

**Office of the Chief Administrative Officer / Secretary Treasurer**

March 12, 2024

Mike Zegarac  
General Manager Finance and Corporate Services  
City of Hamilton  
71 Main Street West  
Hamilton, ON L8P 4Y5

**Re: Niagara Peninsula Conservation Authority 2024 Levy**

Dear Mr. Zegarac,

We wish to acknowledge and thank the City of Hamilton for the collaboration and support provided to NPCA throughout the 2024 budget process. On October 20, 2023, the Board of Directors for the NPCA approved the Municipal Apportionment Levy for 2024, in accordance with the Conservation Authorities Act.

The apportionment of the levy to each Municipality within our watershed is calculated from assessment data provided by the Municipal Property Assessment Corporation (MPAC), and further revised based on the Conservation Authority Levies' Regulation. For 2024, the City of Hamilton's portion of NPCA's total watershed Current Value Assessment is 21.1370% (2022 – 21.1484%).

NPCA made a concerted effort to find efficiencies in order to respect Hamilton's levy guideline. We sincerely appreciate the City of Hamilton's approval of NPCA's Service Level Agreement (SLA) as per CA Act transition requirements. NPCA would also like to acknowledge the City of Hamilton's consideration for the provision for Land Securement in the 2024 Budget to support the acquisition of lands into public ownership within the City of Hamilton. We would like to assure you that this critical support is currently being leveraged to secure Federal funding for land securement priorities in the City of Hamilton. Based on City of Hamilton Council approval of 2024 budgets on January 22, 2024, the breakdown of NPCA's overall 2024 approved Levy is outlined below.

Hamilton - 2024 Budgets and Municipal Levies	
General Levy	\$ 1,488,232
Special Levy - Capital	263,309
Special Levy - Land Securement	148,039
<b>Total 2024 Municipal Levy</b>	<b>\$ 1,899,580</b>

In keeping with past practice, we are requesting the levy payment schedule outlined below. NPCA is encouraging and making efforts to move to a paperless environment. As such, we respectfully request that payment be submitted via electronic funds transfer (EFT), if possible.

Due Date	% of Levy Due	Amount
29-Mar-2024	25%	\$ 474,895
28-Jun-2024	25%	\$ 474,895
30-Aug-2024	25%	\$ 474,895
25-Oct-2024	25%	\$ 474,895
<b>Total</b>	<b>100%</b>	<b>\$ 1,899,580</b>

We would like to thank the City of Hamilton for their ongoing support to the work of NPCA. We look forward to working with your team and program leads to ensure a well-coordinated 2025 budget process aligned with Hamilton's goals and priorities.

Please feel free to contact me should you require additional information and/or clarification.

Regards,

Chandra Sharma, MCIP, RPP  
Chief Administrative Officer/Secretary-Treasurer

CS/cb

cc: Robert Foster, NPCA Chair  
John Metcalfe, NPCA Vice Chair  
Lise Gagnon, Director, Corporate Service