



Hamilton

**RED HILL VALLEY PARKWAY
INQUIRY WORKING GROUP
COUNCIL PRESENTATION**

April 3, 2024

1. Background
2. Summary of Recommendations and Findings
3. Direction to Staff
 - Council Report
 - Terms of Reference / Governance Structure
 - Action Plan
4. Next Steps

Summary of Findings

The Commissioner has made a total of 36 recommendations (11 with city-wide impact; 25 for PW) in the following 8 categories:

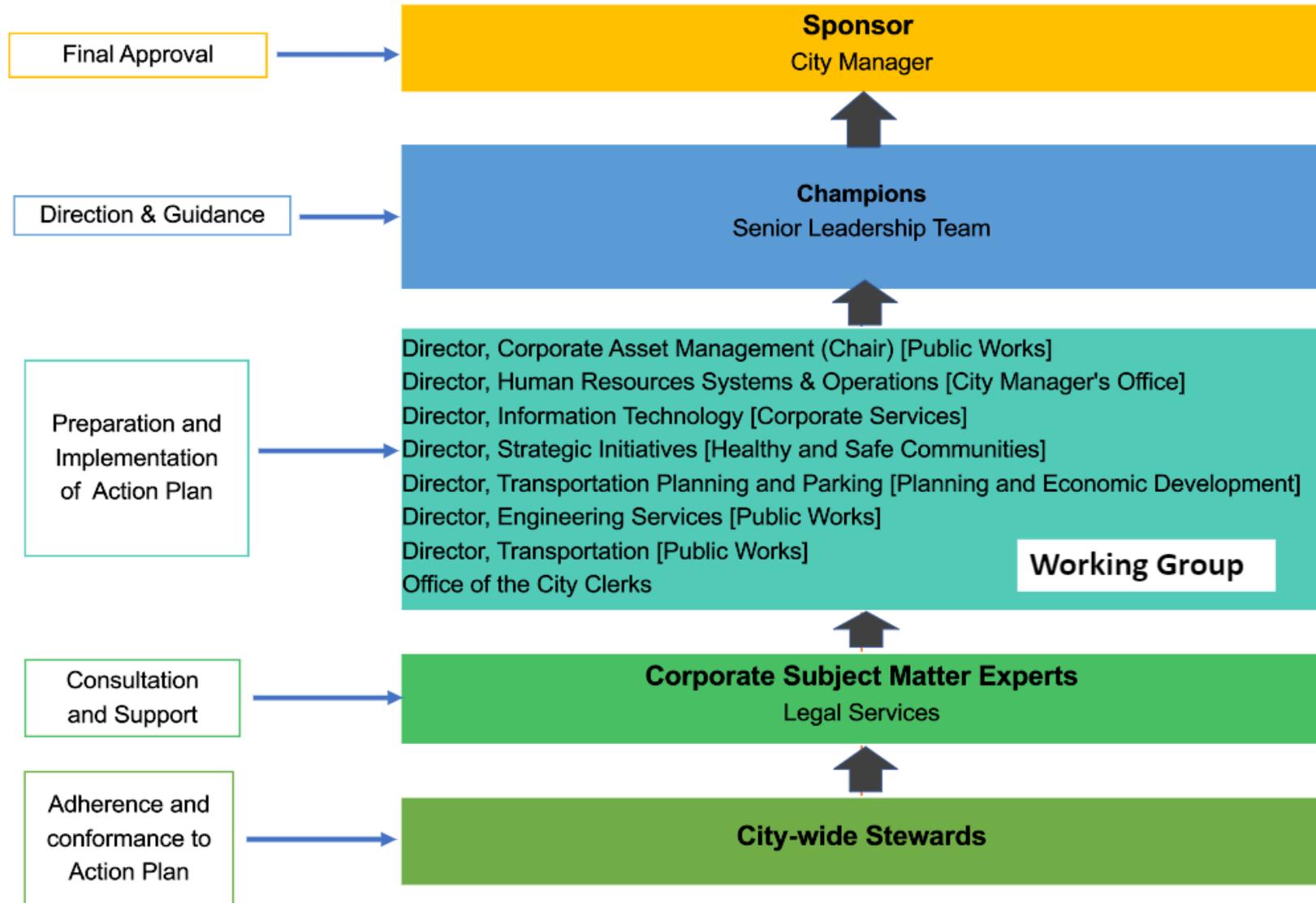
1. Traffic Safety on the RHVP and LINC
2. Delineating the Roles and Responsibilities of City Staff
3. The Culture Within the Public Works Department
4. Information Sharing and Communication Among Staff
5. Staff's Reporting Obligations
6. Staff Communications with the Media and Public
7. Consultant Engagements and Assignments
8. Staff Reports

COUNCIL DIRECTION

On December 13, 2023, Council directed the General Manager of Public Works to implement an interdepartmental Working Group led by the Public Works Department for the purpose of responding to the recommendations noted in the Report of the Red Hill Valley Parkway Inquiry from the Honourable Mr. Justice Herman J. Wilton-Siegel dated November 29, 2023.

