



## AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 24-003

9:30 a.m.

**February 8, 2024  
Council Chambers  
Hamilton City Hall**

**Present:** Councillors T. Hwang (Chair), J. Beattie, B. Clark, M. Spadafora, M. Tadeson, A. Wilson and M. Wilson

**Absent with**

**Regrets:** Councillor C. Kroetsch – City Business

### THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

**1. 2023 City of Hamilton External Audit Planning Report (FCS24009) (City Wide) (Item 8.1)**

**(Spadafora/Clark)**

That Report FCS24009, respecting 2023 City of Hamilton External Audit Planning Report, be received.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
 ABSENT - Ward 2 Councillor Cameron Kroetsch  
 YES - CHAIR - Ward 4 Councillor Tammy Hwang  
 YES - Ward 9 Councillor Brad Clark  
 YES - Ward 10 Councillor Jeff Beattie  
 YES - Ward 11 Councillor Mark Tadeson  
 YES - Ward 13 Councillor Alex Wilson  
 YES - Ward 14 Councillor Mike Spadafora

**2. CONSENT ITEMS (Items 9.1-9.5)**

**(Spadafora/Tadeson)**

That the following Consent Items, be received:

- (a) 2023 Third Quarter Emergency and Non-competitive Procurements Report - FCS23019(b) (City Wide) (Item 9.1)

- (b) 2023 Third Quarter Non-compliance with the Procurement Policy Report – FCS23020(b) (City Wide) (Item 9.2)
- (c) 2023 Third Quarter Request for Tenders and Proposals Report – FCS23021(b) (City Wide) (Item 9.3)
- (d) Water Leak Protection Program Update (FCS21087(b)) (City Wide) (Item 9.4)
- (e) Hamilton Street Railway Pension Plan Valuation at January 1, 2023 (FCS24010) (City Wide) (Item 9.5)

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**3. Single Source Procurement of Gartner Canada Co. Technology Services Data Leaders Module (FCS24013) (City Wide) (Item 10.1)**

**(Spadafora/A. Wilson)**

That the General Manager of Corporate Services or designate be directed to negotiate a single year Single Source Agreement; prepare the necessary documents satisfactory to the City of Hamilton (City) Solicitor; and enter into an Agreement for subscription services for the Data Leader modules from Gartner Canada Co. (Gartner).

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

## 9. CONSENT ITEMS

- 9.1(a) 2023 Third Quarter Emergency and Non-competitive  
Procurements Report - FCS23019(b) (City Wide) –  
***CORRECT REPORT AND APPENDIX A PUBLISHED***

**(Beattie/Tadeson)**

That the agenda for the February 8, 2024 Audit, Finance and Administration Committee meeting, be approved, as amended.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
ABSENT - Ward 14 Councillor Mike Spadafora

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) Approval of Minutes of the Previous Meeting (Item 4.1)**

**(Beattie/M. Wilson)**

That the following Minutes, be approved, as presented:

- (1) January 18, 2024 (Item 4.1)
- (2) January 29, 2024 - Education Development Charges Hearing (Item 4.2)

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**(d) DELEGATION REQUESTS (Item 6)**

**(M. Wilson/Spadafora)**

That the Delegation Request from Michelle Diplock, West End Home Builders Association, respecting Development Charges, be approved for a future meeting.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**(e) DELEGATIONS (Item 7)**

**(i) Zachary Bobolo, HTowing, respecting Towing contract (approved January 18, 2024) (Item 7.1)**

Zachary Bobolo, HTowing, was not in attendance when called upon.

**(ii) Adeyinka taiwo-Fasegha, respecting water bill issue (approved January 18, 2024) (Item 7.2)**

Adeyinka taiwo-Fasegha, addressed Committee respecting water bill issue with the aid of a handout.

**(iii) Staff Supporting Documentation respecting Adeyinka taiwo-Fasegha, respecting water bill issue (Item 7.2(a))**

**(M. Wilson/Beattie)**

(a) That the Delegation from Adeyinka taiwo-Fasegha, respecting water bill issue, be received; and

(b) That the Staff Supporting Documentation respecting Adeyinka taiwo-Fasegha, respecting water bill issue, be received.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**(f) STAFF PRESENTATIONS (Item 8)**

**(i) 2023 City of Hamilton External Audit Planning Report (FCS24009) (City Wide) (Item 8.1)**

Paul Ciapanna, KPMG, addressed Committee respecting the 2023 City of Hamilton External Audit Planning Report, with the aid of a presentation.

**(Spadafora/A. Wilson)**

That the presentation from Paul Ciapanna, KPMG, respecting the 2023 City of Hamilton External Audit Planning Report, be received.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

For further disposition of this matter, refer to Item 1.

**(g) DELEGATIONS (Item 7) (Continued)**

**(iv) Staff Supporting Documentation, respecting Zachary Bobolo, HTowing, respecting Towing contract (Item 7.1(a))**

**(A. Wilson/Spadafora)**

That the Staff Supporting Documentation, respecting Zachary Bobolo, HTowing, respecting Towing contract, be received.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**(h) ADJOURNMENT (Item 15)**

**(Tadeson/Beattie)**

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 11:03 a.m.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - CHAIR - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

Respectfully submitted,

Councillor Tammy Hwang, Chair  
Audit, Finance and Administration  
Committee

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk