed at meeting
 - 2. Gateside - draft complete – reviewed at meeting
 - 3. Playhouse - draft complete – reviewed at meeting
 - 4. 44 Chatham - text to be provided (Graham C.)
– Alissa D-R to draft page for WG review
 - 5. Kerr House - text to be provided (Graham C.)
– Alissa D-R to draft page for WG review
 - 6. Mountain Hospital – text to be provided (Graham C.)
– Alissa D-R to draft page for WG review

- ii. WG to provide copies of Volume 3 to Mrs. Dywan to share with the students at Bernie Custis Secondary School - 15 copies. WG members suggested sending these books to the Ward Councillor & School Board Trustee so they can see the great volunteer work that these students have done.
- iii. Student Artist Project VOLUME 4 (New 2023/24 Edition)
 - 1. Starting with the new school year, Mrs. Dywan will work with the students to create some new images including some sites within the Flamborough / Waterdown area.
 - 2. WG members to source additional ideas and reference images (ex. St. Mark's to coincide with the renovation project and new addition)
- iv. Flamborough Archives & Heritage Society 50th Anniversary Project
 - 1. October 26th, 2023 – Official 50th Anniversary Celebration at their Public Meeting
 - 2. Reference images have been provided to the students for 4 Flamborough properties. Student sketches should be completed in before the event – we will work to provide the Archives with a colouring sheet.
- c. Educational Handout – Bill 23 Fact Sheet (Dated may 2023) – Project Closed until any new Provincial Planning Policy Statements are released.

6. Public Outreach and Events:

- a. Future 2023 / 2024 Opportunities
 - i. Hamilton Magazine (HM) – Digital Content related to local history and heritage. WG member to continue sending content to Editors.
 - ii. Robin M. provided an updated on future 2024 events being organized by the Hamilton Wentworth Heritage Association (HWWHA) in coordination with the City:
 - October 21, 2023 - Heritage Event - 4 speakers @ Lister Auditorium - City run event (1pm - 4pm). Topics will include the RBG (parks), Indigenous statues, Monument trees, Cultural Landscapes
 - Feb 24, 2024 - Heritage Day (event to take place at Dundurn Castle (Coach House). More details to follow.
 - April 20, 2024 - Volunteer Week (A Celebration will be planned for the HWWHA Awards / Ballie Awards / Student Awards). Event to take place at Dundurn Castle (Coach House). More details to follow.

iii. Doors Open Hamilton – This is an ACO organized event - May 4th & 5th, 2024. The Provincial Theme is Music.

1. Note for follow-up - Hamilton Tourism would like to have copies of our activity books for the Tourism Office; especially for Doors Open 2024. Alissa Golden (Heritage Planning) will coordinate with Sabine Andrisevich and Mara Benjamin (Tourism Hamilton).

iv. Other (Workshops / Lectures / Guest Speakers, etc.).

1. WG members to look at options for future events.
2. Potential for Hamilton to Host a Future Ontario Heritage Conference. Alissa Golden and Alissa D-R to follow-up with Clerks regarding the process for making this type of request.

b. HMHC Heritage Recognition Awards 2023-24

i. Review Planning Items for upcoming awards

ii. Review Nomination Administration & Tracking

1. The public nomination date was extended to September 29th – Public Nominations are Closed.
2. The Story Board Template has been updated to include space for more project contact info.

iii. Review Nominations Received to date.

1. HMHC & WG nominations are being received through the website portal.
2. Clerks will continue to receive nomination information to be forwarded to the Working Group.
3. The Working Group has started tracking these for review

iv. Review Schedule of Dates & Milestones (Pending Selection of New HMHC).

| <u>Proposed Schedule</u> | <u>Date</u> |
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| Deadline for Public Nominations: | EXTEND to Friday Sept. 29th |
| Deadline for HMHC & Staff Nominations: | October 27, 2023 |
| Nomination Review by WG: | Sept. / Oct. / Nov. 2023 |
| Deadline for Presentation of Award Recipients at HMHC | December 2023 (regular meeting) Or January 2024 (In the event that the December meeting is cancelled due to holidays) |
| Working Period (Story Boards, etc.) | Dec. 2023 / Jan. 2024 |
| Deadline for Website Content | Monday January 29, 2024 |
| Announcement for Heritage Day | Monday February 19, 2024 (until Sun. February 25, 2024) |

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| Working Period (Notification of Winners, Awards Prep, etc.) | March / April / May 2024 |
| Awards Celebration Event | June 2024 |

7. Other Business

N/a

8. Next Meeting: ~~Wednesday November 8th, 2023 @ 6pm~~

Rescheduled to Wednesday November 15th, 2023 @ 6pm