The General Manager is to provide an initial update to the General Issues Committee by March 31, 2024 on the establishment of the Working Group and associated Action Plan, and to provide bi-annual updates to the General Issues Committee on the status of the Action Plan.

Governance Framework



Working Group Terms of Reference

Sponsors (City Manager)

Review and approve Action Plan and submissions to Council
Active and visible engagement at every stage of the process.
Promote the progress of the working group and assist in the elimination of obstacles.

Champions (Senior Leadership Team)

Contribute insights and guidance for the creation of an Action Plan that aligns and maintains consistency with the City's priorities, Senior Leadership Team, and Council's direction.

Initial point of contact for Working Group; Champions will determine when Sponsor involvement is required.

Working Group Terms of Reference

Position	Role
Director, Corporate Asset Management/ Manager Departmental Programs & Initiatives	Chair
Director, Human Resources Systems & Operations [City Manager's Office] Director, Information Technology [Corporate Services] Director, Strategic Initiatives [Healthy and Safe Communities] Director, Transportation Planning and Parking [Planning and Economic Development] Director, Engineering Services [Public Works] Director, Transportation [Public Works] Office of the City Clerks	Members
Legal Services	Consultation & Support

Working Group Terms of Reference

Working Group Members

- Review and prepare a response to the recommendations;
- Consolidate requirements and maintain consistency of the Action Plan;
- Implement an Action Plan and validate that actions have been put in place;
- Ensure compliance of implemented actions and measures;
- Monitor the progress of the Action Plan;
- Share and communicate within their respective departments/divisions;
- Develop and review policies and procedures;
- Collaborate with other inter-departmental working groups as necessary;
- Ensure outcomes are reviewed by Legal before communication to Council; and,
- Identify and provide required direction to additional staff resources.

Action Plan Framework

INQUIRY RECOMMENDATIONS (CORE)	INQUIRY DEPT./SECT/STAFF LEAD	CITY-WIDE IMPLEMENTATION (Yes/No)	NC	LEA	SUPP	AUDIT RECOMMENDATION	WHAT HAS BEEN IMPLEMENTED TO DATE	WHAT IS THE OUTPUT?	WHAT IS STILL TO BE IMPLEMENTED	EXPECTED COMPLETION DATE	COMPLETION STATUS	RESOURCE COST (\$)	COUNCIL PRIORITIZATION ALIGNMENT
Recommendations Specific To Traffic Safety On The Rhvp And Linc (12.14.2)	PW	No	1	T, PW	Eng Ser, PW	Implement mechanisms that reinforce traffic safety, particularly traffic safety on the RHVP and the LINC, as a concern and a responsibility of all members of Public Works and as a joint responsibility of the Transportation Operations & Maintenance Division and Engineering Services.	(i) Parkway Management Committee (March 2019) (ii) Chief Roads Official (March 2021 - March 2023) (iii) Red Hill Valley Parkway/Lincoln M Alexander Parkway Operation and Maintenance Plan (PW-Y-026-001) (March 2021) (iv) Consultant Report Tracking and Retention Divisional Procedure (March 2021 - PW-TOM-P-020-002) (v) Tracking and Sharing Consultant Report Recommendations, and Actions (September 2023- PW-P-008-001)	(i) Annual Collision Report - a section specific for the Parkways (ii) Parkway Management Committee - other divisions within PW and cross-departmental divisions are members (iii) Safety aspects to be reinforced as a standing agenda item for reporting at Parkway Management Committee Meetings (iv) Roles and Responsibilities Working Group - within PW Division and cross-departmental Divisions (v) Red Hill Valley Parkway/Lincoln M Alexander Parkway Operation and Maintenance Plan (PW-Y-026-001) - update document to include for safety related roles and responsibilities	(i) Annual report based on yearly data collection and analysis (ii) Completed (iii) Item to be added to first meeting to be held in Q1 2024 & update terms of reference (iv) Final roles and responsibilities approvals and document (v) Update to existing document to incorporate safety related roles and responsibilities - to follow internal and approval process	(i) Q3 2024 (ii) 2022 (iii) Q1 2024 (February 5 meeting) (iv) Q4 2024 (v) Q3 2024	(i) Completed (ii) Completed (iii) Open (iv) Open (v) Open		Safe & Thriving Neighbourhoods, Responsiveness & Transparency

Staff are completing the following for each recommendation:

- What has been implemented to date?
- What is the output? What is still to be implemented?
- Expected completion date
- Completion status
- Resources and Cost required
- Council Priorities Alignment

Next Steps

- Report back to General Issues Committee with status update and resource requirements by Q4 2024



Hamilton

THANK YOU