



Hamilton

**ACCESSIBILITY COMMITTEE FOR PERSONS WITH  
DISABILITIES  
REPORT 24-003  
4:00 p.m.  
Tuesday, April 9, 2024  
Virtually Via Webex**

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**Present:** Councillor M. Tadeson, J. Kemp (Chair),  
P. Kilburn (Vice-Chair), H. Bonenfant,  
B. Cullimore, L. Dingman, A. Frisina, L. Janosi,  
L. Johanson, J. Maurice, M. McNeil, K. Nolan,  
T. Nolan, and M. Opoku-Forfieh

**Absent with**

**Regrets:** S. Dunford, C. Hernould, H. Kaur, T. Murphy,  
and R. Westbrook

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**THE ACCESSIBILITY COMMITTEE FOR PERSONS WITH  
DISABILITIES PRESENTS REPORT 24-003 AND  
RESPECTFULLY RECOMMENDS:**

- 1. Correspondence from Maureen Cosyn Heath,  
Director, Transit Division, Public Works, respecting  
HSR Fare Assist Program and the Cancellation of  
the Temporary No Pay Program and the Temporary**

## **Voluntary Pay Program (Item 5.1)**

That the correspondence from Maureen Cosyn Heath, Director, Transit Division, respecting HSR Fare Assist Program and Cancellation of the Temporary No Pay Program and the Temporary Voluntary Pay Program, be received and referred to the Accessible Transit Services Review Sub-Committee.

### **FOR INFORMATION:**

#### **(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

### **8. STAFF PRESENTATIONS**

#### **8.2 Accessible Transportation Services Eligibility Appeal Policy - PRESENTATION**

##### **(a) Accessible Transportation Services Appeal Policy and Procedure**

### **9. CONSENT ITEMS**

#### **9.2 Housing Issues Working Group Update**

##### **(b) Housing Issues Working Group Meeting Notes – March 19, 2024**

### 9.3 Outreach Working Group Update

- (a) Outreach Working Group Meeting Notes – February 20, 2024 – REVISED
- (b) Outreach Working Group Meeting Notes – March 20, 2024

The Agenda for the April 9, 2024, meeting of the Accessibility Committee for Persons with Disabilities, was approved, as amended.

#### **(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

#### **(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**

##### **(i) February 13, 2024 (Item 4.1)**

The February 13, 2024, minutes of the Accessibility Committee for Persons with Disabilities meeting, were approved, as presented.

#### **(e) STAFF PRESENTATIONS (Item 8)**

##### **(i) E-Scooter Pilot Program Update (no copy) (Item 8.1)**

Callaway Johnson, Project Manager, Sustainable Mobility Planning, addressed Committee respecting the E-Scooter Pilot Program Update.

The presentation from Callaway Johnson, Project Manager, Sustainable Mobility Planning, respecting the E-Scooter Pilot Program Update, was received.

**(ii) Accessible Transportation Services Eligibility Appeal Policy (Item 8.2)**

Michelle Martin, Manager, Accessible Transportation Services, addressed Committee respecting the Accessible Transportation Services Eligibility Appeal Policy, with the aid of a PowerPoint presentation.

The presentation from Michelle Martin, Manager, Accessible Transportation Services, respecting Accessible Transportation Services Eligibility Appeal Policy, was received.

The Accessible Transportation Services Eligibility Appeal Policy and Procedure, was received.

**(f) CONSENT ITEMS (Item 9)**

(i) The following Consent Items, were received:

**(1) Built Environmental Working Group Update (Item 9.1)**

- (a) Built Environment Working Group Meeting Notes – March 5, 2024 (Item 9.1(a))

**(2) Housing Issues Working Group Update (Item 9.2)**

- (a) Housing Issues Working Group Meeting Notes – February 20, 2024 (Item 9.2(a))
- (b) Housing Issues Working Group Meeting Notes – March 19, 2024 (Item 9.2(b))

**(3) Outreach Working Group Update (Item 9.3)**

- (a) Outreach Working Group Meeting Notes – February 20, 2024 – (Item 9.3(a))
- (b) Outreach Working Group Meeting Notes – March 20, 2024 (Item 9.3(b))

**(4) Transportation Working Group Update (Item 9.4)**

- (a) Transportation Working Group Meeting Notes – February 27, 2024 (Item 9.4(a))

**(5) Strategic Planning Working Group Update (no copy) (Item 9.5)**

No update.

**(6) Accessible Open Spaces and Parklands  
Working Group Update (Item 9.6)**

- (a) Accessible Open Spaces and Parklands  
Working Group Meeting Notes – February  
28, 2024 (Item 9.6(a))

**(g) MOTIONS (Item 12)**

J. Kemp relinquished the Chair to P. Kilburn in order to introduce the following motion:

**(a) Purchase of an Annual Canva Account for the  
Accessibility Committee for Persons with  
Disabilities (Item 12.1)**

WHEREAS, the Accessibility Committee for Persons with Disabilities' Outreach Working Group uses Canva to produce media for the Committee in the form of posters, presentations, pamphlets, flyers, web design, name tags, banners, etc.;

WHEREAS, the free version of Canva is difficult to utilize as the service is very restricted; and

WHEREAS, a single user account for Canva can be purchased at a cost of \$167.49, to be shared among all members of the Committee.

THEREFORE, BE IT RESOLVED:

That the cost of \$167.49 from the Accessibility Committee for Persons with Disabilities 2024 Budget to purchase an annual Canva account, be approved.

J. Kemp assumed the Chair.

**(b) Appointment to the Built Environment Working Group (Added Item 12.2)**

Paula Kilburn was added to the membership of the Built Environment Working Group for the 2022-2026 Term of Council.

**(h) ADJOURNMENT (Item 16)**

There being no further business, the Accessibility Committee for Persons with Disabilities, adjourned at 6:07 p.m.

Respectfully submitted,

James Kemp, Chair  
Accessibility Committee for  
Persons with Disabilities

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk