



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 24-010

9:30 a.m.
May 16, 2024
Council Chambers
Hamilton City Hall

Present: Councillors T. Hwang (Chair), J. Beattie, C. Kroetsch, M. Tadeson, and M. Wilson

Absent with

Regrets: Councillor B. Clark – Personal; Councillors M. Spadafora and A. Wilson – City Business

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Salam Hamilton Anti-Islamophobia Campaign Update (CM21015(c)) (City Wide) (Item 8.1)

(Kroetsch/Tadeson)

That Report CM21015(c), respecting Salam Hamilton Anti-Islamophobia Campaign Update, be received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
 YES - Ward 2 Councillor Cameron Kroetsch
 YES - CHAIR - Ward 4 Councillor Tammy Hwang
 ABSENT - Ward 9 Councillor Brad Clark
 YES - Ward 10 Councillor Jeff Beattie
 YES - Ward 11 Councillor Mark Tadeson
 ABSENT - Ward 13 Councillor Alex Wilson
 ABSENT - Ward 14 Councillor Mike Spadafora

2. CONSENT ITEMS (Items 9.1 and 9.2)

(Tadeson/Kroetsch)

That the following Consent Items, be received:

- (a) Utility Billing Transition Program Update Spring 2024 (FCS21082(g)) City Wide (Item 9.1)

- (b) Grightmire Arena Lessons Learned Audit (AUD22004) – Management Responses Status Report (PW23007(b)/FCS23011(b)) (Item 9.2)

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

3. City Enrichment Fund Repayment Procedure (CM24003) (Outstanding Business List Item) (Item 10.1)

(Kroetsch/M. Wilson)

That the current procedure for City Enrichment Fund grantees with funds owing to the City remain unchanged, due to existing policies having been updated prior to the in-take of the most recent grant cycle.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

4. Compound Water Meter Billing Issues (FCS23110(a)) (City Wide) (Added Item 10.2)

(Beattie/M. Wilson)

That the General Manager, Finance and Corporate Services, be authorized to enter into a deferred payment arrangement with a 24-month repayment period pertaining to water and wastewater / storm charges for a total amount of \$163,789.12 regarding Alectra Utilities (Alectra) account number 2481481300 and service address of 50 Governor's Road, Dundas.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie

YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

5. Grants Sub-Committee Report 24-002 (May 13, 2024) (Added Item 10.3)

(Beattie/Kroetsch)

(a) 2024 City Enrichment Funding Recommendations (GRA24002) (City Wide)
- REVISED (Item 7.1)

- (i) That the 2024 City Enrichment Fund (CEF) recommended funding allocation, in the amount of \$7,195,440 (as outlined in Appendix "A" to Grants Sub-Committee Report 24-002), be approved;
- (ii) That staff be directed to assign payments to the applicants' legal names, as listed in Confidential Appendix "B" to Report GRA24002, Legal Names of Individual Applicants;
- (iii) That Confidential Appendix "B" to Report GRA24002, Legal Names of Individual Applicants, be received and remain confidential;
- (iv) That Appendices "C", "E", and "F" to GRA24002, 2024 City Enrichment Funding Recommendations be received;
- (v) That the following grants be approved, and funding be withheld, pending the submission of additional information, by July 20, 2024:
 - (1) AGR - A16 Wentworth District Women's Institute
 - (2) ART - B3 Festival of Friends
 - (3) ART - D20 THB
 - (4) CCH - A32 Winona Peach Festival
 - (5) ENV - A9 Sustainability Leadership (Sustainable Hamilton)
 - (6) SAL - A1 Binbrook Minor Baseball Association
 - (7) SAL - D21 Wesley Urban Ministries
 - (8) SAL - F16 Hamilton Senior Pickleball Association
 - (9) CS - H16 Scientists in School
 - (10) CS - C16 Safe Families Hamilton Halton (Safe Families Canada)
- (vi) That the Grants for the following applicants with outstanding arrears with the City Enrichment Fund, be approved and funding be withheld (if applicable) pending the full settlement of such arrears:
 - (1) AGR - A10 Crown Point Farms Market of Ottawa St
 - (2) ART - A13 Immigrant Culture and Art Association
 - (3) CCH - A4 Pride Hamilton
 - (4) CCH - A32 Winona Peach Festival
 - (5) ENV - A9 Sustainability Leadership (Sustainable Hamilton)

- (6) SAL - D1 African Canadian Youth Sports Network
- (7) SAL - E2 Royal Hamilton Yacht Club
- (8) DIG - E9 Immigrant Culture and Art Association

- (vii) That Appendix "B" to Grants Sub-Committee Report 24-002, Payment Plan be approved;
- (viii) That the returning program CS - D14 The Living Rock Ministries Housing Supports, as listed in Appendix "A" to GRA24002 be funded one-time from the City Enrichment Fund Reserve #112230; and,
- (ix) That staff be directed to report back with a recommended appeals process for the City Enrichment Fund and additional funding that may be required to the July 3, 2024 Grants Sub-Committee meeting.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Cameron Kroetsch
- YES - CHAIR - Ward 4 Councillor Tammy Hwang
- ABSENT - Ward 9 Councillor Brad Clark
- YES - Ward 10 Councillor Jeff Beattie
- YES - Ward 11 Councillor Mark Tadeson
- ABSENT - Ward 13 Councillor Alex Wilson
- ABSENT - Ward 14 Councillor Mike Spadafora

