

**Justices of the Peace Appointments
Advisory Committee**

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**Comité consultatif sur la nomination
des juges de paix**

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June 6, 2024

I am writing you in my capacity as Chair of the Justices of the Peace Appointments Advisory Committee.

The Committee is mandated by the Attorney General of Ontario to provide a list of recommended candidates that exhibit the traits and characteristics of a Justice of the Peace to fill the vacancies that arise on the Justice of the Peace Bench. As you know, these important judicial officers are critical to the efficient functioning of our courts, with jurisdiction over the majority of provincial regulatory offences, municipal by-law prosecutions and most bail hearings, among other duties.

Justices of the peace are recruited from the communities they serve with a focus on recruiting individuals who have strong connections to the community. It is critical that all Ontarians see themselves reflected on the Bench, so the Committee is especially committed to connecting with prospective candidates from diverse communities, with particular emphasis on Indigenous and bi-lingual communities. Justices of the Peace do not need to have prior legal training as a lawyer or paralegal. All Justices of the Peace that are appointed go through an extensive education process and are mentored throughout their careers on the bench.

As leaders in your community, your knowledge and guidance would be most appreciated in identifying potential candidates for this important role. We are asking for your support in distributing our notice of vacancies.

For more information on the vacancies, the JPAAC process and the role of justices of the peace in Ontario, please visit our website at <https://www.ontariocourts.ca/ocj/jpaac/>.

Attached to this e-mail is our current advertisement, which can be used in any community newsletters, e-mails to constituents, social media or other communications with your constituents. Please feel free to forward this and to use the advertisement in any communication that you wish.

The Committee is accepting applications for vacancies until **Wednesday, July 31, 2024**.

On behalf of my colleagues on the Justices of the Peace Appointments Advisory Committee, thank you for taking the time to consider this request and for your help in recruiting outstanding candidates for this important role in Ontario's justice system.

Sincerely,

Nicholas Charitsis, B.B.A., LL.B
Chair, Justices of the Peace Appointments Advisory Committee

Attach. – JPAAC Advertisement

<https://www.ontariocourts.ca/oci/jpaac/advertisements/>

Advertisements for Justice of the Peace Vacancies

JUSTICE OF THE PEACE VACANCIES

Ontario Court of Justice

At the request of the Attorney General and in accordance with the *Justices of the Peace Act*, the Justices of the Peace Appointments Advisory Committee (JPAAC) invites applications for vacant justice of the peace positions in the province of Ontario in the following court locations:

Barrie (Bilingual-1)	Newmarket (2)	Sudbury (1)
Brampton (5)	Oshawa (3)	Sudbury (Bilingual-1)
Brampton (Bilingual-1)	Oshawa (Bilingual-1)	Timmins (Bilingual-1)
Dryden (Indigenous-1)	Ottawa (2)	Thunder Bay (1)
Haileybury (1)	Ottawa (Bilingual-2)	Toronto (8)
Hamilton (2)	Ottawa (Indigenous-1)	Toronto (Bilingual-1)
Kenora (2)	Owen Sound	Toronto (Indigenous-1)
Kingston (2)	(Indigenous-1)	Welland (1)
Kitchener (1)	Sault Ste. Marie (1)	
Kitchener (Bilingual-1)	Sioux Lookout	
London (Bilingual-1)	(Indigenous-1)	
	St. Catharines (1)	
	St. Catharines	
	(Indigenous-2)	

A justice of the peace is an independent judicial officer who presides in court over various proceedings under federal and provincial statutes. This is a full-time appointment that requires travel within the province.

Qualifications:

Applicants must meet minimum qualifications as set out in the *Justices of the Peace Act*. Candidates must have at least 10 years of paid or volunteer experience, and:

- have a university degree;
- have a diploma or advanced diploma granted by a college of applied arts and technology or a community college following completion of a program that is the equivalent in class hours of a full-time program or of at least four academic semesters;
- have a degree from an institution, other than a university, that is authorized to grant the degree; or meet the educational equivalency requirement set out in s.2(1.3) of the *Justices of the Peace Act*.

More information about the qualifications to become a justice of the peace can be found [here](#).

Selection Criteria:

In addition to reflecting the diversity of the population in Ontario, applicants should also display the fundamental skills and abilities, personal characteristics and community awareness attributes set out in the JPAAC [General Selection Criteria](#), including:

1. Skills and/or education that are clearly relevant and transferable to the work of a justice of the peace.
2. Work, volunteer or other experience that is clearly relevant and transferable to the duties and responsibilities of a justice of the peace.
3. An understanding of, and the skills, abilities, and personal characteristics applicable to, the [vacancy](#), including the pace of court, geographic and community needs.
4. Awareness and understanding of the breadth and depth of the [role](#) of a justice of the peace.
5. Keen interest in people and humanity, including cross-cultural experience and community engagement.
6. An ability to apply superior [interpersonal skills](#) in the courtroom and maintain decorum in adversarial circumstances.
7. A high level of achievement in the area(s) of employment and/or community service.
8. Experience providing functional advice, guidance and assistance to/at multiple levels of authority.
9. Ability and willingness to learn, substantiated through the candidate's record of life-long learning.
10. Demonstrated good judgment in the face of real or perceived conflict of interest.
11. Proven ability and experience in making sound, practical and timely decisions with complex factors.
12. Proven reputation for punctuality, reliability, organization skills and preparedness.
13. Highly developed intellectual and analytical skills.
14. Demonstrated flexibility and adaptability to change.
15. Ability to work both co-operatively and independently.
16. Ability to manage people, time, and resources.
17. Ability to present a clear, concise, and well-written application that is reflective of the candidate's interest and ability.

18. Bilingual ability (if applicable).

For vacancies that serve large Indigenous communities (one vacancy in each of Dryden, Ottawa, Owen Sound, Sioux Lookout, and Toronto and two in St. Catharines), candidates that are Indigenous people and/or people with an in-depth understanding of Indigenous languages, history, law and communities and the issues affecting those communities are encouraged to apply.

To apply for an appointment as a justice of the peace, refer to the current application form and instructions for completion and submission [here](#).

This website also provides information about the advertised [vacancies](#), the JPAAC [process](#) and the [role](#) of the justice of the peace in Ontario. Reviewing the JPAAC [Frequently Asked Questions](#) may also be helpful. **Applications must be received by 11:59 P.M. EST on Wednesday July 31, 2024.** Late applications will NOT be accepted.

To be informed about future vacancies, please register at: [Subscribe to Vacancy Notifications \(via e-mail\)](#).

Maps: [Northern Ontario](#) & [Southern Ontario](#) (PNG)

*Please be advised that these maps may be outdated and should be used for reference purposes only.