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

5. COMMUNICATIONS

- 5.1 Christopher Stanton, Hamilton Festival Theatre Company, respecting City Enrichment Fund

Recommendation: Be received and referred to consideration of Item 10.3, Grants Sub-Committee Report

6. DELEGATION REQUESTS

- 6.1 Kelly Straughan, Theatre Aquarius, respecting City Enrichment Fund (for today's meeting)

10. DISCUSSION ITEMS

- 10.2 Compound Water Meter Billing Issues (FCS23110(a)) (City Wide)

10.3 Grants Sub-Committee Report 24-002 (May 13, 2024)

(Beattie/Kroetsch)

That the agenda for the May 16, 2024 Audit, Finance and Administration Committee meeting, be approved, as amended.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) Approval of Minute of Previous Meetings (Items 4.1-4.3)

(M. Wilson/Tadeson)

That the following Minutes be approved, as presented:

- (1) April 22, 2024 - Special Development Charges Hearing (Item 4.1)
- (2) April 23, 2024 - Special Development Charges Hearing (Item 4.2)
- (3) May 2, 2024 (Item 4.3)

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

(d) COMMUNICATIONS (Item 5)

(i) (Tadeson/Beattie)

That the correspondence from Christopher Stanton, Hamilton Festival Theatre Company, respecting City Enrichment Fund, be received and referred to consideration of Item 1 of the Grants Sub-Committee Report 24-002 (May 13, 2024) (Added Item 10.3)

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

For further disposition of this matter, refer to Item 5.

(e) DELEGATION REQUESTS (Item 6)

(i) Kelly Straughan, Theatre Aquarius, respecting City Enrichment Fund (for today's meeting) (Added Item 6.1)

(Tadeson/Beattie)

That the Delegation Request from Kelly Straughan, Theatre Aquarius, respecting City Enrichment Fund be approved, for today's meeting.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

(f) DELEGATIONS (Item 7)

(i) Kelly Straughan, Theatre Aquarius, respecting City Enrichment Fund (Added Item 7.1)

Kelly Straughan addressed the Committee respecting the City Enrichment Fund.

(Beattie/Tadeson)

That the Delegation from Kelly Straughan, Theatre Aquarius, respecting City Enrichment Fund, be received and referred to the consideration of Item 1 of the Grants Sub-Committee Report 24-002 (May 13, 2024) (Added Item 10.3)

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

For further disposition of this matter, refer to Item 5.

(g) STAFF PRESENTATIONS (Item 8)

**(i) Salam Hamilton Anti-Islamophobia Campaign Update (CM21015(c))
(City Wide) (Item 8.1)**

Greg Tedesco, Senior Project Manager, Community Engagement, addressed Committee respecting Salam Hamilton Anti-Islamophobia Campaign Update, with the aid of a presentation.

(Tadeson/Kroetsch)

That the presentation from Greg Tedesco, Senior Project Manager, Community Engagement, respecting the Salam Hamilton Anti-Islamophobia Campaign Update, be received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

For further disposition of this matter, refer to Item 1.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

(Tadeson/Beattie)

That the following amendments to the Outstanding Business List, be approved:

(1) Items Requiring a New Due Date

- (a) Stormwater Asset Management – Investigation of Recent Sewage Leaks**

Added November 16, 2023
Original Due Date: May 2024
Proposed New Due Date: November 7, 2024

- (b) Water Meter Program Audit and Water Billing Service Transition Project

Added January 19, 2023
Original Due Date: July 2023
Proposed New Due Date: November 7, 2024

- (2) Items Considered Completed and To Be Removed

- (a) Grants Sub-Committee Report 23-002 (May 16, 2023) - 2023 City Enrichment Funding Recommendations

Added May 18, 2024
Addressed as Item 10.1 on today's agenda

- (b) 2024 Development Charges Background Study and By-law Update - Open House Feedback

Added: April 4, 2024
Addressed as Item 8.1(a) on the May 2, 2024 agenda

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

- (i) **PRIVATE AND CONFIDENTIAL (Item 14)**

- (i) **Closed Session Minutes - April 22, 2024 - Special Development Charges Hearing**

(Tadeson/Beattie)

- (a) That the Closed Session Minutes of the April 22, 2024 - Special Development Charges Hearing be approved, as presented; and
- (b) That the Closed Session Minutes of the April 22, 2024 - Special Development Charges Hearing remain confidential.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

(j) ADJOURNMENT (Item 15)

(Beattie/Kroetsch)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 11:09 a.m.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
ABSENT - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
ABSENT - Ward 13 Councillor Alex Wilson
ABSENT - Ward 14 Councillor Mike Spadafora

Respectfully submitted,

Councillor Tammy Hwang, Chair
Audit, Finance and Administration
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk